

**APPLICATION FOR METAL DEALER'S LICENCE*/
ITINERANT METAL DEALER'S LICENCE**

This application should be lodged with the Council Solicitor (Licensing Section, 249 High Street, Edinburgh together with the application fee of £_____.

OFFICAL USE ONLY	
Received	
Fee	
Granted	

*Delete as appropriate
Complete in Typescript or Block Capitals

1. To be completed by a natural person	
(a) Full Name and Occupation	
(b) Home address and Home and Daytime telephone numbers	
(c) Age, Date and Place of Birth	Age D.O.B Place
(e) Is the applicant to carry out day to day management? If not give full name, address and date of birth of any employee or agent so engaged.	YES/NO*
2. To be completed if not a natural person (e.g. company or partnership)	
(a) Name	
(b) Address of registered / principal office	
(c) Full name / private address and dates of birth of all directors or partners (continue on separate sheet if necessary)	
(d) Full name, address and birth date of employee or agent engaged in day to day management	
(e) Manager / Supervisor's telephone number	
3. Premises	
(a) Address	
(b) Brief description	
(c) Are the premises used for storage only or do you intend to trade there?	
* (d) If premises are for storage only what area(s) do you propose to operate in?	

4. State the metals in which you propose to deal	
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*5. If the application is for an Itinerant Metal Dealer's Licence what other parts of Scotland do you propose to operate in?

6. Do you wish an order to be made in terms of section 31 of the above act to allow you to dispose of or process metal within 48 hours of acquiring it? If so, please state the types of metal involved.

YES / NO*

7. Duration of Licence

(a) Indicate whether new licence or renewal New Licence Renewal

(b) Period (See note 1) *1year/ Or from / / To / /

(c) Proposed hours of opening

8. Subject to the provisions of Rehabilitation of Offenders Act1974, has any party named in 1 or 2 above been convicted of any crime or offence in any Court in the United Kingdom.

YES / NO*

If **YES** please specify any convictions.

Date	Court	Offence	Sentence

N.B. All unspent crimes and offences must be declared.

*I/we hereby make application for a *Metal Dealer's Licence/Itinerant Metal Dealer's Licence in the above terms and certify that the information given is true and correct. *I/we further certify that I/we will comply with paragraph 2(2) of Schedule 1 of the Civic Government (Scotland) Act 1982. OR *I/we further certify that it is not possible to comply with paragraph 2(2) of Schedule 1 of the said last mentioned Act because I/we have no rights of access to the premises but that I/we have taken reasonable steps to acquire rights of access and have been unable to do so (See Note 4). I/we acknowledge receipt of a copy of the Standard Conditions attached by the Council to grants of this type of licence. I/we agree that any licence granted to me/us should incorporate these conditions.

Information supplied on this form may be held on computer and applicants are advised that in processing this application background enquiries will be made which may include reference to personal data held on computer.

Any applicant who in making an application makes any statement which the applicant knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £500.

Signature of Applicant _____ Date _____

Notes for Guidance

1. Although licences can be granted for up to three years, the City of Edinburgh Council considers it appropriate that licences of this type should be granted for a maximum of one year.
2. A detailed plan of the premises (4 copies) must be lodged with the application.
3. The application should be lodged at least 28 days before the date from which you wish the licence to operate.
4. Paragraph 2 of Schedule 1 of the Civic Government (Scotland) Act 1982 deals with advertisement of your application. A style of notice is attached. The notice must be displayed at or near your premises in a position where it can be easily read for at least 21 days beginning with the date on which the application was submitted to the Council and you must return to the Council at the expiry of the 21 days a copy of the notice with the Certificate at the foot completed.