
Methodology for Submitting a Building Warrant

This document is in two parts as follows :-

Part 1 - Methodology notes

Essentially there are three key areas for submitting a building warrant -
(these apply to all works, large and small)

- 1) - Preparing the Drawing Information.
- 2) - Preparing the Application Package.
- 3) - Submitting Revised or Additional Information

Accompanying the above notes are appended exemplars -
(Can apply to all works, large and small, but have a domestic reference)

- a) - Suggested trade-by-trade construction note headings.
- b) - Note numbering and adding note numbers onto plan drawing.
- c) - Use BSS report and add answer note to each point raised.

Part 2 - Trade Headings with Building Standards Guidance Notes

A chart based cross-reference document combining trade-by-trade construction sequence headings, each with their suggested relevant complying Building Standards.



Part 1 - Methodology Notes

Please note the abbreviations below:

TH Technical Handbooks

PH Procedural Handbooks

1 Drawings and Information

- Include scaled Floor plans, elevations, sections and larger scale details as required.
- For alterations, extensions and some conversions, drawings should make clear the extent of the proposed new works in relation to the existing building.
- Provide existing plans, elevations, sections, on a separate drawing(s).
- Removals/demolitions should be outlined in red colour (on the existing drawing(s), if these are provided).
- Show on elevations - flues, underfloor vents, perpend vents, roof vents, extract terminals etc.

Specification Notes

- Provide notes on their own separate drawing sheet(s).
- Notes should have headings on a trade-by-trade construction sequence basis that incorporate a numbering sequence for ease of cross-referencing onto the other drawings - see exemplar (a), or adapt this for a similar heading/note numbering sequence.
- Only apply the note numbering sequence onto plans, elevations, sections - see exemplar (b).
- Avoid applying notes onto/across the drawings – especially repeating the same notes across several drawings.



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- Provide concise specification with descriptions of the work (materials and construction), but avoid repetition of a specification or part specification – simply cross-refer to that specification note number.
 - Include current relevant British Standards (or European Standards) where applicable. Or provide a generic note elsewhere to cover compliance to those standards.
 - Include any proposed alternative method of compliance explanation/statement.
 - Avoid all engineers specifications/sizes within the architects own specification notes - unless the architects is providing this – if so provide it all on a separate “structural drawing”.

2 Application Package (all items below must be submitted at the same time)

- Establish if the work is a “conversion” by checking Schedule 2 in Regulation 4 of the Technical Handbook.
<https://www.gov.scot/policies/building-standards/monitoring-improving-building-regulations/>
- Separately highlight any work not in accordance with regulatory guidance or mandatory requirements of the Technical Handbook. Provide a justification statement for any proposed alternative method of compliance to explain how this meets the mandatory requirements - this could be included within your separate notes drawing or on a separate document.
- Check that all relevant information has been completed on the application form.
- Include all drawings as guided in paragraph 3.3.18 of the Procedural Handbook. (plans, elevations, sections etc).
- Also include :
 - A site location plan at scale 1:1250 – this is essential.
 - SER Certificate or appropriate calculations and drawings from your structural engineer.
 - Any other applicable consultants drawings and/or specifications.
 - U-value calculations matching your provided specification and relevant to the work.
- For electronic applications please note :
 - SER Certificate: a declaration has to be made at the application stage whether or not it is intended to submit a SER Certificate. A PDF copy of the certificate must be submitted before the warrant can be granted.
 - For all PDF documents, include a title description stating everything that the document contains. Concise and abbreviated terms can be used.

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- For all drawing files - Start with the drawing number then describe all of the information contained on each drawing – eg, “BW01-GFPlan, Elevs, Section AA”.
 - **Note** - If all the above information/documents are not submitted at the same time, this will delay the process until all the required information has been received.

3 Submitting Revised/Additional Information (in response to BSS reports)

- Only resubmit your response when all the information answering the full report is available and ready to submit all together. Submitting piece meal, delays the process until all the required information has been received.
- Provide a separate statement explaining how you have answered the points raised in the BSS report. Ideally using the BSS report to add your answer for each point raised – include specific drawing number(s) and specification note numbers etc. to identify/locate the changes. See exemplar (c).
- Electronic resubmissions – (in the Document Descriptions box on the Portal)
 - For all PDF documents, include a title description stating everything that the document contains. Concise and abbreviated terms can be used.
 - For all drawing files - Start with the drawing number then describe all of the information contained on each drawing – eg, “BW01-GF Plan, Elevs, Section AA”.

To assist in checking the Standards are complied with, a guidance document with references to the applicable standards has been developed using headings on a trade-by-trade construction sequence basis. Your specification notes should use the same main headings and optional sub-headings on a trade-by-trade construction basis, but also incorporate a numbering sequence for ease of cross-referencing the notes and apply this numbering sequence only onto plans, sections and elevations – see exemplar (c) (answers to the points raised are in blue). Adopting this or a similar heading/numbering sequence will speed up the approval times.

Further guidance is available in the Procedural Handbook produced by the Scottish Government:

<https://www.gov.scot/policies/building-standards/monitoring-improving-building-regulations/>

Exemplar (a)

General Notes Domestic

Notes: 1 - Suggest using a Trade-by-trade construction sequence as shown by the **blue headings** below.

2 - Use numbering/sub-heading system below, or if you prefer, use your own numbering & sub-heading system.

A. BUILDING STANDARDS NOTES

A1 CLASSIFICATION OF

BUILDING BY PURPOSE A1.1

Write note ... A1.2 etc

A2. BRITISH / EN STANDARDS

A2.1 Write note ...

A2.2 etc

A3. OTHER NOTES

A3.1 Write note ...

A3.2 etc

B. CDM REGULATION 2015

B1 COMPLY

B1.1 Write note ...

B1.2 etc

C. REQUIREMENTS

C1. EMPLOYER

C1.1 Write note ...

C1.2 etc

C2 CONTRACT

C2.1 Write note ...

C2.2 etc

D. DEMOLITIONS

D1 REQUIREMENTS

D1.1 Write note ...

D1.2 etc

E. GENERAL BUILDERS WORK

E1 SUB - STRUCTURES

E1.1 Write note ...

E1.2 etc

E2 DRAINAGE

E2.1 Write note ...

E2.2 etc

E3 SOLUM

E3.1 Write note ...

E3.2 etc

E4 DAMP PROOFING

E4.1 Write note ...

E4.2 etc

E5 EXTERNAL WALLS

E5.1 Write note ...

E5.2 etc

E6 INTERNAL PARTITIONS

E6.1 Write note ...

E6.2 etc

E7 FLOORS

E7.1 Write note ...

E7.2 etc

E8 METALWORK

E8.1 Write note ...

E8.2 etc

F. WOODWORK & GLAZING

F1 FLOOR

F1.1 Write note ...

F1.2 etc

F2 EXTERNAL WALL

F2.1 Write note ...

F2.2 etc

F3 INTERNAL PARTITIONS

F3.1 Write note ...

F3.2 etc

F4 ROOF - PITCHED

F4.1 Write note ...

F4.2 etc

F5 ROOF - FLAT

F5.1 Write note ...

F5.2 etc

F6 DORMERS

F6.1 Write note ...

F6.2 etc

F7 CEILINGS

F7.1 Write note ...

F7.2 etc

F8 EAVES & FASCIA

F8.1 Write note ...

F8.2 etc

F9 COMPONENTS

F9.1 Item

F9.2 etc

F10 FINISHINGS

F10.1 Write note ...

F10.2 etc

F11 METALWORK

F11.1 Write note ...

F11.2 etc

G. ROOFING WORK**G1 PITCHED**

- G1.1 Write note ...
- G1.2 etc

G2 FLAT

- G2.1 Write note ...
- G2.2 etc

G.3 DORMER

- G3.1 Write note ...
- G3.2 etc

G.4 FLASHINGS

- G4.1 Write note ...
- G4.2 etc

G5 LEADWORK

- G5.1 Write note ...
- G5.2 etc

H. PLUMBERWORK**H1 RAINWATER GOODS**

- H1.1 Write note ...
- H1.2 etc

H2 SOIL & WASTE

- H2.1 Write note ...
- H2.2 etc

H3 SANITARYWARE

- H3.1 Write note ...
- H3.2 etc

H4 WATER SUPPLIES

- H4.1 Write note ...
- H4.2 etc

H.5 GAS SUPPLIES & HEATING

- H5.1 Write note ...
- H5.2 etc

H6 LEADWORK

- H6.1 Write note ...
- H6.2 etc

J. ELECTRICAL WORK**J1 POWER**

- J1.1 Write note ...
- J1.2 etc

J.2 LIGHTING

- J2.1 Write note ...
- J2.2 etc

J3 APPLIANCES

- J3.1 Write note ...
- J3.2 etc

J4 FIRE DETECTION

- J4.1 Write note ...
- J4.2 etc

J5 ACCESSORIES

- J5.1 Write note (T.V.;Tel; Security) etc
- J5.2

K. VENTILATION / AIR**K. INFILTRATION****K1 DUCT WORK**

- K1.1 Write note ...
- K1.2 etc

K2 EXTRACT REQUIREMENTS

- K2.1 Write note ...
- K2.2 etc

K3 TRICKLE VENT REQUIREMENTS

- K3.1 Write note ...
- K3.2 etc

K4 SOLUM VENT REQUIREMENTS

- K4.1 Write note ...
- K4.2 etc

L. PLASTERWORK**L1 WALLS**

- L1.1 Write note ...
- L1.2 etc

L2 CEILINGS

- L2.1 Write note ...
- L2.2 etc

L3 EXTERNAL

- L3.1 Write note ...
- L3.2 etc

L.4 TILING

- L4.1 Write note ...
- L4.2 etc

M. DECORATING**M1 INTERNAL**

- M1.1 Write note (Paint/Stain System)
- M1.2 etc

M2 EXTERNAL

- M2.1 Write note (Paint/Stain System)
- M2.2 etc

M3 FIRE PROOFING

- M3.1 Write note (Paint System)
- M3.2 etc

N. EXTERNAL WORKS**N1 LANDSCAPING**

- N1.1 Write note (Soft)
- N1.2 etc

N2 PAVING

- N2.1 Write note ...
- N2.2 etc

N3 METALWORK

- N3.1 Write note ...
- N3.2 etc

N4 SIGNAGE

- N4.1 Write note ...
- N4.2 etc

P. CALCULATIONS**P1 AREA OF PERMITTED GLAZING**

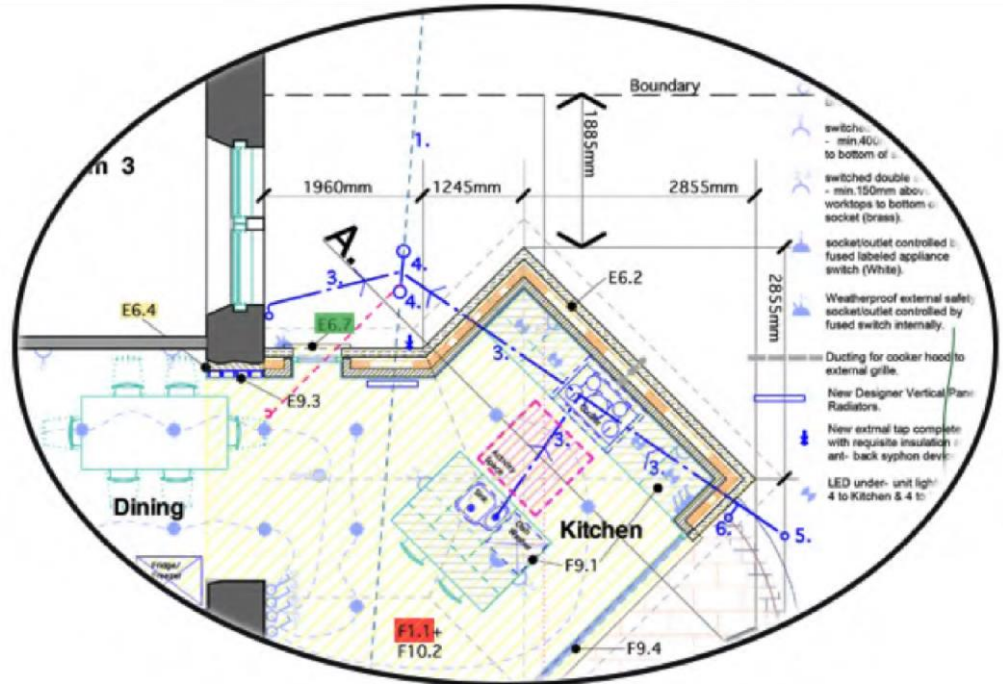
- P1.1 Write note ...
- P1.2 etc

P2 U-VALUES

- P2.1 Write note ...
- P2.2 etc

Exemplar (b) - specification referred to in "1 - Drawing Information"

(Colour of note number (red, yellow, green) refers to same coloured specification note.)



(Colour of note (red, yellow, green) refers to same coloured note number on plan above.)

Description of Work/Specification - Read with drng nos. BW01, BW02, BW03, BW04, 1

E6.4	At external wall slapping, repair vertical face with brickwork to provide a secure and plumb reveal face for new steelwork, to engineers requirements as per E9.3 below.	F1.1	Timber Ground Floors To all new and part existing areas, lay timber joists fixed to structural engineers designs and details. To these areas fix between joists 50mm Celotex GA4000 insulation supported off joist clips or battens along sides of joists. Onto joists lay T & G floor boarding to match. Finished level to match existing finished level.
E6.5	At opposite side of wall slapping, carefully cut out pocket for new padstone and steel beams seating, all as per item E9.4 below.	F1.2	Fix all trimmers, bridges, double/tripling of joists, all to structural engineer's designs/details.
E6.6	Lintels - All to structural engineers specification and details - Supply and fit steel stools all as item E9 below. Also to small single window opening supply and install a pre-cast concrete lintel to inner leaf.	F1.3	Make good any damaged timber floor boarding with T & G floor boarding to match in stripped out kitchen.
E6.7	New patio door/window openings, supply and install new sandstone cills to architects details (approx 150 x 200mm) at floor level, wrapped in DPC (item E5.1 above).	F2	EXTERNAL WALLS - (Not Applicable).
E6.8	Off new steelwork, partially build up existing retained window opening (see D1.7 above) to provide an upstand to new extension roof.	F3	INTERNAL WALLS/PARTITIONS
E7	INTERNAL PARTITIONS - (Not Applicable).	F3.1	Exposed steel wind/support posts at new slapping to be fire protected by encasing them in British Gypsums "Gyplyner Encase" framed encasement system providing a "short duration" or 1/2hr fire protection for three sided protection using 15mm Fireline board linings.
E8	FLOORS	F3.2	To area above new slapping opening, at retained reduced window opening, strap/dot and dab 12.5 Soundbloc plasterboard and scim coat plaster as in note L below.
E8.1	(Not Applicable).	F4	FLAT ROOF
E9	METALWORK - (all to structural engineers specification and details) :-		
E9.1	Supply and fit new steel post in E2.1 above.		

Exemplar (c) - answers shown in blue below

REPORT ON PLANS LODGED FOR BUILDING WARRANT REF 00/00000/ALTCON

Applicant **Mr & Mrs S Boddy** App Phone No. **0555 555 555** Architect **Archibald Teckt** Age Phone No.

Application Address **Your Street, Edinburgh, EH1 12U**

Description of Work **Build a single storey extension to a dwelling house**

Application Lodged. Report Date. Cleared Date

Reg	REPORT BY DIRECTOR OF SERVICES FOR COMMUNITIES	Adjusted by
Proc	State the existing and proposed uses of all the rooms on the entire floor plan. Uses added on the floor plans on dwg 001 & 002.	
Fire		
2.4	Specify cavity closers to the heads of the external walls and around all window and door penetrations through the walls. Cavity barriers and dpc added into Builder Work spec E3.2.7	
Envr'nt		
3.1 & 3.4	Confirm by noting on the plan that all topsoil and vegetable matter will be removed from the area of the solum and specify the solum make up including a dpm. (FNR) Spec amended in Builder Work section E1.2.1 and notes added	
3.7	The head of the branch soil pipe serving the sanitary appliances in the two en-suites requires a secondary vent or AAV at the head. AAV added into Plumberwork spec section H2.3 and on floor plan 002	
3.10	The render should not bridge the dpc in the external walls. Section detail amended on drawing 003 and note added in Plaster Work section K2.8	
3.12.3	The walls adjacent to any sanitary facility have to be of robust construction that will permit secure fixing of grab rails or other aids in the zones noted in figure 3.32 to this standard. Woodwork spec section F2.1.2 amended	

Building Standards Report by Structural Engineer Report by. Cleared by

Part 2 - Trade Headings with Building Standards Guidance Notes

General Notes - Domestic

Notes: 1 - Suggest using a Trade-by-trade construction sequence shown by [blue headings](#) below.

2 - Use [blue numbering system](#) below or your own numbering system

NUMBERS		HEADINGS	REGS.	GUIDANCE NOTES
Main	Sub	Main / Sub Headings	Number	(BS Surveyor)
A		Building Standards Notes		
	A1	Classification Of Building By Purpose		
	A1.1	Note(s) - A1.1, A1.2, A1.3, A1.4 etc		
	A2	British/EN Standards		
	A2.1	Note(s) - A2.1, A2.2, A2.3, A2.4 etc		
	A3	General Notes	2.6, 2.7, 2.8	Show boundary lines on drawings.
	A3.1	Note(s) (Sound, Fire, Energy, safety etc) - A3.1, A3.2, A3.3, A3.4 etc	2.8.1	Fire penetration through roof: <6m to boundary, BS 476/BS EN 13501
			2.9.4	Escape windows (if under 3 stories).
			3.16	Natural daylight 1/15th floor area (include exist rooms built over).
			3.12.3	Accessible WC manoeuvring space and robust wall construction.
			3.14.3	Natural ventilation 1/30th floor area (include exist rooms built over).
			4.8.3	Cleaning windows and roof lights where above 4m.
			6.2.9	Glazing maximum 25% of total Floor area of extension/conversion.
B		CDM Regulations 2015		
	B1	Comply		
	B1.1	Note(s) - B1.1, B1.2, B1.3, B1.4 etc		
	B2	Contractors		
	B2.1	Note(s) - B2.1, B2.2, B2.3, B2.4 etc		



NUMBERS		HEADINGS	REGS.	GUIDANCE NOTES
Main	Sub	Main / Sub Headings	Number	(BS Surveyor)
C		Requirements		
	C1	Employer		
	C1.1	Note(s) - C1.1, C1.2, C1.3, C1.4 etc.		
	C2	Contract		
	C2.1	Note(s) - C2.1, C2.2, C2.3, C2.4 etc.		
D		Demolitions		
	D1	Requirements		
	D1.1	Note(s) - D1.1, D1.2, D1.3, D1.4 etc.		
E		BuildersWork		
	E1	Sub-Structures		
	E1.1	Note(s) - E1.1, E1.2, E1.3, E1.4 etc.	3.1	Clear of top soil & vegetable matter.
	E2	Drainage		
	E2.1	Note(s) - E2.1, E2.2, E2.3, E2.4 etc.	-	If Building over a sewer - Consult Scottish Water
			-	In-ground drains to be tested by BS Surveyor.
			-	Combined systems - trap RW at connection point to main drain.
			-	Internal drains - BS EN 12056-2: 2000
			-	External drains - BS EN 752-4: 1998
			3.5.4, 8.6.4	Drains passing through substructures, BS EN 1610: 1998.
			3.7	Drainage material and size + Change of direction use rodding eye/inspection chamber + At connection to existing drain use testing eye at either side.
	E3	Solum		
	E3.1	Note(s) - E3.1, E3.2, E3.3, E3.4 etc.	3.4.4	150mm air space, ventilation, tanking if below GL.
	E4	Damp Proofing		
	E4.1	Note(s) - E4.1, E4.2, E4.3, E4.4 etc.	3.4.5	DPC/cavity closures - new window/door openings, BS 5628-1, 5.5.7.1.
			-	DPC to be 150mm above GL, CP102, 10.5
			-	DPM to link into DPC, CP102, 10.6
			6.2.10	DPC to be insulated at closers
	E5	External Walls		
	E5.1	Note(s) - E5.1, E5.2, E5.3, E5.4 etc.	3.4	Bell cast to render to avoid DPC bridge
			3.10, 3.15, 6.2	Wall construction: cavity, membrane, ventilation, insulation, vapour barrier.
			3.10.5	Perpend vents every 1.2m top and bottom for timber kit
			6.2.10	Thermal bridging at window head, floor slab edge
	E6	Internal Walls		
	E6.1	Note(s) - E6.1, E6.2, E6.3, E6.4 etc.		
	E7	Floors		
	E7.1	Note(s) - E7.1, E7.2, E7.3, E7.4 etc.	3.4.4	Floor construction: joists, hardcore, blinding, slab, etc.

NUMBERS		HEADINGS	REGS.	GUIDANCE NOTES
Main	Sub	Main / Sub Headings	Number	(BS Surveyor)
	E8	Metalwork		
	E8.1	Note(s) - E8.1, E8.2, E8.3, E8.4 etc.		
F		WoodWork & Glazing		Windows/doors: 1.4/1.6 max U-value.
	F1	Floors		
	F1.1	Note(s) - F1.1, F1.2, F1.3, F1.4 etc.	3.4.4	Floor construction: joists, hardcore, blinding, slab, etc.
	F2	External Walls		
	F2.1	Note(s) - F2.1, F2.2, F2.3, F2.4 etc.	3.10, 3.15, 6.2	Wall construction: cavity, membrane, ventilation, insulation, vapour barrier
	F3	Internal Walls		
	F3.1	Note(s) - F3.1, F3.2, F3.3, F3.4 etc.	5.2	Sound transmission for apartment walls and floors.
			5.1	Sound transmission of separating walls (attic conversion)
	F4	Roof - Pitched		
	F4.1	Note(s) - F4.1, F4.2, F4.3, F4.4 etc.		
	F5	Roof - Flat		
	F5.1	Note(s) - F5.1, F5.2, F5.3, F5.4 etc.		
	F6	Dormers		
	F6.1	Note(s) - F6.1, F6.2, F6.3, F6.4 etc.		
	F7	Ceilings		
	F7.1	Note(s) - F7.1, F7.2, F7.3, F7.4 etc.		
	F8	Eaves & Fascias		
	F8.1	Note(s) - F8.1, F8.2, F8.3, F8.4 etc.		
	F9	Components		
	F9.1	Note(s) - F9.1, F9.2, F9.3, F9.4 etc.	4.2.6	Door widths 775/800
			4.2.8	Future stair lift rest space
			4.3.2	Stair rise/going etc.
			4.3.3	Stair width
			4.3.6	Landing sizes, width, etc.
			4.3.15	Handrail to stairs >840 and <1000.
			4.3.16	Stair head height
			4.4.2	Protective barrier if >600mm drop. Note gaps and height.
			4.8.2	Toughened glazing to BS6262 part 4: 1994
			4.13	Security for vulnerable windows and doors
	F10	Finishes		
	F10.1	Note(s) - F10.1, F10.2, F10.3, F10.4 etc.		
	F11	Metalwork		
	F11.1	Note(s) - F11.1, F11.2, F11.3, F11.4 etc.	2.3	Fire protection to steel work.
G		Roofing Work		
	G1	Pitched		
	G1.1	Note(s) - G1.1, G1.2, G1.3, G1.4 etc.	3.1	Roof construction: rafters, ventilation, vapour barrier, membrane/felt, tiles/slate
			3.15.2	Roof vents, upper and lower, size, type of vents, breather membrane, BS5250, 8.4.2.4

NUMBERS		HEADINGS	REGS.	GUIDANCE NOTES
Main	Sub	Main / Sub Headings	Number	(BS Surveyor)
	G2	Flat		
	G2.1	Note(s) - G2.1, G2.2, G2.3, G2.4 etc.	6.2.10	Thermal bridging: soffits and flat roof edge.
	G3	Dormer		
	G3.1	Note(s) - G3.1, G3.2, G3.3, G3.4 etc.		
	G4	Flashing		
	G4.1	Note(s) - G4.1, G4.2, G4.3, G4.4 etc.	3.1	Flashings: 150mm upstand, material/code
	G5	Leadwork		
	G5.1	Note(s) - G5.1, G5.2, G5.3, G5.4 etc.		
H		Plumber work		
	H1	Rainwater Goods		
	H1.1	Note(s) - H1.1, H1.2, H1.3, H1.4 etc.	3.6	Hand hole to RWP.
	H2	Soil and Waste		
	H2.1	Note(s) - H2.1, H2.2, H2.3, H2.4 etc.	3.5.6 3.7	SVP to terminate 900mm/3 from any window, BSEN 12056-2, ND Hand hole to SVP.
	H3	Sanitary ware		
	H3.1	Note(s) - H3.1, H3.2, H3.3, H3.4 etc.	3.27.2	WC and WHB water efficiency
	H4	Water supplies		
	H4.1	Note(s) - H4.1, H4.2, H4.3, H4.4 etc.	4.9.5 6.4	TMV to bath/shower to BS EN 1111: 1999 or BS EN 1287: 1999 Insulate hot water pipes.
	H5	Gas supplies and heating		
	H5.1	Note(s) - H5.1, H5.2, H5.3, H5.4 etc.	3.17 3.17.6	Boiler: type Boiler to comply with Gas Safety (Installation and Use) Regulations 1998.
			3.17, 19.3, 20.19	Boiler: flue condensate
			3.19.4	Boiler flue: clearance from combustibles
			3.20.13	Boiler flue: access to hatch
			3.22.3	Boiler: cooling
	H6	Lead work		
	H6.1	Note(s) - H6.1, H6.2, H6.3, H6.4 etc.		
J		Electrical Work		
	J1	Power		
	J1.1	Note(s) - J1.1, J1.2, J1.3, J1.4 etc.	4.5.1 4.6.4	Electrical to BS7671: 2008 Electrical points per room
	J2	Lighting		
	J2.1	Note(s) - J2.1, J2.2, J2.3, J2.4 etc.	4.8.5	Electrical sockets/switches 350 frm int corner/wall worktop etc
	J3	Appliances		
	J3.1	Note(s) - J3.1, J3.2,	3.14.9, 3.14.3 table 3.5	Mechanical extract fan

NUMBERS		HEADINGS	REGS.	GUIDANCE NOTES
Main	Sub	Main / Sub Headings	Number	(BS Surveyor)
	J4	Fire detection		
	J4.1	Note(s) - J4.1, J4.2, J4.3, J4.4 etc.	2.11.1	Fire alarms: interconnected, battery back-up, SD to BS EN 14604, HD to BS 5446
	J5	Accessories	3.20.20	Carbon monoxide detector: BS EN 50291-1: 2010 for boiler/stove etc.
	J5.1	Note(s) - J5.1, J5.2, J5.3, J5.4 etc.		
K		Ventilation / Air infiltration		
	K1	Duct work		
	K1.1	Note(s) - K1.1, K1.2, K1.3, K1.4 etc.		
	K2	Extract requirements		
	K2.1	Note(s) - K2.1, K2.2, K2.3, K2.4 etc.		
	K3	Trickle vent requirements		
	K3.1	Note(s) - K3.1, K3.2, K3.3, K3.4 etc.	3.14.5	Trickle vents plus note location.
	K4	Solum vent requirements		
	K4.1	Note(s) - K4.1, K4.2, K4.3, K4.4 etc.		
L		Plasterwork		
	L1	Walls		
	L1.1	Note(s) - L1.1, L1.2, L1.3, L1.4 etc.		
	L2	Ceilings		
	L2.1	Note(s) - L2.1, L2.2, L2.3, L2.4 etc.		
	L3	External		
	L3.1	Note(s) - L3.1, L3.2, L3.3, L3.4 etc.	3.4	Bell cast to render.
	L4	Tiling		
	L4.1	Note(s) - L4.1, L4.2, L4.3, L4.4 etc.		
M		Decorating		
	M1	Internal		
	M1.1	Note(s) - M1.1, M1.2, M1.3, M1.4 etc.		
	M2	External		
	M2.1	Note(s) - M2.1, M2.2, M2.3, M2.4 etc.		
	M3	Fire proofing		
	M3.1	Note(s) - M3.1, M3.2, M3.3, M3.4 etc.		
N		External Works		
	N1	Landscaping		
	N1.1	Note(s) - N1.1, N1.2, N1.3, N1.4 etc.		
	N2	Paving		
	N2.1	Note(s) - N2.1, N2.2, N2.3, N2.4 etc.		
	N3	Metalwork		
	N3.1	Note(s) - N3.1, N3.2, N3.3, N3.4 etc.		
	N4	Sineage		
	N4.1	Note(s) - N4.1, N4.2, N4.3, N4.4 etc.		
P		Calculations		
	P1	Area of permitted glazing		
	P1.1	Note(s) - P1.1, P1.2, P1.3, P1.4 etc.		
	P2	U-Values		
	P2.1	Note(s) - P2.1, P2.2, P2.3, P2.4 etc.		