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# **Licensing (Scotland) Act 2005**

**BUILDING STANDARDS**

**SECTION 50(1) & (6)**

**Application Requesting a Building Standards Certificate**

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| **This application is to be lodged with:**  Department of Place  Building Standards Section  Business Centre G.2 Waverley Court  4 East Market Street Edinburgh EH8 8BG  E: buildingstandards.section50@edinburgh.gov.uk | **Office Hours:**  Mon – Tue: 08:30 – 17:00  Wed: 08:30 – 17:00  Thu: 08:30 – 17:00  Fri: 08:30 – 15:40 |
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**- ALL QUESTIONS MUST BE ANSWERED IN TYPESCRIPT OR BLOCK CAPITALS**

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| 1 | APPLICANT Details | | | |
| a | Full Name |  | |
| b | Postal Address | Postcode: | |
| c | Contact telephone numbers |  | |
| e | Email Address |  | |
| 2 | PREMISES Details | | | |
| a | Address of premises to be licensed  (statutory address(es) should be used) | Postcode: | |
| b | Building Warrant Reference No.  (if applicable) |  | |
|  | c | Type of licence / Premises |  | |
| 3 | AGENT Details | | | |
| a | Full Name | |  |
| b | Postal Address | | Postcode: |
| c | Contact telephone numbers | |  |
| e | Email Address | |  |
| 4 | APPLICATION DECLARATION | | | |
|  | I hereby certify that the coloured paper/ electronic copy\* (in PDF format) layout plan accompanying this application is an exact copy of the layout plan which I intend to lodge with the Licensing Board. \* delete as appropriate | | | |

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| **Signature of Applicant / Agent (***delete as appropriate)* | **Date** |
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**Building Standards Section 50 (1) & (6) Guidance**

These guidance notes contain the requirements to enable a Building Standards Certificate to be issued as a set down by Section 50 of the Licensing (Scotland) Act 2005. This certificate is confirmation from the City of Edinburgh Council that your premises have the appropriate Building Standards permission for your intended use or that such permission is not required.

In order to apply for a Certificate, you should complete the form and submit it by email to buildingstandards.section50@edinburgh.gov.uk.

The following information is required to be submitted along with your request:

* 1 copy of Section 50 Building Standards Certificate request form;
* 1 location plan;
* 1 layout plan indicating: -

Extent of premises, location and width of access and escape routes, fire detection, emergency exit lighting, toilets, stairs and areas where children will have access.

If for off sales only, the area of display shelving in linear metres

* 1 operating plan

The Section 50 Building Standards Certificate request form must contain;

* Details of the applicant and/or agent;
* Details of the premises to be licensed;
* Details of Building Warrants, where applicable

Details of Building Warrant approvals can be found on the [Edinburgh Planning Portal](https://citydev-portal.edinburgh.gov.uk/idoxpa-web/search.do?action=simple&searchType=Application). You can also search for older consents at [Historic Planning Records](https://www.edinburgh.gov.uk/planning-decisions-2/historical-planning-records/1). If you do not have Planning Permission or a Certificate of Lawfulness, a new application should be submitted at <https://www.eplanning.scot> before requesting a Section 50 Planning Certificate.