

APPLICATION FOR BOAT HIRE LICENCE

This application should be lodged with the Council Solicitor (Licensing Section), City Chambers, High Street, Edinburgh along with the application fee of £_____ (non redeemable).

Official Use Only	
Received	
Fee	
Granted / Refused	

*Delete as appropriate
Complete I Typescript or Block Capitals

1. To be completed by a natural person (a) Full Name	Surname		Forename(s)	
(b) Home Address and home and daytime telephone numbers				
(c) Age, Date and Place of Birth	Age	Date of Birth	Place	
2. *To be completed if not a natural person (e.g. (a) Company or Partnership)				
(b) Address of Registered/Principal Office				
(c) Full Name, private addresses and dates of birth of all Partners/Directors/Office Bearers. <i>(Continue on separate sheet if necessary)</i>				
(d) Name, Address and date of birth of employee or agent engaged in day – to – day management of the activity				
(e) Manager's/Supervisor's telephone number.				
3. Number of Boats applied for. <i>(If more than 6, detail others on separate sheet)</i>	Length and Type of Boat	Max. No. of Passengers	Age	
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
4. Where will the Boats be operated?				
5. Where can Boats be inspected?				
6. State any relevant experience				

7. Duration of Licence (See notes for guidance) (a) Indicate whether new licence or renewed	<input type="checkbox"/> New	<input type="checkbox"/> Renewal
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8. Subject to the provisions of the Rehabilitation of Offenders Act 1974, state here particulars of any convictions against any party named in 1 or 2 above in any Court in the United Kingdom

NAME	DATE	COURT	OFFENCE	SENTENCE

N.B. All unspent crimes and offences must be declared – continue on a separate sheet if necessary

** I/We hereby make application for a Boat Hire Licence in the above terms and certify that the information given is true and correct.
 I/We acknowledge receipt of a copy of the Standard Conditions attached by the Council to grants of this type of licence. I/we agree that any licence granted to me/us should incorporate these conditions.
 Information supplied on this form may be held on computer and applicants are advised that in processing this application background enquiries will be made which may include reference to personal data held on computer.
 Any applicant who in making an application makes any statement which the applicant knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £500.

Signature of Applicant _____ Date _____
 or Agent

Agent's Address _____

NOTES FOR GUIDANCE

1. A copy of your Third Party Indemnity Insurance Policy must be produced with the application.
2. Although licences can be granted for up to three years, the City of Edinburgh Council considers that the maximum appropriate period for a Boat Hire licence is one year. Applicants for temporary licences (maximum 28 days) should simply state the period during which they intend to operate.
3. A certificate issued by a suitably qualified person stating that each vessel to which your application relates is suitably designed, constructed, maintained and equipped and in a safe condition for the purpose for which, and the place or waters in which it is to be used, must be produced with the application.
4. This application should be lodged at least 28 days before the date from which you wish the licence to operate.