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| Applicant Contact Information |
| Organisation Name: |
| Title: | First Name : |
| Surname : | Phone Number: |
| Email Address : |
| company details |
| House number : | Post Code : | House Name : |
| Street Name : | Town : | County : |
| Country : |
| dISPENSATION REQUEST DETAILS\* |
| LOCATION 1\* |
| Start Time : | Finish Time : |
| Street Name : |
| House Number (outside / opposite) : |
| Reason For Dispensation : |
| Street restrictions (single yellow line / loading bay) : |
| Date of dispensation : |
| Vehicle details\* |
| Vehicle Registration : |
| Make : | Model : | Colour : |
| \*Please note, each location and vehicle registration will be charged an administration fee. Multiple location & vehicle details applications can be found on the second page. |
| DISPENSATION TERMS AND CONDITIONS1. Dispensations are available to facilitate extended periods of loading, unloading activity and for instances where a vehicle needs to be parked at or near a location because the vehicle is essential to the work that is taking place (e.g. the vehicle is carrying a generator). Dispensations are not to be used to provide convenience parking.
2. An administration fee applies for each day, location and vehicle. Prices are available on our [website](https://www.edinburgh.gov.uk/parking-spaces/dispensations-suspensions/1). The charge will be payable prior to a dispensation being granted.
3. This dispensation does not guarantee you a space at the agreed location.
4. The dispensation is only valid for use on the vehicle for which it was booked, during the specified times and dates, as detailed on this receipt.
5. The dispensation allows the vehicle to use a single yellow line, double yellow line or loading bay in the agreed streets and is not valid in areas where a loading prohibition is in effect.
6. The dispensation is not transferable and no refunds will be given for periods of unused time. If more than one vehicle is required to park then a separate dispensation should be applied for.
7. The vehicle should be parked responsibly and must not be parked within the confines of any parking places, or in such a manner as to cause an obstruction to other road users or pedestrians.
8. The vehicle must be relocated if requested to do so by a Parking Attendant or Police Officer. This will only happen in circumstances where emergency access or traffic flow is impeded
9. The Council reserves the right to inspect the vehicle at all reasonable times for the purposes of verifying the works and/or authenticity of the dispensation.
10. Failure to comply with the dispensation terms and conditions may result in a Penalty Charge Notice being issued and/or future dispensation requests being refused.
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| If you agree to the terms and conditions please complete and email this document to edinburghdispensation@nslservices.co.uk and we will endeavor to contact you as soon as possible during normal office hours to take the card payment and set up the dispensation. |

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| ADDITIONAL dISPENSATION REQUEST DETAILS |
| LOCATION 2 |
| Start Time : | Finish Time : |
| Street Name : |
| House Number (outside / opposite) : |
| Reason For Dispensation : |
| Street restrictions (single yellow line / loading bay) : |
| Date of dispensation : |
| LOCATION 3 |
| Start Time : | Finish Time : |
| Street Name : |
| House Number (outside / opposite) : |
| Reason For Dispensation : |
| Street restrictions (single yellow line / loading bay) : |
| Date of dispensation : |
| LOCATION 4 |
| Start Time : | Finish Time : |
| Street Name : |
| House Number (outside / opposite) : |
| Reason For Dispensation : |
| Street restrictions (single yellow line / loading bay) : |
| Date of dispensation : |
| LOCATION 5 |
| Start Time : | Finish Time : |
| Street Name : |
| House Number (outside / opposite) : |
| Reason For Dispensation : |
| Street restrictions (single yellow line / loading bay) : |
| Date of dispensation : |

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| ADDITIONAL Vehicle details |
| Vehicle 2 |
| Registration : |
| Make : | Model : | Colour : |
| Vehicle 3  |
| Registration : |
| Make : | Model : | Colour : |
| Vehicle 4  |
| Registration : |
| Make : | Model : | Colour : |
| Vehicle 5  |
| Registration : |
| Make : | Model : | Colour : |