



Hailes Quarry Management Plan 2020 – 2024

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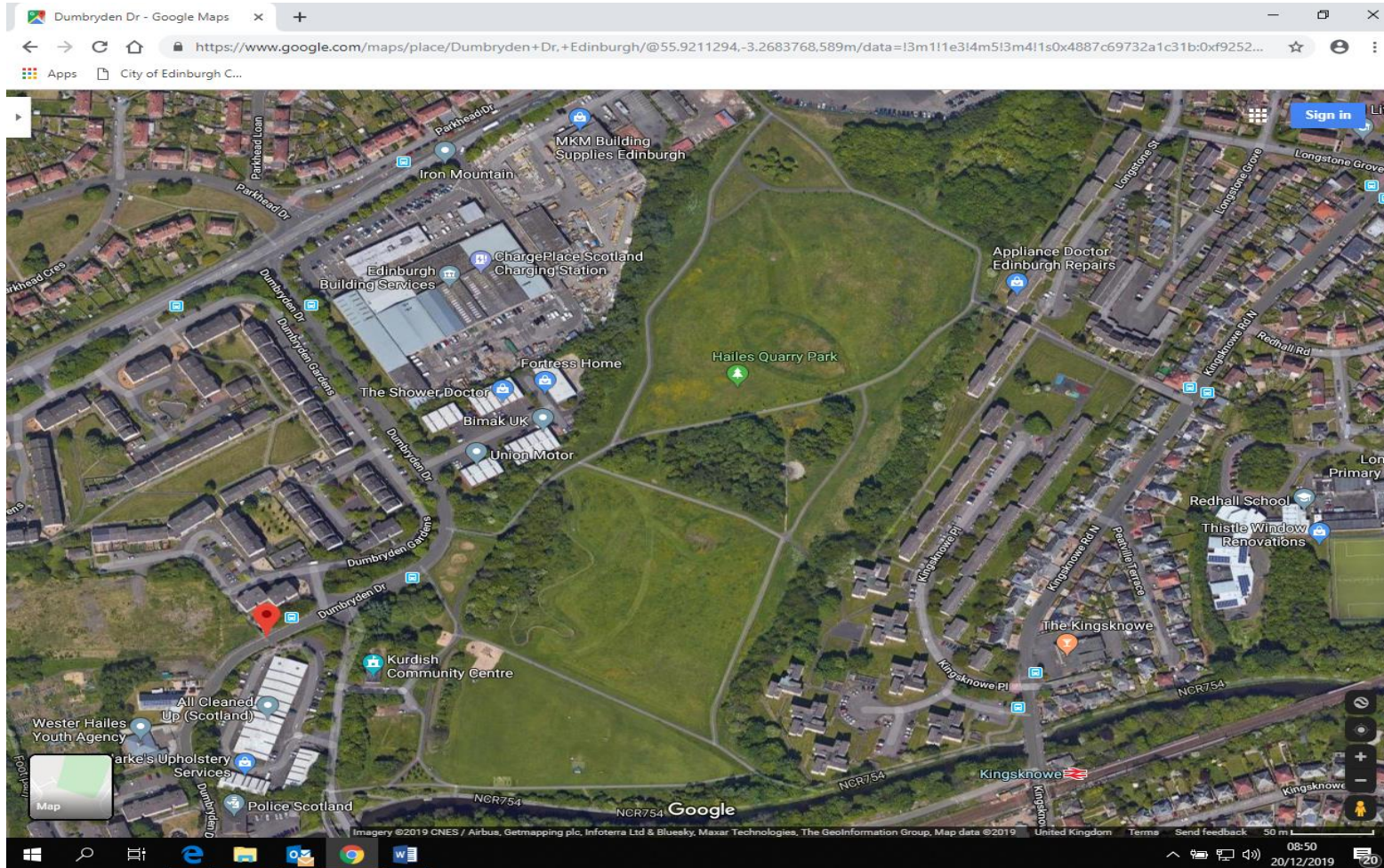
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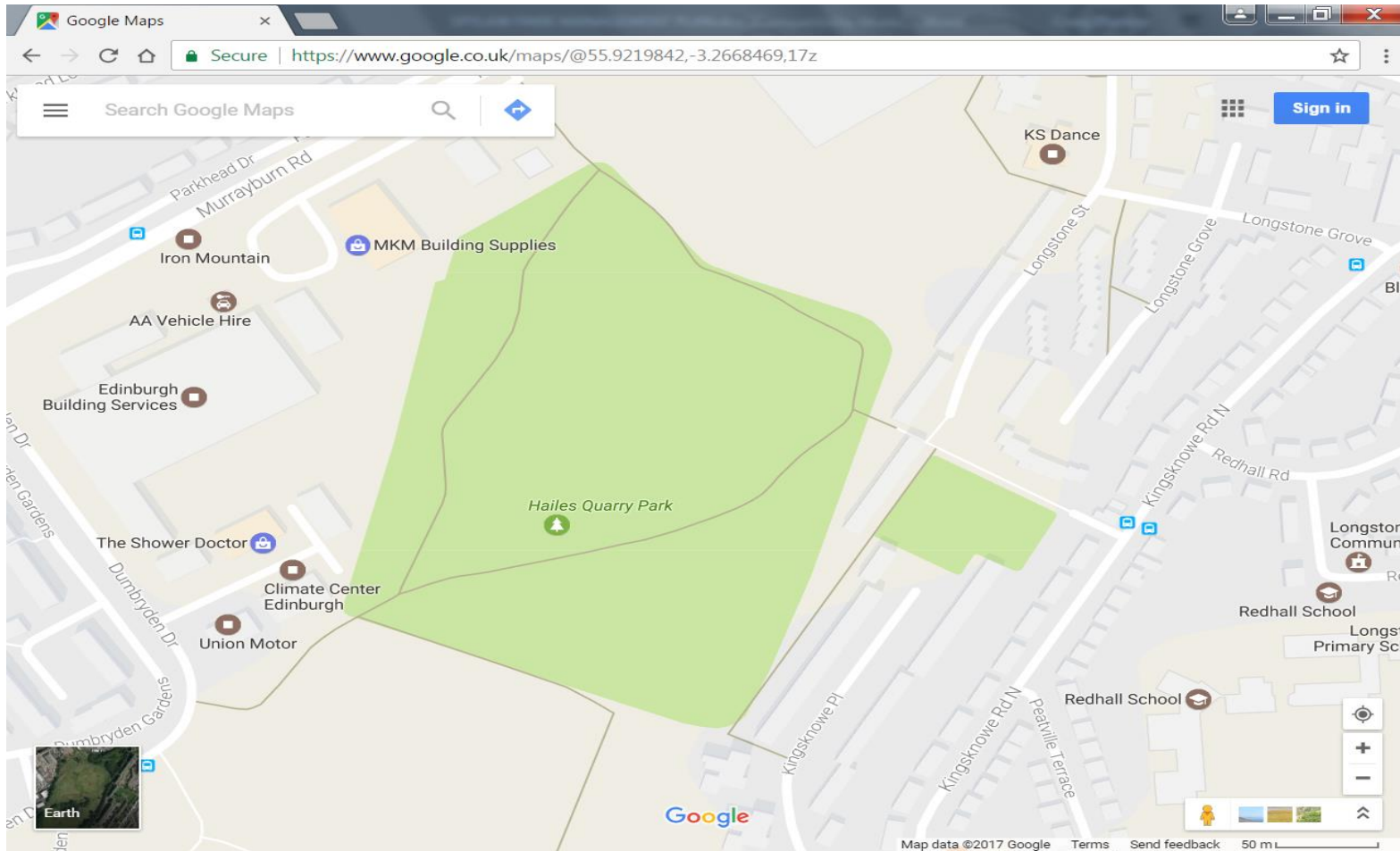
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Hailes Quarry Park Location Within Edinburgh

Summary Information

Park Name:	Hailes Quarry Park
Address:	Murrayburn Road, Edinburgh, EH14 2tf
National Grid reference:	328740, 320684
Site area:	12.15 hectares
Telephone Number:	0131 527 3806
Email:	southwest.locality@edinburgh.gov.uk
Ownership:	The City of Edinburgh Council – The Common Good Account
Area Designation	SouthWest Locality
Classification:	Community Park
Plan Written by:	South West Locality Transport and Environment craig.dunlop@edinburgh.gov.uk Tel: 0131 527 3806
Partners:	Local Community Longstone Community Council Wester Hailes Community Council Parkhead and Sighthill Community Council Hailes Quarry Park Steering Group (HQPSG) Edinburgh & Lothian Greenspace Trust (ELGT)

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Overview Photograph of Hailes Quarry Park



1 Introduction

1.0 Location

Hailes Quarry is a pleasant, medium-sized open park area with a great mix of natural habitats and recreational facilities. These include a wetland with a boardwalk, naturalised grass lands with a wide mixture of bulbs including daffodil, crocus and naturalised orchids, etc., all which give this park a welcome splash of colour in the spring and summer months, facilities include picnic tables, small grass kick-about areas, outdoor gym equipment and a small bike pump track. It has wide tarred pathways and access links that connects the Union Canal & local housing estate with the main road and public transport links into the city centre or outskirts of Edinburgh. The Park is an attractive facility for children, young people, adults and senior citizens alike who come to play, walk or just watch the activities from a nearby bench.

The park provides an essential greenspace for surrounding housing. The layout of the park provides healthy and safe routes between linked road networks along level paths for residents and visitors alike. The design provides open space which can accommodate activities including kick-about sport, play and leisure activities. There are several stakeholders who can be associated with the park and provide a good cross section of public and limited commercial use. These are as follows:

- Local community
- Longstone Community Council, Sighthill & Parkhead Community Council & Wester Hailes Community Council
- Hailes Quarry Park Steering Group
- Edinburgh & Lothian Greenspace Trust
- Two on site commercial units
- Scottish Canals

Members of the public use the park for many things; however, it is used in general for play, leisure walks, dog walking, and picnicking. The park is a fantastic attraction all year round for this purpose but more so when the weather is good. This attracts a great number of people with very few grass spaces being available when we are enjoying a warm sun.

The park also lends itself to a high number of informal activities enjoyed by the local children and adults with kick-about football, outdoor gym equipment and learning area.

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One of the nearby attractions to the park is the Union Canal whose towpath runs adjacent to south of the park and offers park users with a chance to sample local wildlife of biodiversity in a city location area while also making the park itself more accessible to the canal.

The cultural, aesthetic and recreational value of the park for the citizens of Edinburgh is substantial. Hailes Quarry is specially valued by those living in the nearby housing estate. There are several entrance points into the park.

The park is graced by both mature and young trees most of which have been planted during the last 40 years.

Hailes Quarry has the feel of a natural site and over the last 15 years has been developed sympathetically for biodiversity.

The park is well serviced by public transport bus routes, No's 23, 30 and 33 and has on-street parking and a limited car park area at the Dumbryen Road section of the park for authorised vehicles.

1.1 Management Plan Framework

This Management Plan sets out the future management, maintenance and development of Hailes Quarry Park and has been produced by The City of Edinburgh Council and representatives from the Park Steering Group to provide not only a long-term vision but also details on both developmental and operational duties required to achieve that vision.

The plan is set out in sections covering the eight key criteria as set out in the Green Flag Award Guidance Manual – Raising the Standard.

The management plan covers the period 2020 to 2024 and has a detailed plan of works for that period. This plan's target audience is elected members, the local community, and council officers, and its style and content should ensure continuity of purpose and consistency in service delivery. It is intended to be a flexible, working document that will be reviewed and updated annually.

Like any management plan its purpose is to:

“Provide a framework within which all future management is carried out. The plan enables any person involved to understand how and why decisions are taken, and the reasoning behind the policies and proposals for action.”

1.2 Edinburgh Parks & Gardens Framework

Edinburgh values its reputation as one of the most beautiful cities in Europe, renowned for its setting, history and built heritage. Parks and greenspaces are integral to this. They serve as a stage for our public lives and are settings where celebrations are held, where social exchanges take place, where friends mix, where cultures run into each other, where nature thrives, and where people revive themselves from the stresses of urban living.

The Parks, Greenspace and Cemeteries Service is committed to providing quality parks for residents and visitors alike. There are five qualities that make a park great, and that drive the work of the Parks, Greenspace and Cemeteries Service: They must be full of activity and invite affection. They must also be visible and accessible as well as being comfortable and safe. They also need to be places you can count on, no matter if you visit the park every day or once a year.

Using the Green Flag judging criteria all of Edinburgh’s 144 parks are assessed on an annual basis and a Parks Quality Score is produced for each site. These scores are compared to the Edinburgh Minimum Standard which has been developed to benchmark our parks and record how they are improving.

In Edinburgh the involvement of local residents through a network of Friends groups is well established. Depending on their capacity, sites host both major and local events and activities, offering a wide range of attractions to families and individuals from a diverse community.

The Parks, Greenspace and Cemeteries Service ensures that Edinburgh’s parks and greenspaces are clean, safe, colourful and diverse; they will be the setting for activities and celebrations; be well-known for their features, history and “happenings”; and be locally valued and used.

1.3 Green Flag Award Scheme



The Green Flag Award Scheme is a national standard for quality in greenspace management in England and Wales. Edinburgh has been involved in the pilot scheme using the Green Flag criteria as a measure and methodology for benchmarking the quality of parks and green spaces in Scotland and has been involved in this project since 2007 in conjunction with Greenspace Scotland in partnership with The Civic Trust in England.

This criterion as stated previously is used in carrying out our annual Parks Quality Assessments and gives the Council Officers and friends groups up to date information and a measure standard of the park at that time.

Hailes Quarry Park was awarded Green Flag in 2010 and has successfully retained the award since that date. Following a decision to gain maximum value from the award process it was agreed for full assessment for approx. 5 green flag sites per year, all these sites have retained green flag for several years but only been subject to mystery shops, it was considered to be useful to gather more objective appraisal from full assessment.

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2 Vision and Aims

2.0 Introduction

This section sets out a new vision for the park and a series of new objectives that are developed into actions later in the plan.

2.1 Vision

The Council adopted its Edinburgh Public Parks and Gardens Strategy in March 2006. The strategy sets out a vision for its parks that states:

“A quality parks system worthy of international comparison, accessible, diverse and environmentally rich; which fulfils the cultural, social and recreational needs of the people”. (Edinburgh Public Parks and Gardens Strategy, 2006, p49)

The Parks, Greenspace and Cemeteries and the SW Locality Transport and Environment Service ensures that Edinburgh’s parks and greenspaces are clean, safe, colourful and diverse; they will be the setting for activities and celebrations; be well-known for their features, history and “happenings”; and be locally valued and used.

In developing this management plan for Hailes Quarry Park, our vision is:

“The park shall be a focus for events and activities in the surrounding communities. It is a multi-functional, accessible and welcoming park, well used and valued by local people. The park provides a site for environmental education and recreational opportunities.”

2.2 Aims

Beneath the vision lie a series of aims that have been linked to the Green Flag Award Scheme criteria:

a) Conservation

To increase the biodiversity value of the site

b) Landscape

To enhance the existing levels of landscape value and amenity value

c) Recreation

To provide a place to enjoy formal and informal recreation in an attractive, safe and secure environment

To enhance the health and wellbeing of local residents and visitors through active outdoor activity

d) Community Involvement

To engage with the local community and user groups

To encourage their active participation in decision making and practical activities

To use the park as a recreational resource

e) Cultural

To investigate and action ways of protecting and conserving all features of cultural significance and heritage value

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f) Sustainability

To ensure policies, management practices and operations accord with sustainable principles

g) Legal

To ensure the site management works comply with legal obligations

h) Maintenance

To ensure that the maintenance programme is in place to reinforce the aims of the park and meet the visitor expectations

i) Safety

To ensure the safety of user groups and staff working on site

j) Marketing

To actively promote the appropriate use of the park to all potential users

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The aims are set out in the table below. Each of these aims is further developed into targets, measures and timescales. The following list of aims has been developed in line with the Green Flag criteria, which form the basis of the assessment and analysis of the Hailes Quarry Park.

Criteria	Aim
A Welcoming Place	b) To enhance the existing levels of landscape value and amenity value c) To provide a place to enjoy formal and informal recreation in an attractive safe and secure environment and enhancing the health and wellbeing of local residents and visitors through active outdoor activity i) To ensure the safety of user groups and staff working on site
Healthy, Safe and Secure	c) To provide a place to enjoy formal and informal recreation in an attractive safe and secure environment and enhancing the health and wellbeing of local residents and visitors through active outdoor activity g) To ensure the site management works comply with legal obligations i) To ensure the safety of user groups and staff working on site
Well Maintained and Clean	h) To ensure that the maintenance programme is in place to reinforce the aims of the park and meet the visitor expectations
Environmental Management	f) To ensure policies, management practices and operations accord with sustainable principles
	a) To increase the biodiversity value of the site

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Biodiversity, Landscape and Heritage	e) To investigate and action ways of protecting and conserving all features of cultural significance and heritage value
Community Involvement	d) To engage with the local community and user groups encouraging active participation in decision making and practical activities within the site and to use the park as a recreational resource
Marketing & Communication	j) To actively promote the appropriate use of the park to all potential users

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Management	<ul style="list-style-type: none">f) To ensure policies, management practices and operations accord with sustainable principlesh) To ensure that the maintenance programme is in place to reinforce the aims of the park and meet the visitor expectationsd) To engage with the local community and users groups encouraging active participation in decision making and practical activities within the site and to use the park as a recreational resource
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3 Survey, Historic Features and Park Governance

3.0 Introduction

This section looks at the historic features of the park and also examines the legal situation with respect to ownership and designations that apply to the park, as well as confirming the strategic significance in the Local Plan. It pulls together recent surveys that have been undertaken to update the baseline data about the park and finally considers the involvement of the community through the Steering group and events.

3.1 Historic Features of the Park

Hailes Quarry was active from 1750-1900 and during its peak period of production employed around 150 men with approx.100,000 tons of stone being taken out each year. The stone was used for stairs and landings during the building of Edinburgh's New Town. The site was abandoned in 1902 after it became flooded with water. In the 1970's it was repurposed as a landfill site and continued until it was grassed over in the early 1980's. Early attempts at developing the park included community groups and the Council's own job creation programme. In 2006 the park was chosen as a joint Placemaking Project between Greenspace Scotland and New York based Project for Public Places. The report [http://archive.northsearegion.eu/files/repository/20121219103728_Hailes-Quarry-Edinburgh-UK\[1\].pdf](http://archive.northsearegion.eu/files/repository/20121219103728_Hailes-Quarry-Edinburgh-UK[1].pdf) outlines the project and some of the many improvement made to the park since this time. Edinburgh & Lothian Greenspace Trust delivered this project with significant financial and resource support from City of Edinburgh Council.

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3.2 Strategic Significance of the Park

Several of Edinburgh's corporate strategies and policies apply to the parks and greenspaces in the city, aiming to deliver safety and equality of provision, safeguard and enhance local environments and neighbourhoods, and ultimately improve the quality of life for Edinburgh's communities, enabling residents to participate fully in the City's park life.

These policies set the overall context within which parks are managed and developed, and although it is the green space policies, which have primary impact, the other more general policies also have a direct or indirect effect to varying degrees.

A list of these policies are given below. Copies of these are available on request. Many can also be accessed via the Council website (www.edinburgh.gov.uk).

Corporate Strategies and Policies

- Edinburgh Vision 2050 <https://www.edinburgh2050.com/>
- Edinburgh Local Development Plan (LDP) <https://www.edinburgh.gov.uk/localdevelopmentplan>
- South West Locality Improvement Plan <https://www.edinburghcompact.org.uk/community-planning/localities/south-west/>
- The City of Edinburgh Council's Business Plan 2017-2022 <https://www.edinburgh.gov.uk/downloads/file/24691/council-business-plan-2017-22>
- Resilient Edinburgh Climate Change Adaptation Framework <https://www.edinburgh.gov.uk/directory-record/1146210/resilient-edinburgh-climate-change-adaptation-framework>
- Sustainable Edinburgh 2020 <https://www.edinburgh.gov.uk/directory-record/1146225/sustainable-edinburgh-2020>

Park and Environmental Policies

- Edinburgh Public Parks and Gardens Strategy 2006 <https://www.edinburgh.gov.uk/downloads/file/22626/public-park-and-gardens-strategy>
- Edinburgh Open Space Strategy 2021 <https://www.edinburgh.gov.uk/downloads/file/22616/open-space-2021>
- Edinburgh Biodiversity Action Plan 2019-21 <https://www.edinburgh.gov.uk/downloads/file/26216/edinburgh-biodiversity-action-plan-2019-2021>

3.3 Management Rules

The Park Management Rules were revised and approved in 2014. These rules can be reviewed in **(Appendix 1)**.

3.4 Park Classification

Hailes Quarry Park is classified within the Edinburgh Public Parks and Gardens Strategy as a “Community Park”.

Community Parks are defined in the Edinburgh Public Parks and Gardens Strategy, 2006 as, “Parks serving chiefly the people of a defined local area. These are generally smaller in area and the facilities provided are likely to be relatively simple. Functions should be determined as far as possible by consultation with users and potential users. Access to these parks will be mainly on foot or by cycle.”

3.5 Community Involvement

The community around Hailes Quarry Park is included in the Scottish Index of Multiple Deprivation 2016 (20% most deprived areas in Scotland), the park is bounded by 3 local community councils.

The Park Steering Group was set up in 2008 with the support of Edinburgh & Lothian Greenspace Trust. (ELGT). The group is made up of ELGT Community Project Officer, Council Park & Greenspace Officer, Prospect Housing Community Projects Officer, individual residents and members from local community Councils, the group meet quarterly.

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Its main purpose was to act as a forum to promote the parks development and increase community involvement in the process. The aspiration was that the local community may eventually take forward the role of chairing meetings and organising small events and activities, but the reality was more challenging and without the external funding and expertise of ELGT community engagement officers, many of the park activities and park improvements may not have been possible. Now this funding source via SNH has been removed, ELGT will take a less active role in the park and activities with local schools will require alternative agreements. In the short term we do now have group member taking on the role of chair of the steering group and aim to establish a Friends group in 2020 that will continue the solid work of the original steering group.

There has been a vast amount of activities, events and engagement events in the park over the last 15 years. These have ranged from gala days, forest school environmental education, health walks, family days, corporate volunteering and school art events. The programme for 2019 is included in appendix?

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3.6 Surveys and Assessments Undertaken

Asset Management GIS Survey

The Council has recently introduced a new asset management system which has been undertaken following a full survey of each park in the City. This is now linked to GIS so that site location, condition and photographic information can be studied from the office base. This information will be used to assess replacement or repair of the infrastructure within the park.

It is in it's infancy at present, however we feel that much benefit can be gained from logging this information and will enhance the management of the infrastructure needs for the park.

Tree Survey

A woodland management plan was commissioned and completed between 2011 & 2016. The Council's Forestry section manage a Tree Survey with a comprehensive tree species list indicating the current condition of the tree stock. Recommendations from this survey will be used to shape the future development of the landscape features of the park and will be reflected in future in this management plan.

4 Analysis

4.0 Introduction

This Section follows the criteria headings within the 'Raising the Standard – The Green Flag Award Guidance Manual' (2016) and highlights how the park ties into the Green Flag Award Standard.

4.1 A Welcoming Place

- b) To enhance the existing levels of landscape value and amenity value
- c) To provide a place to enjoy formal and informal recreation in an attractive safe and secure environment and enhancing the health and wellbeing of local residents and visitors through active outdoor activity
- i) To ensure the safety of user groups and staff working on site

Hailes Quarry Park is a welcoming place and well used site; social access is excellent for local people within the south west part of the city, who take part in a variety of informal activities.

There are several entrance points to the park with notice boards. Throughout the park there are interpretation panels giving out information on the history and development of the park.



Interpretation and play facilities in park

4.2 Healthy, Safe & Secure

c) To provide a place to enjoy formal and informal recreation in an attractive safe and secure environment and enhancing the health and wellbeing of local residents and visitors through active outdoor activity

g) To ensure the site management works comply with legal obligations

i) To ensure the safety of user groups and staff working on site

Hailes Quarry Park is used for informal sport and other physically active activities. The park contains one well equipped outdoor gym and children's play area. It also has a football kick-about area, goals and a woodland trail. The park is well equipped with park benches and litter bins. There is designated picnic table located within the park.

Below multi-gym features which were all installed to encourage healthy living and encourage more exercise for all age groups.



The Park Ranger Service patrol the park as part of their park and garden inspection route. They will log incidents and report these to the Parks & Greenspace Officer for resolution.

The City of Edinburgh Council uses branding on vehicles and machinery and ensures that all staff wear clothing showing the council logo on, to ensure they are readily identifiable to the public. Wherever possible and safe to do so, the public are encouraged to engage with the grounds maintenance staff to discuss issues with the park, its maintenance or management. Their friendly demeanour allows for a helpful first point of contact for park users.

The Park Rangers and Parks & Greenspace Officer are keen to involve children in activities in the park, such as bulb planting. All City of Edinburgh Council Gym equipment were designed to meet BS 5696. All gym equipment is held on a database called Playsafe produced by Public Sector Software Ltd. This system holds information on all City of Edinburgh Council play areas, including the type of equipment, installation date, and type of surface.

Informal inspections are carried out by council employees as part of their daily duties (Park Rangers, Playgrounds Maintenance Officer, Parks and Greenspace Officer and Waste and Cleansing staff). They report obvious hazards to the Council's workshop engineers. In-house ROSPA trained staff inspect the equipment on a monthly basis. Any defects identified are either repaired immediately or isolated and made safe for repair at a later date. Written records of inspections and works undertaken are held with the Workshops at Inverleith Park. Annual inspections and risk assessments, conforming with RPII, are carried out on all the playgrounds by an independent Playground Inspector. Accidents are reported to the Health and Safety Officer and recorded centrally.

Health and Safety Policies

http://www.edinburgh.gov.uk/downloads/file/945/health_and_safety_enforcement_policy

In addition to the Council's general health and safety policy, each park has its own risk assessment and activity r/a to be reviewed annually. Play equipment is inspected and reports recorded, all other infrastructure is visually inspected by Park Rangers.

Control of Dogs

Separate dog waste bins are not provided as dog owners can dispose of waste responsibly in the litter receptacles. The management rules exclude dogs from the play areas and encourage owners to keep their dogs under control.

The Environmental Wardens can visit the park on request and if required can issue on the spot fine of £80 for dog fouling offences rising to £100 if unpaid within 14 days.

The public can report this online:

http://www.edinburgh.gov.uk/info/20043/community_safety_and_antisocial_behaviour/308/report_dog_fouling

4.3 Well Maintained & Clean

h) To ensure that the maintenance programme is in place to reinforce the aims of the park and meet the visitor expectations

“Our Edinburgh” anti-litter campaign aims for a litter free capital and runs throughout the year.

<http://www.edinburghspotlight.com/2016/08/ouredinburgh/>

Contact number for waste: 0131 608 1100 or report online:

http://www.edinburgh.gov.uk/info/20001/bins_and_recycling/306/litter_and_street_cleaning

The park has a maintenance programme, which establishes standards of cleanliness, infrastructure and ground maintenance.

Information gathered from the public and Parks Quality Assessments indicate that the standard of maintenance is considered to be of a good to high standard, the schedule of maintenance is highlighted within the maintenance plan.

There is good provision of litter receptacles and these are serviced according to frequency of the EPA. There are localised staff members whose responsibility is to ensure that the park is kept litter free. Dog fouling in the park has been an ongoing problem over the years and this is due to irresponsible dog owners and we are working on reducing this significantly with an active pick up your dog poo campaign and this is proving successful with various lamppost wrap boards and we will continue to have our local Environmental Wardens visit the site to ensure good practice is in place. In line with City wide practice the litter receptacles within the park are for joint use of disposal both for litter and dog fouling bags.

The grounds maintenance within the park is undertaken by a mobile team. The Greenspace Team Leader oversees the grounds maintenance regime to ensure that standards are maintained.

Graffiti is removed by the local graffiti service team and aided by Park Rangers who have their own graffiti removal kit.

A reactive maintenance programme is in place for the maintenance of the infrastructure on site in respect of painting and security. This infrastructure is regularly inspected by the Parks & Greenspace Officer and any repairs are carried out, in general, by our in-house service teams.



Our Edinburgh Clean-up campaign



Dog fouling advice

4.4 Environmental Management

f) To ensure policies, management practices and operations accord with sustainable principles

The only use of peat by the Parks and Greenspace Service is in the production of bedding plants at the Council's Inch Nursery. Since 2004 the nursery has reduced its consumption of peat by 50% and continues to aim towards meeting the national targets of 90%. Several alternatives to peat have been incorporated into the growing mixes for plant production at the nursery, including; compost derived from the Council green waste collections, the nursery own compost, worm cast, fine bark, vermiculite and sand. Trials have been run since 2007 to assess the best mix to support seedling and plant growth.

A policy needs to be developed that considers the minimisation of herbicide use. Meanwhile herbicide application is only used when cultural practises will not provide adequate control, e.g. around bases of trees. Only affected areas are treated and only then using strategies that are sensitive to the needs of the public and the environment. All operatives are trained to the approved certification level for the application of chemicals. The applications of herbicides are normally scheduled during off-peak times of park use and signs are posted to indicate the re-entry time period if appropriate.

In order to reduce land filled waste, the City of Edinburgh Council is working to develop and extend initiatives to prevent, minimise, reuse and recycle not only the city's but also its own waste. The park is fortunate to have a recycling point within the local school grounds less than 30 metres from its southern access point where users can dispose of their recycled material. We encourage the use of this facility by installing signage encouraging the use of this site. The Council is actively collaborating with other local authorities in progressing, the Lothian & Borders Area Waste Plan. Litter is disposed of appropriately to a licensed waste disposal area.

Green waste (e.g. grass clippings, weeds, seasonal bedding) is taken to Braehead Recycling Centre where it is composted by Forth Resource Management. Tree limbs are chipped and used as mulch on site. Larger limbs and trunks are sold. Compost generated from this process is used by the Parks, Greenspace and Cemeteries Service as a soil conditioner in seasonal bedding.

There is occasional use of water within the park, for irrigation of newly planted flower beds and trees during early establishment and drought conditions. Bark mulch has been extensively used throughout the park in order to preserve moisture and provide a cool root run for plants. Ground cover shrubs have been planted to suppress weeds and prevent loss of moisture from the soil through evaporation.

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The Council's Inch Nursery has introduced a rain water recycling system for plant irrigation. The rain water system is used until the tank is empty and then the system switches back to mains water. Once there is sufficient rain water in the tank the system switches back

The Council negotiates with their energy supplier and considers use of alternative technologies in providing energy. Lights used in the park are supplied with low energy bulbs.

4.5 Biodiversity, Landscape and Heritage

a) To increase the biodiversity value of the site

e) To investigate and action ways of protecting and conserving all features of cultural significance and heritage value

Hailes Quarry Park covers 13 ha of ground, comprised of 9.67 ha of open grassland and 3.33 ha of woodland. The former areas comprise large tracts of semi-improved grasslands which are maintained for biodiversity, together with smaller areas of standard amenity grassland. The woodlands are in the form of long narrow belts at the edges of the site and small blocks within the site. The woodland can be divided into two types; young/semi-mature woodland and young pole-stage mixed broadleaved plantation. Hedgerows, temporary wetlands and fruit tree planting are also feature on the site. A significant number of heavy standard trees have also been planted over the years including field maples, oak and chestnut.

Areas of existing broadleaved native woodland have been planted in sections and on the fringes of the park. Enrichment planting has also taken place over the last four years. Bulb planting has been carried out extensively with a succession of Spring flowering bulbs. The newest feature is a wetland habitat, initially planted out in 2016 and extended with the construction of a boardwalk in 2017. New link path and interpretation was added in 2019. The graduated grass cutting regime for the park allows a greater range of habitats, some areas requiring only being cut once or twice per year, so far this has allowed areas of marsh orchids and other wildflowers to appear and colonise.

All these biodiversity improvements have been implemented following an initial ecological assessment made in 2011 at the same time as the woodland management plan was commissioned.

Dragonflies have been observed last year in the wetland during the late summer along with common butterflies.

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Resident bird species include robin, bullfinch, willow warbler, great tit, chiff chaff, blackcap, blue tit, blackbird, wood pigeon and starlings. All these species and migrants are recorded monthly by one of our steering group volunteers/committee members.

The areas of park which were set aside for naturalising have shown encouraging signs of increase diversity of flowering species which we hope will continue to develop.



Naturalised grass in late summer



Grass cut in late autumn

4.6 Community Involvement

d) To engage with the local community and user groups encouraging active participation in decision making and practical activities within the site and to use the park as a recreational resource

The range and frequency of community events and activities in the park since cannot be understated, this programme has been delivered through ELGT with the support of external funds enabling many children and residents the opportunity to participate in developing the park while learning in an outdoor environment

The activities last year included bulb planting, community clean ups, bee bank building, wetland planting & owl magic event which resulted in positive outcomes for skills and knowledge, increased numbers accessing the park, increased participation in outdoor education & greater social interaction.



Corporate volunteers constructing bee bank

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Volunteers following the planting of wetland meadow

4.7 Marketing & Communication

j) To actively promote the appropriate use of the park to all potential users

Information relating to Hailes Quarry Park is available via the ELGT website and City of Edinburgh Council website and available via Smartphone app 'Edinburgh Outdoors'. A direct link QR code links you directly to the Edinburgh Outdoors Page for Hailes Quarry Park, the site specific code is located in one of the park notice boards. The Council website also offers a good source of information about the park and its available infrastructure. The park and its history and current activities are also well documented in the local online Digital Sentinel, <http://www.digitalsentinel.net/tag/hailes-quarry-park/> a community news site for Wester Hailes.

Edinburgh Outdoors: <https://www.edinburghoutdoors.org.uk/featureDetails.php?id=281>.

Information is available via websites for all the neighbouring Community Councils and The City of Edinburgh Council websites. The Council website offers a good source of information about the park and its available infrastructure.

Public information is regularly posted in the three notice boards at entrance points to the park along with local community and Friends group information.

Within the notice boards local events are advertised and this works well to promote these, such as group meetings. Promotion of such events is vital in attracting and inviting members of the public to participate and ensures the success of the event.

It is intended to use the notice boards this year to provide regular information on maintenance, events, and works within the park.



FREE

BAT WALK

THURSDAY 3RD
OCTOBER 2019

HAILES QUARRY PARK

MEET AT THE PLAYPARK OFF DUMBRYDEN ROAD

UNDER 16S MUST BRING AN ADULT
FOR MORE INFORMATION CONTACT
ABBY@ELGT.ORG.UK 0131 445 4025



Edinburgh & Lothians Greenspace Trust, a registered Scottish charity no. SC018196. Ltd company number no. 132480

Interested in the park?

FRIENDS OF
HAILES QUARRY PARK

FIRST MEETING AND AGM

THURSDAY 20TH FEBRUARY 2020
6.00 - 8.00PM
WESTER HAILES YOUTH AGENCY
44 DUMBRYDEN DRIVE EH14 2QR

ALL WELCOME

FOR MORE INFORMATION CONTACT ABBY@ELGT.ORG.UK
0131 445 4025

4.8 Management

- f) To ensure policies, management practices and operations accord with sustainable principles
- h) To ensure that the maintenance programme is in place to reinforce the aims of the park and meet the visitor expectations
- d) To engage with the local community and users groups encouraging active participation in decision making and practical activities within the site and to use the park as a recreational resource

Hailes Quarry Park is managed by the Place Directorate, which is structured to deliver services for the needs and priorities of local communities in each of the twelve Neighbourhood Partnerships within the four locality areas. The park lies within the South West Locality.

Management and development of the park is undertaken by ELGT & locally by the SW Locality Transport and Environment team in conjunction with the local community through the Steering Group. Strategic issues dealt with via the central Parks, Greenspace and Cemeteries.

The Friends' Group and Parks and Greenspace Officer work closely with the local management teams to ensure that the park progresses in line with the Management Plan.

Operational management of the park is undertaken by the Parks, Greenspace and Cemeteries and Waste and Cleansing teams. This team consists of a grounds maintenance and street cleaning teams who are responsible for the day to day maintenance of the grass, flower beds and shrub areas, the servicing of the bins and litter collection throughout the park and graffiti removal. This work is supported by the Parks Rangers who undertake small items of grounds work to ensure standards are maintained.

Maintenance schedules indicating frequency and type of work carried out within the park can be found in the appendices of the management plan ([Appendix 2](#)).

Additional teams from the central council services are also deployed to ensure the park is maintained to a high standard. This includes forestry maintenance, playground maintenance, roads and pathway maintenance, and street lighting maintenance.

The community groups assist the council with members undertaking removal of small graffiti items, mainly from bins, seats and lamp standards, litter picking of small areas and generally highlighting defects for repair. Through these groups it is intended to attempt to increase the public participation in voluntary work within the park, this might include, litter picking, graffiti removal etc.

Hailes Quarry Park Management Plan 2020 – 2024

Given the current financial climate faced by local authorities it is important that the council continue to encourage this volunteer strategy by ensuring that the community have the necessary equipment to carry out the work.

The Park Rangers also patrol all parks including Hailes Quarry park to ensure that safety is maintained, they regularly make safe various small faults within the park e.g. a broken seat, faulty play equipment which allows for them to be speedily repaired by the local maintenance teams where appropriate. The Park Rangers also patrol the park to ensure that members of the public use the park in line with the management rules.

The Council annually assess each park within Edinburgh which results in Parks Quality Assessments being produced. These assessments offer good information that is used to improve and develop the park; extractions of the report can be found in the appendices of the management plan ([Appendix 3](#)). These assessments are used to determine further potential capital improvements and form the basis improvements to the park on an annual basis. Hailes Quarry Park has benefited from many improvements made from feedback comments in the assessments.

5 Development Action Plan

The objectives described in this section are developed from the results of the assessment and analysis section and are directly linked to the criteria aims described in the previous section.

Note: All costs are approximate.

Key:

ELGT Edinburgh, Lothian & Greenspace Trust
 GTL Parks & Greenspace Maintenance
 FOHQP Friends of Hailes Quarry Park
 FM Forestry Manager

PGO Parks and Greenspace Officer
 PR Park Rangers
 WCM Waste and Cleansing Manager
 V Corporate Volunteers

Aim 1: A Welcoming place				
a) To enhance the existing levels of landscape value and amenity value				
b) To provide a place to enjoy formal and informal recreation in an attractive safe and secure environment				
c) To ensure the safety of user groups and staff working on site				
Objective	Where and/or How	Year	Lead	Cost
1.1 To maintain the entrances clear from graffiti and litter	<ul style="list-style-type: none"> ▪ All access points within park. ▪ Council staff and volunteers 	Ongoing	PR/PGO/ V/FOHQP	minimal
1.2 Continue natural bulb planting	<ul style="list-style-type: none"> ▪ Various locations ▪ FOHQP, Council staff and schools' groups 	Ongoing	PGO PR/ FOHQP	£1000
1.3 Create more colour for visitors through Murrayburn Road	<ul style="list-style-type: none"> • Identify localised area for annual meadow for summer colour • Increase bulb planting for spring colour 	Spring and autumn 2020	PGO/GT L/PR	£750

Hailes Quarry Park Management Plan 2020 – 2024

Aim 2: Healthy, Safe and Secure

d) To provide a place to enjoy formal and informal recreation in an attractive safe and secure environment

e) To ensure the site management works comply with legal obligations

f) To ensure the safety of user groups and staff working on site

Objective	Where and/or How	Year	Lead	Cost
2.1 To develop a responsible dog owner campaign	<ul style="list-style-type: none"> ▪ Work with environmental wardens and other appropriate CEC staff to develop and implement campaign and also using litter bin vinyl wraps 	2020-25	PGO WCM	£500
2.2 Repair damaged outdoor gym signage and replace worn out parts	<ul style="list-style-type: none"> ▪ Agree permissions to produce new instruction panels and reinforced backing boards 	2020	PGO	£1000
2.3 Install full looped access to and from wetland feature	<ul style="list-style-type: none"> • Install additional link from north path 	2020	ELGT	£3000
2.4 Ensure site features and assets and access are not in any way hazardous	<ul style="list-style-type: none"> • Complete risk assessment for site 	2020	PGO	Nil
2.5 Ensure park is fully accessible	<ul style="list-style-type: none"> • Install new dropped kerbs at Dumbryden 	2020-21	Roads	£1200
2.6 Improve lit route through parks	<ul style="list-style-type: none"> • Install lighting from Longstone to Murrayburn 	2020-25	External funds	£25k
2.7 Improve access through middle section of park during heavy rainfall	<ul style="list-style-type: none"> • Assess drainage options 	2020-25	PGO	?

Aim 3: Well Maintained & Clean

g) To ensure that the maintenance programme is in place to reinforce the aims of the park and meet the visitor expectations

Objective	Where and/or How	Year	Lead	Cost
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Hailes Quarry Park Management Plan 2020 – 2024

3.1 To reduce incidents of fly tipping	<ul style="list-style-type: none"> ▪ Install barriers at loading bays at Dumbryden entrance 	2020	PR	£150
3.2 To minimise impact of graffiti tags	<ul style="list-style-type: none"> ▪ Arrange monthly inspections for removal 	2020-25	PR/ PGO	Average £75/month
3.3 Maintain ground maintenance standard	<ul style="list-style-type: none"> ▪ Agreed as per LQS 	2020-25	GTL/PG O	Staff time
3.4 To encourage community participation in park clean ups	<ul style="list-style-type: none"> ▪ Identify 2 dates/year for community clean ups 	2020-25	FOHQP/ PR/PGO	£100/litter pickers

Aim 4: Environmental Management

h) To ensure policies, management practices and operations accord with sustainable principles

Objective	Where and/or How	Year	Lead	Cost
4.1 To monitor the benefit to biodiversity through our graduated grass cutting regime	<ul style="list-style-type: none"> ▪ Carry out survey annually late summer 	Ongoing	V	nil
4.2 Provide new habitats for birds	<ul style="list-style-type: none"> ▪ Install bird boxes throughout site 	Ongoing	PGO PR FOHQP	£25/annual costs
4.3 Minimize green waste	<ul style="list-style-type: none"> ▪ All green waste produced on site to be composted on site or used to produce habitat 	Ongoing	PGO PR	£0
4.4 Reduce use of pesticides except for NNIS	<ul style="list-style-type: none"> ▪ Use natural woodchip mulch, using this on flower beds and round trees ▪ Reduce weed growth round signs etc. 	Ongoing	PR	£0

Hailes Quarry Park Management Plan 2020 – 2024

Aim 5: Biodiversity, Landscape and Heritage

i) To increase the biodiversity value of the site

j) To investigate and action ways of protecting and conserving all features of cultural significance and heritage value

Objective	Where and/or How	Year	Lead	Cost
5.1 Develop more pollinating areas	<ul style="list-style-type: none"> ▪ Plant wildflower plugs amongst fruit trees 	2020-21	PR	£100
5.2 Create habitats for solitary and bumble bees	<ul style="list-style-type: none"> ▪ Improve existing bee bank in suitable area with volunteers 	2020	PR V	£150
5.3 Survey Park habitat	<ul style="list-style-type: none"> • Invitation to Edinburgh Natural History Society 	2020 -2022	ELGT	£0
5.4 Increase areas that help increase bee and butterfly population	<ul style="list-style-type: none"> • Construct raised bed to plant out herbs 	2020-21	FOHQP/ PR	£400
5.5 Increase areas of native habitat	<ul style="list-style-type: none"> • Plant new hedgerows where possible 	2020- 2022	FOHQP/ PGO PR	Woodland trust
5.6 Protect park from unwanted species	<ul style="list-style-type: none"> • Monitor & eradicate any signs of invasive species 	annual	PR	nil

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Aim 6: Community Involvement

k) To engage with the local community and users groups; to encourage their active participation in decision making and practical activities within the site and to use the park as a recreational resource

Objective	Where and/or How	Year	Lead	Cost
6.1 To encourage Community led involvement in the management and development of park	<ul style="list-style-type: none"> ▪ Establish Friends of Hailes Quarry Park Group 	2020	ELGT/PG O	£0
6.2 Compile short set of potential activities for community themed events	<ul style="list-style-type: none"> ▪ Agenda item for future Friends meeting 	2020/21	FOHQP/ PGO	£0
6.3 To involve local school children in various park projects	<ul style="list-style-type: none"> ▪ Liaise with local schools using existing relationships built up by ELGT 	2020-25	PGO/PR/ FPHQP	£0

Aim 7: Marketing & Communication

j) To actively promote the appropriate use of the park to all potential users

Objective	Where and/or How	Year	Lead	Cost
7.1 To provide regular information on maintenance, events and works within park	<ul style="list-style-type: none"> ▪ Use all relevant information and modern publicity opportunities 	2020-24	PGO FOHQP/ PR	£500
7.2 Create and introduce a QR code specific to the Park	<ul style="list-style-type: none"> ▪ Use of ICT department ▪ Linked to the Edinburgh Outdoors site 	Completed 2020	PGO PR	£50
7.3 Update content specific to the Park within Edinburgh Outdoors website	<ul style="list-style-type: none"> ▪ Add new information and photographs specific to site 	2020-24	PR	£50
7.4 Update website content	<ul style="list-style-type: none"> ▪ Linked to Edinburgh Outdoors site 	Ongoing	PR	£0

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7.5 Green Flag Award and Keep Scotland Beautiful – It's Your Neighbourhood	<ul style="list-style-type: none"> ▪ Apply for awards 	Ongoing	PGO PR FOHQP	£400
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Aim 8: Management

f) To ensure policies, management practices and operations accord with sustainable principles

h) To ensure that the maintenance programme is in place to reinforce the aims of the park and meet the visitor expectations

d) To engage with the local community and users groups; to encourage their active participation in decision making and practical activities within the site and to use the park as a recreational resource

Objective	Where and/or How	Year	Lead	Cost
8.1 To ensure MP is relevant	<ul style="list-style-type: none"> ▪ Review action plan, PQA & mystery shop annually with FOHQP 	Ongoing	PGO/FO HQP/PR	

6 Finance

Revenue Funding

The provision of revenue funding for the park consists of work undertaken at present by the local Grounds Maintenance team under Parks, Greenspace and Cemeteries. The current maintenance schedule is based in part on the old Grounds Maintenance Contract that now serves as a guide to what should be undertaken, although many tasks outside of this guide are undertaken to ensure the quality of the park. The table provided below indicates the annual costs of the general maintenance items within the park, which gives some indication of the revenue spend on these maintenance items.

Item	Annual Cost (£)
Grass Maintenance	3,500
Flowers, shrubs and hedges	1,000
Litter removal	4,318
Gym Area Maintenance	1,500
Tree Maintenance	1,500
Graffiti removal	900
Total	12,718

In addition, the Parks & Greenspace Officer has a budget for parks development and small-scale repairs and maintenance improvements on facilities and infrastructure. However, the budget held relates to the whole of the South West Locality and any development or repairs are determined on a priority basis, using parks quality assessment information and level of repair and maintenance required.

Capital Funding

The capital budget is administered by Parks, Greenspace and Cemeteries. The budget is generally allocated in advance and the role of the developing management plans is for better planning of financial resources required so that they can be included in future bids.

Grants

Friends groups can apply to the local Neighbourhood Partnership for funds of up to £5k from the Community Grants Fund. The Council's Parks, Greenspace and Cemeteries have a small grants fund that applications are invited for, this is for small items or to assist in developing their group or the sites they have adopted.

7 Monitoring and Reviewing

The Parks Quality Assessment framework is used to provide annual assessment of each park and will provide a report for Hailes Quarry Park that can be used to support the monitoring process. These assessments will have been carried out by staff and friends members and are in general carried out by individuals who have no direct association with the park.

The Parks User Survey results and comments assist with the monitoring of the park and are taken into consideration by the Council and the Friends' group when annual reviews of the management plan are undertaken.

A review of this management plan shall take place in January 2021 in readiness for the next application process for the Green Flag awards. This will be carried out by the Council Officers, the friend's group and individual members of the local Community Council's where we will undertake to consider all recommendations in regard to the Green Flag Assessment and also our internal Parks Quality Assessment.

8 Appendices

Appendix One – Management Rules

'Caring for Parks Guidelines'

Undesirable behaviour in parks is managed through education, persuasion and regulation.

Education, at the proactive, preventative end of the spectrum is provided for parks by a number of agencies. Education Officers in Local Community Planning provide a comprehensive environmental information and education service to the Edinburgh community. The team works with schools, colleges and universities, voluntary organisations, special needs groups and the business community to provide programmes, including litter and waste.

The Countryside ranger service runs environmental education programmes for schools and a range of park issues such as litter, dog fouling, camping, fires and cycling, are often discussed. Countryside Rangers are also charged with the promotion of 'responsible behaviour' as defined in the Scottish Outdoor Access Code, the guidance on the Land Reform (Scotland) Act 2003. Talks to community groups, games and activities at events and special events such as 'Super Dog' and 'Dr Bike' are geared to communicating responsible behaviour in parks and greenspace.

The Park Ranger's role in providing an education service is developing through their work with local schools and providing walks for community groups. Park rangers can be effective in dealing with undesirable behaviours by targeting education on local issues at local people. This involves raising awareness of an issue through the neighbourhood media, contact with the community, signage and providing events and activities designed to draw in the target groups, persuade them to stop and prevent the undesirable behaviours.

Persuasion - Parks Rangers are the principle people dealing with undesirable behaviour in parks. They have no powers to apprehend, fine or prosecute offenders and are often working on their own. They must therefore rely on gentle, friendly persuasion. This, for most behaviour, can be very effective but requires a good deal of skill. Training for rangers on how to deal effectively and safely with the public is therefore on-going. It is intended that this training will be extended to gardeners.

Signs, such as the 'caring for Edinburgh's Parks', are designed to persuade people by explaining the effect of certain behaviours. These signs are permanent in all parks. Temporary signage can deal with local issues and again they are prepared in an informative and persuasive style as is shown on the next page.

Management Rules for Public Parks and Greenspace

The City of Edinburgh Council in exercise of the powers conferred on them by Section 112 of the Civic Government (Scotland) Act 1982 hereby make the following Management Rules for the Council's Parks, Gardens and open spaces:

Interpretation

In these management Rules the following words have the meanings given to them:

"Council" means The City of Edinburgh Council;

"Park" means any land provided, owned, leased, occupied or managed by the Council within the City of Edinburgh and used as a recreation ground, public playground, public open space, public walk, walkway, woodland, ornamental or pleasure ground or gardens and all buildings and works connected therewith;

"Council Official" means an employee of the Council or of Edinburgh Leisure, or any person authorised by the Council to enforce these rules;

"Code" means the Scottish Outdoor Access Code, the guidance on the Land Reform (Scotland) Act 2003.

Summary

Any person who appears to be breaking, has broken or is about to break any of the following rules may be asked by a Council Official to leave the Park. Any person refusing to leave will be guilty of an offence and liable on summary conviction, to a fine not exceeding level one on the standard scale.

1. No person shall in any park wilfully obstruct, interrupt, verbally insult or annoy employees or agents of the Council in carrying out their duties.

2. Any written permission required by these rules must be shown on request to a Council Official.
3. The Council may decide to waive any particular Rule at any time.

General

The following acts are prohibited:

- 4.1 Behaviour which causes (or in the opinion of a Council Official is likely to cause) annoyance, offence, alarm or distress to any other park user.
- 4.2 Any wilful or careless act which damages or removes any artefact, plant, tree, shrub, building, structure, equipment, furniture or fitting.
- 4.3 Depositing litter except in litter bins provided for the purpose.
- 4.4 Pursuing any activity which endangers (or in the opinion of a Council Official is likely to endanger) any person or property.
- 4.5 Ball games in Princes Street Gardens and Saughton Walled Gardens.
- 4.6 Fishing in any water course without permit.
- 4.7 Depositing or leaving any substance or article which is likely (in the opinion of a Council Official) to cause injury or damage to any person or property.

- 4.8 Metal detecting in any park without the written permission of the Scottish Detector Club, subject to an agreement between the Council and the Scottish Detector Club being valid.

The following acts are prohibited unless the Council's written permission has been obtained first:

- 4.9 Entering into or wilfully remaining in a Park when it is closed to the public.
- 4.10 Selling, hiring or offering for sale or hire any items or goods or services.
- 4.11 Displaying or handing out advertisements, conducting surveys or giving any displays or performances.
- 4.12 Begging or basking.
- 4.13 Engaging in any commercial activity whatsoever (including, without limitation, dog walking services, photography, filming and fitness training services).

Dogs and Horses

The following acts are prohibited:

- 5.1 Allowing a dog to enter in or on a children's play area or area of the Park that is designated as a 'dog free area.'
- 5.2 Allowing dogs to foul in a public Park unless the person in charge of the dog immediately removes the fouling (within the provisions of the Dog Fouling (Scotland) Act 2003).
- 5.3 Failing to keep a dog under close control in any Park.



- 5.4 Failing to keep a dog under close control, at heel or on a short lead when near young farm animals and at nesting time (April – July) in woodlands, grasslands, moorland and at the seashore.

- 5.5 Allowing a dog to run onto sports pitches when these are in use.

- 5.6 Leading, riding, training or exercising a horse in a manner which falls short of the responsibilities in the Code.

BBQs, Fire and Camping

The following acts are prohibited:

- 6.1 Lighting barbecues outwith designated barbecue sites, where these are provided, or in areas or in a manner likely to burn or scorch the ground or cause danger or nuisance to other Park users or neighbouring residents.
- 6.2 Failing to remove litter associated with BBQs and picnics.

The following acts are prohibited unless the Council's written permission has been obtained first:

- 6.3 Lighting an open fire in any Park.
- 6.4 Camping within one mile of a public road.

Cycling

The following acts are prohibited:

- 7.1 Cycling in a manner which falls short of the responsibilities in the Code.
- 7.2 Cycling off the paths in woodland and other areas sensitive to environmental damage.



Motor Vehicles

The following acts are prohibited unless the Council's written permission has been obtained first:

- 8.1 Driving or using or leaving any car, motorbike, quad bike, mini moto, or other vehicle, or parking a caravan, except on roads and in car parks provided by the Council for cars and vehicles, unless the Council's permission has been obtained first. This rule does not apply to prams and wheelchairs used for carrying children or people with a disability.

The following acts are prohibited:

- 8.2 Operating any motorised or mechanically propelled toy or model vehicle, aircraft or boat so as to disturb wildlife, endanger or give annoyance to other people or if asked by a Council Official not to do so.

Events and Other Activities

The following acts are prohibited unless the Council's written permission has been obtained first:

- 9.1 Holding an event, performance, ceremony in any Park, or a demonstration or public meeting in any Park except East Meadows, Calton Hill or Laith Links.
- 9.2 Carrying, or discharging any firework or firearm.
- 9.3 Playing any organised game or sport on pitches provided by the Council.

Short Hole Golf Courses

The following acts are prohibited for those not engaged in the game of golf:

- 10 Going onto playing surfaces when these are in use and onto greens at all times.



Expulsion and Exclusion from Parks

- 11.1 Where a Council Official has reasonable grounds for believing that a person has contravened, is contravening or is about to contravene any of these Management Rules, they may expel that person from the Park.
- 11.2 Where a Council Official has reasonable grounds for believing that a person is about to contravene any of these Management Rules, they may exclude that person from the Park.
- 11.3 Where a person has persistently contravened or attempted to contravene these Management Rules and in the Council's opinion is likely to contravene them again, the Council may decide to make that person subject to an exclusion order for a specified period of up to one year.
- 11.4 An exclusion order made under Rule 11.3 shall take effect on such date as the Council may decide, being not less than 14 days after the decision to make that person subject to an exclusion order. A person who has been made subject to an exclusion order:
 - i) shall be entitled to written notice of the decision to make the exclusion order, containing a statement of the reasons for that decision, and
 - ii) shall be entitled to make written or oral representations to the Council at any time up to the time that the order would have taken effect but for the representation being made.



These rules, due to come into force in February 2013, are now presented for public inspection. Any objections to the rules should be made in writing before 3 December 2012 to: Duncan Monteith, Parks and Greenspace, The City of Edinburgh Council, C3 Waverley Court, 4 East Market Street, Edinburgh, EH8 8BG. duncan.monteith@edinburgh.gov.uk Please include your contact details so we can acknowledge and process your objection.



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Regulation - When gentle persuasion fails, Council officers and rangers can resort to regulation, using Management Rules, Environmental Wardens and the Police. Management Rules, made under Section 112 of the Civic Government (Scotland) Act 1989, allow Council officers and rangers to expel and exclude people from parks for minor offences. If the offending person does not leave they are committing a criminal offence. The threat of the offence is often enough to persuade people to stop. If they persist then it is a matter for the police.

The current Management Rules for Public Parks have been in force since 2013. The Rules will be brought in-line with the Scottish Outdoor Access Code and also address current issues in parks and attempt to provide a clearer interpretation to the public of the behaviours which are not allowed. For people who will not be persuaded and for more serious behaviours in parks then Park officers and ranger and the public are encouraged to call the police. The police will respond in a time that resources and priorities allow.

When campaigns are being run in parks to address certain issues then Environmental Wardens are often asked to assist. Wardens can help stop and persuade people and for issues of dog fouling and litter can issue fixed penalties. The key tools for dealing with undesirable behaviour in parks are education, the promotion of responsible behaviour, persuasion and as a last resort, regulation.

Hailes Quarry Park Management Plan 2020 – 2024

Appendix Two– Maintenance Plan

Hailes Quarry Park Maintenance Plan																		
						Occasions												
Description	Action/Works	Who	M	M ²	No.	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	General Frequency
Grass Maintenance																		
Bulb Planted Areas	Cutting			2500									1	2	2	1		Fortnightly (Sum)
General Areas	Cutting			3000				2	2	2	2	2	2	2	2	1		Fortnightly (Sum)
Naturalised	Cutting			2000										1	2	1		Monthly
Edge Hard Surface	Cutting		1190				1											Annual
Annual meadow Maintenance																		
Preparation and seeding	Maintenance			350					1									Annually
	weeding			350						1	1	1						Monthly
Hedge & Tree Maintenance																		
Hedgerows	Cutting			998														Annually
Tree	Pruning				200	1												Annually
Roads & Pathway Maintenance																		
Roads/paths & Cycleway	Engineer Inspection			1200	1			1										Annual
	Ranger Inspection			1200	1	2	2	2	2	2	2	2	2	2	2	2	2	Fortnightly
Description	Action/Works	Who	M	M ²	No.	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	General Frequency
Gym Area & Play Park Maintenance																		
Engineer Maintenance	Engineer Inspection				1	1	1	1	1	1	1	1	1	1	1	1	1	Monthly

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Equipment Maintenance	Manager Inspection				1									1				Annually
	Ranger Inspection				1	1	1	1	1	1	1	1	1	1	1	1	1	Monthly
Street Cleansing Maintenance																		
Bin	Emptying				7	31	28	31	30	31	30	31	31	30	31	30	31	Daily
Graffiti removal	Offensive																	Within 48 hrs
	Non-Offensive																	Monthly

Appendix three– Parks Quality Assessment



THE CITY OF EDINBURGH COUNCIL PARKS & GREENSPACE



Park Quality Assessment Result 2019

Assessment Date: 08 April 2019
Lead Assessor: Eithne Fraser

Hailes Quarry Park

Classification: Community Park

PQS: 72%	Grade B	Edin Std Met: Yes
2018: 70%	- Grade B - Yes	

Criteria Score Key: 0 = N/A; 1 = Very Poor; 2-4 = Poor; 5-6 = Fair; 7 = Good; 8 = Very Good; 9 = Excellent; 10 = Exceptional

<u>A. Welcoming Place</u>	2018	2019	Strengths	Weaknesses / Recommendations
Welcoming	7	7	North and North West Entrances, obvious from roadside, good open access with reasonable views into park.	Other entrances from Drumbrayden road bit down with litter and graffiti.
Good Safe Access	8	8	Good transport links, car parking available, on cycle route network, good paths throughout.	
Signage	8	8	Threshold signage, noticeboards with park management rules. In good condition.	Old dog fouling sign should be removed.
Equal Access	8	8	Parking available, good path network, seating well distributed around park.	
<u>Healthy, Safe & Secure</u>				
Appropriate Provision of Facilities	7	8	Very good, variety of facilities provided to suit a wide range of user. Wetland/Boardwalk is a nice addition.	
Safe Equipment & Facilities	7	6	Most equipment in good condition.	Damage to instruction panels at fitness equipment, lots of sharp edges, the elliptical cycle requires repair.
Personal Security in Park	7	7	Good, for the most part, fairly busy on a dreary day, good open aspect, some street lighting.	a few hidden areas in woodland, broken and discarded alcohol containers suggest some ASB.
Dog Fouling	8	6	Signs and Park Management rules.	several instances of fouling around park more evidence around canal side entrances near gym equipment.
<u>Clean & Well Maintained</u>				
Litter & Waste Management	6	7	Bins emptied.	Some litter in wooded areas and at entrances. Some evidence throughout, not too bad considering size of site.
Grounds Maintenance	6	7	Good on the whole, balanced mix of LL and mown. Nice bush displays.	Moss and weeds encroaching on carpet at Gym equipment.
Tree Maintenance	6	6	No obvious issues.	As per last, some wooded areas would benefit from thinning to help tackle ASB.
Building & Infrastructure Maint	3	5	Paths in good order.	Barrier still open, could allow unauthorized access, graffiti appears to remain a problem? Drainage issues throughout, lots of localized flooding.
Equipment Maintenance	6	6	Mostly good.	Gym area needs attention, damaged signage, broken equipment, surfacing.
<u>Sustainability</u>				
Environmental Sustainability	6	8	Living landscape site, more naturalised areas, less mowing.	
Waste Minimisation	6	7	Council's litter recycling policy is adhered to. Planting to minimise green waste. Where green waste is generated, most/all is re-used on site but some may be removed for recycling elsewhere.	
Pesticides	6	7	Decision made to not use pesticides/herbicide on site unless to control NUIS.	
Peat Use	10	10		
Climate Change	0	0		
<u>Conservation & Heritage</u>				
Conservation Fauna & Flora	7	8	Good range, wetland, woodland, LL, mown,	



**THE CITY OF EDINBURGH COUNCIL
PARKS & GREENSPACE**



Park Quality Assessment Result 2019

Assessment Date: 08 April 2019
Lead Assessor: Ritchie Fraser

Hailes Quarry Park

Classification: Community Park

PQS:	72%	Grade B	Edin Std Met: Yes
2018	70%	- Grade B - Yes	

Criteria Score Key: 0 = N/A; 1 = Very Poor; 2-4 = Poor; 5-6 = Fair; 7 = Good; 8 = Very Good; 9 = Excellent; 10 = Exceptional

			naturalised bulbs.	
Conservation Landscape	0	0		
Conservation Buildings	0	0		
Community Involvement				
Community Involvement	8	8	A group exists and hold lots of events.	
Community Provision	6	6		
Marketing & Promotion				
Marketing & Promotion	8	8	The site is advertised on the Council website and Edinburgh Outdoors. The site also benefits from additional marketing as a Green Flag Award site.	
Information Provision	7	7	Noticeboard with relevant information and contact details. Some information available online.	
Educ. & Interpretative Provision	7	7	Information in noticeboards, some interpretation at boardwalk. History panel near play area.	
Management				
Management Plan Implementation	0	0		
Overall Comments				
Recommendations				
Repair info panels and gym equipment				
Address flooding, where possible				
Remove graffiti and secure vehicle gate.				

Hailes Quarry Park Management Plan 2020 - 2024

Appendix 4 - Risk Assessment

RISK ASSESSMENT							Compiled by: Craig Dunlop, Parks & Greenspace Officer	
Site: Hailes Quarry Park		Assessment Date: Feb 2020			Review Date: by Feb 2021			
Hazard and Risk	People at risk	Our Controls	Future Controls	Risk Level	Target date and Responsible person	Notes		
Insect bites and stings	Public and Employees	Report any nests to Pest Control for removal	Signs erected warning people to keep away from nests	Low	As and when required PGO/PR			
Disease (Tetanus, Hepatitis, Leptospirosis, Weil's disease, etc)	Public and Employees	Information is provided to employees on health risks and symptoms included in safe working practices, risk assessment on dealing with syringes and stick injuries. PPE in place for removal of sharps. Reports by the public are dealt with by Taskforce. Anti-social behaviour reported to police and local ASB team.	Staff can approach their GP for inoculations and are referred to GP if exposed, as a precaution. Staff provided with washing facilities and first aid if required.	Low	As and when required. PR/PGO			

RISK ASSESSMENT

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Hazard and Risk	People at risk	Our Controls	Future Controls	Risk Level	Target date and Responsible person	Notes
Fixed furniture: Injury due to damage etc	Public	Benches and other furniture are bolted and/or concreted to the ground. Litter bins are emptied at least weekly and inspected at time of emptying for defects which are reported for repair. Public reports of damaged items.	PGO and PR will inspect Hailes Quarry Park and reports of damage by public users.	Low	As and when required. PGO	
Trees: Collapse or structural damage, low hanging branches.	Public and Employees	Tree maintenance carried out as required. Tree Hazard Management system in place. PGO responds to concerns raised by the public.	Identify tree work through regular inspections and review Tree Hazard Management information as appropriate.	Low	As and when required. PGO and Tree and Woodlands Officer.	
Footpaths: Trips, slips and falls	Public and Employees	Paths checked for signs of damage. Leaf clearance carried out as necessary, grass and edges cut back at least once per annum. Defects to footpath are repaired as soon as practical, damage with H&S concerns	Annual inspection of paths to identify any hazards.	Low	As and when required. PGO/PR	

RISK ASSESSMENT

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Hazard and Risk	People at risk	Our Controls	Future Controls	Risk Level	Target date and Responsible person	Notes
		repaired as a priority. Fill holes created by animal activity, where notified.				
Play area: Trips, slips, falls and injuries	Public	All play equipment checked every 4-6 weeks by qualified staff from P&GS. Annual independent assessment carried out. Ad hoc inspections carried out by other staff and all public enquiries are investigated. Removal of litter, glass and other debris on a regular basis.	Monitored by PGO and PR on a regular basis.	Low	As and when required. PGO/PR/P&GS	
Wetland: water hazard	Public	Warning signs, vegetation to control access, temporary wetland-not deep pond	Rospa inspection	Low		
Lone working: Exposure to violence or accidents.	Employees	Separate risk assessments exist for lone working and staff are supervised and may carry mobile phones. Employees are advised not to involve themselves with suspicious activity and to report things to their	Regular patrols by police, staff, Environmental Wardens help to monitor the location.	Low	As and when required. All staff	

RISK ASSESSMENT

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Hazard and Risk	People at risk	Our Controls	Future Controls	Risk Level	Target date and Responsible person	Notes
		manager or the emergency services.				
Rubbish removal Injury, manual handling	Employees and Volunteers	Manual handling training provided to staff. Bins emptied regularly to minimise weight. PPE provided. Separate risk assessment and safe working practices observed.	Volunteers are reminded of H&S prior to any activity.	Low	As and when required. All staff.	
General maintenance.	Employees	Separate risk assessments and safe working practice method statements exist for all activities that are regularly reviewed and update. Operatives provided with PPE and have relevant training and experience. All maintenance equipment is serviced either internally at our workshop or by others suitably qualified.	HAVs assessment is carried out for all new equipment. All herbicide legislation and H&S advice is reviewed as products are made available including COSHH assessments, risk assessments, training etc is considered.	Medium	All staff	

RISK ASSESSMENT

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Site: Hailes Quarry Park		Assessment Date: Feb 2020		Review Date: by Feb 2021		
Hazard and Risk	People at risk	Our Controls	Future Controls	Risk Level	Target date and Responsible person	Notes

<p>Site address: Hailes Quarry Park, Edinburgh,</p> <p>City of Edinburgh Council – Main number 0131 200 2000 During office hours contact can be made with South West Edinburgh Local Office, 10 Westside Plaza, Edinburgh, EH14 2 TS , tel: 0131 527 3800</p>	<p>In the event of an emergency, nearest A&E hospital:</p> <p>Royal Infirmary of Edinburgh, 51 Little France Crescent, Old Dalkeith Road, Edinburgh, EH16 4SA.</p> <p>A&E for children under 13 – Royal Hospital for Sick Children, 9 Sciennes Road, Edinburgh, EH9 1LF</p>
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