

PUBLIC ENTERTAINMENT

Application for a Public Entertainment Licence

This application must be accompanied by the appropriate fee and lodged with:

To download and complete this form in MS Word, go to:

Licensing Section
The City Of Edinburgh Council
249 High Street, Edinburgh EH1 1YJ

www.edinburgh.gov.uk/licensing

T: 0131 529 4208 F: 0131 529 4207

| OFFICIAL USE ONLY Record of Application | |
|--|--|
| DATE | |
| TILL NO. | |
| RECEIPT NO. | |
| INITIALS | |
| FEE | |

- ALL QUESTIONS MUST BE ANSWERED IN TYPESCRIPT OR BLOCK CAPITALS
- PLEASE READ THE NOTES CAREFULLY BEFORE COMPLETING THIS FORM
- IF YOU HAVE EVER HAD A LICENCE OF ANY TYPE YOU MUST STATE THE REFERENCE NO. (ON ORIGINAL DOCUMENTATION) HERE _____

| | | |
|---|---|--|
| 1 | State whether the application is for the grant of a new licence, renewal of an existing licence or a temporary licence. | New <input type="checkbox"/> Renewal <input type="checkbox"/> Temporary <input type="checkbox"/> |
| 2 | To be completed if licence is to be held by the individual detailed below. If not 3 | |
| | a Full Name | |
| | b Occupation | |
| | c Home Address | |
| | | Postcode: |
| | d Contact telephone numbers | |
| | e Age, Date & Place of Birth | Age: DoB: Place: |
| | f Does the applicant carry out day-to-day management? If NO give full name, address and date of birth of any employee or agent so engaged | YES / NO Name: Address: Postcode DoB: |
| 3 | To be completed if licence is to be held by the Company or Partnership below. If not 2 | |
| | a Name of Company / Partnership | |
| | b Address of registered or principle office | |
| | | Postcode: |
| | d Full name / Private addresses and dates of birth of all directors or partners (continue on separate sheet if necessary) | |
| | e Full name, address and date of birth of employee or agent engaged in day-to-day management | Name: Address: Postcode DoB: |
| | c Manager/Supervisor's telephone no.s | |
| 4 | Premises to be licensed | |
| | a Name (if any) & Address | |
| | | Postcode: |

| b | Brief description | | | | | | | | | |
|------|---|---|----------|-------|---------|----------|--|--|--|--|
| c | Are the premises owned by you or leased? If leased, from whom? | | | | | | | | | |
| d | Maximum capacity | | | | | | | | | |
| e | Number of employees | | | | | | | | | |
| 5 | Type of entertainment to be provided | | | | | | | | | |
| 6 | Describe catering facilities if any | | | | | | | | | |
| 7 | a Duration of Licence (see Note 4) | 1 year / or from / / to / / | | | | | | | | |
| | b Proposed opening hours | | | | | | | | | |
| 8 | a Subject to the provisions of the Rehabilitation of Offenders Act 1974, has any party named above been convicted of any crime or offence in any Court in the United Kingdom? | YES / NO | | | | | | | | |
| | b If YES please specify any convictions. N.B. All unspent crimes and offences must be declared. | <table border="1"> <thead> <tr> <th>Date</th> <th>Court</th> <th>Offence</th> <th>Sentence</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Date | Court | Offence | Sentence | | | | |
| Date | Court | Offence | Sentence | | | | | | | |
| | | | | | | | | | | |

Continue on separate sheet if necessary

I/We hereby make application for a Public Entertainment Licence in the above terms and certify that the information given is true and correct.

I/We further certify that I/We will comply with paragraph 2(2) of schedule 1 of the Civic Government (Scotland) Act 1982, OR I/We certify that it is not possible to comply with paragraph 2(2) of Schedule 1 of the said last mentioned Act because I/we have no rights of access to the premises but that I/we have taken reasonable steps to acquire rights of access and have been unable to do so. (Specify steps taken on a separate sheet – see Note 5).

I/We acknowledge receipt of a copy of the Standard Conditions attached by the Council for grants of this type of licence. I/We agree that any licence granted to me/us should incorporate these conditions.

Information supplied on this form may be held on computer and applicants are advised that in the processing of this application background enquiries will be made which may include reference to personal data held on computer.

Any applicant who in making application makes any statement which the applicant knows to be false or recklessly makes any statement which is false in material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £500.

| | |
|--|-------------|
| Signature of Applicant / Agent <i>(delete as appropriate)</i> | Date |
| | |
| Address of Agent: <i>(If signed by Agent)</i> | |

- END -