

SEX SHOP

A – SITE NOTICE

APPLICATION FOR NEW/RENEWAL OF A SEX SHOP LICENCE

This notice was first posted on (*date*)

Date	
Applicant's Name	
Premises address	

Notice is hereby given that (*applicant's name*) has applied to The City of Edinburgh Council for new/renewal of a Sex Shop Licence for premises at (*premises address*), Edinburgh, for the period of one year.

The proposed hours of operation will be from 10.00am until 9.00pm daily. Any person wishing to object to the application or make representations should write to:
Council Solicitor, Licensing Section, 249 High Street, Edinburgh, EH1 1YJ
Within 28 days of the date of this notice specifying the grounds of objection or the nature or their representations and their full name and address.

Council Solicitor

B – NEWSPAPER NOTICE

APPLICATION FOR NEW/RENEWAL OF A SEX SHOP LICENCE

Notice is hereby given that (*applicant's name*) has applied to The City of Edinburgh Council for a new/renewal of a Sex Shop Licence for premises at (*premises address*), Edinburgh for the period of one year.

Applicant's Name	
Premises address	

The proposed hours of operation will be from 10.00am until 9.00pm daily. Any person wishing to object to the application or make representations should write to:
Council Solicitor, Licensing Section, 249 High Street, Edinburgh, EH1 1YJ
Within 28 days of the date of this notice specifying the grounds of objection or the nature or their representations and their full name and address.

Council Solicitor

C – CONFIRMATION OF DISPLAY OF NOTICE

APPLICATION FOR NEW/RENEWAL OF SEX SHOP LICENCE

I (Full name of applicant)

Confirm the site notice has been displayed as prescribed above for a period of not less than 21 days

Applicant's Signature		Date (DD/MM/YYYY)	/	/
-----------------------	--	----------------------	---	---

SEX SHOP

CONDITIONS OF A SEX SHOP LICENCE

1. The hours of opening be restricted to 10.00am to 9.00pm daily.
2. No persons under the age of 18 years shall be admitted to the premises or employed in the business of the establishment.
3. No display, advertisement, signage or other matter shall be exhibited so as to be visible from the outside of the premises except:-
A notice bearing:
 - i) The inscription "Sex Shop";
 - ii) The name, style or title to be approved by the Council;
 - iii) The hours of opening.
4. The licence holder or the manager named in the licence shall be in charge of and upon the licensed premises during the whole time they are open to the public.
5. The licence holder shall retain control over all portions of the premises and shall not let out, or part with possession of any part of the premises during the currency of the licence.
6. Any fire officer, police constable or authorised officer of the Council shall be permitted free access to the whole of the premises at any time and all reasonable directions and requirements of such officers or of the Council must be complied with.
7. The licence, or a copy thereof, shall be exhibited on the premises and shall be available for inspection at all times.
8. The external door shall be fitted with an effective self-closing device and remain closed at all times other than when a person is passing through it.
9. The licence holder shall maintain good order in the premises and shall ensure all music is controlled to the satisfaction of the Director of Environmental and Consumer Services to ensure no nuisance is caused to neighbouring occupiers.

NOTES FOR GUIDANCE

1. The appropriate application fee must accompany this application. Applicants should note the fee is non-refundable in the event of the licence being refused or the application being withdrawn prior to determination.
2. A plan drawn to 1:1000 (metric) showing all fixtures and fittings in the premises must accompany this application. One plastic opaque durable plan and one paper copy should be supplied. Plans are not required for renewals of existing licences unless alterations are proposed.
3. A notice of application (attached as "**A-SITE NOTICE**") shall be displayed on or near the premises in a place where it can conveniently be read by the public for 21 days beginning with the date of the application.
4. A newspaper notice (style attached as "**B-NEWSPAPER NOTICE**") advertising the application must be published in the Edinburgh Evening News within seven days of the date of application. A copy of the newspaper in which the advertisement appears must be lodged with the City of Edinburgh Council within 3 days of publication.
5. As soon as possible after the expiry of the period of 21 days, the applicant shall submit to the Council a certificate stating that he/she has duly exhibited a notice in the prescribed style at or near the premises (attached as "**C-CONFIRMATION OF DISPLAY OF NOTICE**").
6. Any manager specified must be the person responsible for the day to day running of the premises.
7. In making this application you should be aware that the City of Edinburgh Council will hold the information supplied by you ('data') for its purposes as local licensing authority. If you wish to check or amend the data held, or request deletion of data, you should contact the Council Solicitor (Licensing) on the details above. In processing the data it will be disclosed to the police and other public bodies involved with licensing enforcement. By submitting this application you are giving your consent for your information to be held and processed for the stated purposes.