

Section 4 Integrated Impact Assessment

Summary Report Template

Each of the numbered sections below must be completed

Interim report	X	Final report	
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 (Tick as appropriate)

1. Title of plan, policy or strategy being assessed

Tender CT2626 Tyre Management.

Re-letting of the contract for the provision of Tyres for fleet vehicles. This contract is required to ensure that fleet vehicles are fitted with tyres that legally meet the requirements of the law. This contract will be let as a mini-tender under the rules laid out by Scotland Excel.

2. What will change as a result of this proposal?

There is a potential that the tyre supplier will change.

3. Briefly describe public involvement in this proposal to date and planned

None, this is a matter controlled wholly by Fleet Services.

4. Date of IIA

01/03/2019

5. Who was present at the IIA? Identify facilitator, Lead Officer, report writer and any partnership representative present and main stakeholder (e.g. NHS, Council)

Name	Job Title	Date of IIA training	Email
Andy Ballantine	Vehicle and Plant Asset Controller	November 2018	Andy.ballantine@edinburgh.gov.uk

Facilitator			
Colin Smith	Vehicle and Plant Asset Controller		Colin.s/mith@edinburgh.gov.uk
Rob Fraser	Fleet Resource & Asset Manager		robert.fraser@edinburgh.gov.uk
Pat Traynor main stakeholder	Fleet Manager		Pat.traynor@edinburgh.gov.uk

6. Evidence available at the time of the IIA

Evidence	Available?	Comments: what does the evidence tell you?
Data on populations in need		Not Applicable
Data on service uptake/access		Not Applicable
Data on equality outcomes		Not Applicable
Research/literature evidence		Not Applicable
Public/patient/client experience information		Not Applicable
Evidence of inclusive engagement of service users and involvement findings		Not Applicable
Evidence of unmet		Not Applicable

Evidence	Available?	Comments: what does the evidence tell you?
need		
Good practice guidelines	Yes	Good tyre management will reduce the consumption, and hence the disposal of tyres.
Environmental data	Yes	Tyre disposal presents all tyre suppliers with problems.
Risk from cumulative impacts		Not Applicable
Other (please specify)		Not Applicable
Additional evidence required		None

7. In summary, what impacts were identified and which groups will they affect?

Equality, Health and Wellbeing and Human Rights	Affected populations
Positive	None
Negative	

Environment and Sustainability	Affected populations
Positive	

<p>Negative</p> <p>Tyres are a particular environmental problem. By working with the contract the best solution is to reduce consumption as much as possible.</p>	<p>People local to tyre production and disposal</p>
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<p>Economic</p> <p>Positive</p> <p>Negative</p> <p>Disposal Charges may increase</p>	<p>Affected populations</p> <p>The City of Edinburgh Council</p> <p>The Tyre Supplier and Disposal Company</p>
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8. Is any part of this policy/ service to be carried out wholly or partly by contractors and how will equality, human rights including children’s rights , environmental and sustainability issues be addressed?

These form part of the Scotland excel framework to which the contractors have subscribed

9. Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning difficulties or English as a second language? Please provide a summary of the communications plan.

Not Applicable

10. Does the policy concern agriculture, forestry, fisheries, energy, industry, transport, waste management, water management, telecommunications, tourism, town and country planning or land use? If yes, an SEA should be completed, and the impacts identified in the IIA should be included in this.

Not applicable, this is not a policy.

11. Additional Information and Evidence Required

If further evidence is required, please note how it will be gathered. If appropriate, mark this report as interim and submit updated final report once further evidence has been gathered.

None

12. Recommendations (these should be drawn from 6 – 11 above)

The tender must ensure that tyre suppliers, dispose of tyres legally, and with the minimum impact on the environment.

13. Specific to this IIA only, what actions have been, or will be, undertaken and by when? Please complete:

Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)	Who will take them forward (name and contact details)	Deadline for progressing	Review date

14. How will you monitor how this policy, plan or strategy affects different groups, including people with protected characteristics?

Not Applicable – This has no effect on different groups, including people with protected characteristics

15. Sign off by Head of Service/ Project Lead

A handwritten signature in black ink on a light green rectangular background. The signature reads "Jeth Miller" in a cursive script.

Name

Date 12/03/19

16. Publication

Send completed IIA for publication on the relevant website for your organisation. [See Section 5](#) for contacts.

Section 5 Contacts

- **East Lothian Council**

Please send a completed copy of the IIA to equalities@eastlothian.gov.uk and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via http://www.eastlothian.gov.uk/info/751/equality_diversity_and_citizenship/835/equality_and_diversity

- **Midlothian Council**

Please send a completed copy of the IIA to zoe.graham@midlothian.gov.uk and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via http://www.midlothian.gov.uk/downloads/751/equality_and_diversity

- **NHS Lothian**

Completed IIAs should be forwarded to impactassessments@nhslothian.scot.nhs.uk to be published on the NHS Lothian website and available for auditing purposes. Copies of previous impact assessments are available on the NHS Lothian website under Equality and Diversity.

- **The City of Edinburgh Council**

Completed impact assessments should be forwarded to Strategyandbusinessplanning@edinburgh.gov.uk to be published on the Council website.

- **City of Edinburgh Health and Social Care**

Completed and signed IIAs should be sent to Sarah Bryson at sarah.bryson@edinburgh.gov.uk

- **Edinburgh Integration Joint Board**

Completed and signed IIAs should be sent to Sarah Bryson at sarah.bryson@edinburgh.gov.uk

- **West Lothian Council**

Complete impact assessments should be forwarded to the Equalities Officer.