

APPLICATION FOR INDOOR SPORTS ENTERTAINMENT LICENCE

| | | |
|---|---|--|
| <p>This application must be accompanied by the appropriate fee and lodged with: Licensing Section City Of Edinburgh Council 249 High Street Edinburgh, EH1 1YJ ☎ 0131 529 4208 ☎ 0131 529 4207</p> | <p>OFFICIAL USE ONLY Record of Application</p> | |
| | DATE | |
| | TILL NO. | |
| | RECEIPT NO. | |
| | INITIALS | |
| FEE | | |

**Please Note: -
Application fees are
non-refundable**

| NOTES: | YOU MUST ALSO PRODUCE THE FOLLOWING: |
|--------|---|
| | Plans (see Notes For Guidance) <input type="checkbox"/> |

***Delete as appropriate**

ALL QUESTIONS MUST BE ANSWERED IN TYPESCRIPT OR BLOCK CAPITALS

If you have ever had a licence of any type you must state the reference no. (on original documentation) here _____

| | |
|---|--|
| 1. To be completed by natural person | |
| (a) Full Name and Occupation | |
| (b) Home Address and Home and Daytime telephone numbers | |
| (c) Age, Date and Place of Birth | Age D.O.B. Place |
| 2. To be completed if not a natural person (eg. Company or partnership) | |
| (a) Name | |
| (b) Address of registered/principal office | |
| (c) Full name/private address and dates of birth of all directors or partners <i>(continue on a separate sheet if necessary)</i> | |
| (d) Full name, address and date of birth of employee or agent engaged in day to day management | |
| (e) Manager/Supervisor's telephone number | |
| 3. Premises to be licensed - | |
| (a) Address and Name* of premises | |
| (b) Brief Description | |
| (c) Are the premises owned by you or leased? If leased, from whom? | |

| | | | | |
|--|---|--------------|-----------------|-----------------|
| (d) Maximum capacity | | | | |
| (e) No of Employees | | | | |
| 4. Types of sporting events provided | | | | |
| 5. Describe catering facilities if any | | | | |
| 6. Duration of Licence | | | | |
| (a) New Licence / Renewal / Temporary | | | | |
| (b) Period (see Note 4) | 1 year or from / / to / / | | | |
| (c) Proposed Opening Hours | | | | |
| 7. Subject to the provisions of the Rehabilitation of Offenders Act 1974, has any party named in 1 or 2 above been convicted of any crime or offence in any Court in the United Kingdom. YES / NO* If yes, please specify any convictions. N.B. All unspent crimes and offences must be declared | Date | Court | Offences | Sentence |
| | | | | |

I/we hereby make application for an Indoor Sports Entertainment Licence in the above terms and certify that the information given is true and correct. *I/we further certify that I/we will comply with paragraph 2(2) of Schedule 1 of the Civic Government (Scotland) Act 1982. OR *I/we further certify that it is not possible to comply with paragraph 2(2) of Schedule 1 of the said last mentioned Act because I/we have no rights of access to the premises but that I/we have taken reasonable steps to acquire rights of access and have been unable to do so. (Specify steps taken on a separate sheet – see Note 4).

Information supplied on this form may be held on computer and applicants are advised that in processing this application background enquiries will be made which may include reference to personal data held on computer.

Any applicant who in making an application makes any statement which the applicant knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £500.

Signature of applicant _____ Date _____

NOTES FOR GUIDANCE – INDOOR SPORTS ENTERTAINMENT

1. A plan of the premises (4 copies) drawn accurately to a suitable scale must be submitted with this application.
2. The application should be lodged at least 28 days before the date from which you wish the licence to operate.
3. Licences can be granted for up to 3 years but the Council have decided that a maximum of one year is appropriate for this type of licence. All full licences will be granted for one year from the date of grant. Applicants for temporary licences (maximum 28 days) should simply state the period during which they intend to operate.
4. Paragraph 2 of Schedule 1 of the Act deals with advertisement of your application. A style of Notice is attached. The Notice must be displayed on or near your premises in a position where it can be easily read for at least 21 days beginning on the date you lodge your application with the Council. You must return to the Council at the expiry of the 21 days a copy of the notice with the certificate at the foot completed.