

Section 4 Integrated Impact Assessment

Summary Report Template

Each of the numbered sections below must be completed

Interim report		Final report	X	(Tick as appropriate)
----------------	--	--------------	---	-----------------------

1. Title of plan, policy or strategy being assessed

Cessation of Communities and Families Contract with Stepping Stones

2. What will change as a result of this proposal?

The contract with Stepping Stones will finish on 31st March 2020 and the services covered by the contract will no longer be delivered by the organisation. It should also be noted that the organisation also receives a grant which further contributes towards these services. An additional consideration is that Stepping Stones is based within Granton Early Years Centre and uses some facilities that then precludes use by CEC staff based in the Centre.

3. Briefly describe public involvement in this proposal to date and planned

There was consultation with service users in July 2018 as part of the contract review process using a survey monkey questionnaire. There is no further public engagement planned.

4. Date of IIA

Completed 8th March 2019

5. Who was present at the IIA? Identify facilitator, Lead Officer, report writer and any partnership representative present and main stakeholder (e.g. NHS, Council)

Name	Job Title	Date of IIA training	Email
David Hoy	Commissioning	15/11/2018	David.hoy@edinburgh.gov.uk

Eilish Guy	Officer		Eilish.guy@edinburgh.gov.uk
Tracey Shaw	Early Years Strategic Development Officer		Tracey.shaw@edinburgh.gov.uk
Vicky Paterson	Early Years and Childcare Manager Manager, Granton Early Years Centre		Vicki.Paterson@ea.edin.sch.uk
Lynn Paterson	Quality Improvement Education Manager		Lynn.paterson@edinburgh.gov.uk

6. Evidence available at the time of the IIA

Evidence	Available?	Comments: what does the evidence tell you?
Data on populations in need	Yes, in application for grant support from organisation and in monitoring returns	Stepping Stones works with young parents under 25 years of age in North Edinburgh. Data from NHS (2010- 2012 Information Services Division): births in Muir House and West Pilton nearly double the Edinburgh average and 65 mums under the age of 20 in Muirhouse and Pilton had their first child. Stats gathered from 27/30 month developmental checks highlighted that top 3 concerns for children in Lothian

Evidence	Available?	Comments: what does the evidence tell you?
	Yes	<p>are delayed speech and language development , behavioural issues and social emotional problems. (Graham McKenzie NHS Lothian 2014)</p> <p>The Children and Young People's Act 2014 sets out a duty on local authorities to provide free, high quality childcare.</p> <p>From 2020, eligible 2 year-old children and all 3 and 4 year-old children in Scotland will be entitled to 1140 hours of funded, high quality early learning and child care. Many of the families eligible for this provision also use aspects of the Stepping Stones service.</p>
Data on service uptake/access	Yes, in monitoring returns from organisation	<p>The organisation has mostly met the targets set out in the contract service specification and grant funding agreement. (Based on 17/18 monitoring returns)</p> <p>The services include</p> <ul style="list-style-type: none"> • Outreach Support • Transitions Support • Parenting Programmes • Intensive structures support • Parent and child at play sessions • Introductory groups • Support to pregnant women and their families until 3-6 months postnatal <p>A challenge in meeting some of the targets was due to families accessing increased Early Learning and Childcare</p>

Evidence	Available?	Comments: what does the evidence tell you?
		and children starting placements earlier
Data on equality outcomes	Yes, this will be held by organisation	
Research/literature evidence	Yes	National Parenting Strategy (Scottish Govt 2012) Child Poverty Strategy (Scottish Govt 2011)
Public/patient/client experience information	Yes, service used survey monkey as part of contract review process	Service users were generally positive about the service received
Evidence of inclusive engagement of service users and involvement findings	Yes from Provider Yes, Early Years' Service (Granton Early Years Centre)	Stepping Stones has a service user involvement policy which includes "The Parents Forum Services". The Forum meets a minimum of twice a year with Stepping Stones management. The groups also have project meetings each term which seek parents views regarding planning sessions, feeding back on previous courses and the early years services. Feedback is gathered through regular evaluation and service users are also involved in the recruitment and selection process. Regular feedback is collected specifically relating to the children and the parents' experience of the early years' service.
Evidence of unmet need	Yes	Granton Early Years Centre has a waiting list for services and there are currently 12 families on the list.
Good practice guidelines		
Environmental data	N/A	

Evidence	Available?	Comments: what does the evidence tell you?
Risk from cumulative impacts	Possible	Stepping Stones delivers the Bump Start provision in partnership with a Lifelong Learning Development Officer. It is not clear in the longer term if this arrangement will continue.
Other (please specify)	Alternative Providers	There are other voluntary organisations in the area that deliver elements of the services covered by the contract, these include Circle Haven Project, Pilton Youth and Children’s Project, Pilton Community Health Project
Additional evidence required		

7. In summary, what impacts were identified and which groups will they affect?

Equality, Health and Wellbeing and Human Rights	Affected populations
<p>Positive</p> <p>Negative</p> <p>Potential loss of services (Advance equality of opportunity)</p> <p>It may be more difficult to build family support networks, resilience and wider community capacity</p>	<p>Young people and children, single parents, young families</p> <p>Young people and children, single parents, young families</p>

Families may find it more difficult to pursue healthier lifestyles	Young people and children, single parents, young families
--	---

Environment and Sustainability	Affected populations
Positive	
N/A	
Negative	
N/A	

Economic	Affected populations
Positive	
N/A	
Negative	
Potential loss of posts	Organisation's Staff

8. Is any part of this policy/ service to be carried out wholly or partly by contractors and how will equality, human rights including children’s rights , environmental and sustainability issues be addressed?

N/A – funding ending.

9. Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning

difficulties or English as a second language? Please provide a summary of the communications plan.

Not applicable

10. Does the policy concern agriculture, forestry, fisheries, energy, industry, transport, waste management, water management, telecommunications, tourism, town and country planning or land use? If yes, an SEA should be completed, and the impacts identified in the IIA should be included in this.

N/A

11. Additional Information and Evidence Required

If further evidence is required, please note how it will be gathered. If appropriate, mark this report as interim and submit updated final report once further evidence has been gathered.

12. Recommendations (these should be drawn from 6 – 11 above)

The relevant service areas should embed the mitigation actions specified the table below.

13. Specific to this IIA only, what actions have been, or will be, undertaken and by when? Please complete:

Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)	Who will take them forward (name and contact details)	Deadline for progressing	Review date
Continue to promote other funding opportunities to the organisation	David Hoy	Ongoing	

Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)	Who will take them forward (name and contact details)	Deadline for progressing	Review date
via email			
Staff at Granton Early Years Centre increase the number of planned sessions around developmental concerns (This would benefit 25-30 families)	Vicki Paterson	April 2020 onwards	October 2020
Staff at Granton Early Years Centre deliver parenting group sessions; 2 Incredible Years courses and 2 Raising Children With Confidence courses per year (48 families)	Vicki Paterson	April 2020 onwards	October 2020
Staff at Granton Early Years Centre develop outreach support as part of a new staffing structure and within the 1140 hours provision (estimate of 15-20 families)	Vicki Paterson	April 2020 onwards	October 2020
Staff at Granton Early Years Centre deliver 12 Parent and child Stay and Play sessions. (If all families attend the total accessing this support could be 96)	Vicki Paterson	April 2020 onwards	October 2020
Staff at Granton Early Years Centre provide transition support to 30-40 families	Vicki Paterson	April 2020 onwards	October 2020

14. How will you monitor how this policy, plan or strategy affects different groups, including people with protected characteristics?

Section 5 Contacts

- **East Lothian Council**

Please send a completed copy of the IIA to equalities@eastlothian.gov.uk and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.eastlothian.gov.uk/info/751/equality diversity and citizenship/835/equality and diversity](http://www.eastlothian.gov.uk/info/751/equality%20diversity%20and%20citizenship/835/equality%20and%20diversity)

- **Midlothian Council**

Please send a completed copy of the IIA to zoe.graham@midlothian.gov.uk and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.midlothian.gov.uk/downloads/751/equality and diversity](http://www.midlothian.gov.uk/downloads/751/equality%20and%20diversity)

- **NHS Lothian**

Completed IIAs should be forwarded to impactassessments@nhslothian.scot.nhs.uk to be published on the NHS Lothian website and available for auditing purposes. Copies of previous impact assessments are available on the NHS Lothian website under Equality and Diversity.

- **The City of Edinburgh Council**

Completed impact assessments should be forwarded to Strategyandbusinessplanning@edinburgh.gov.uk to be published on the Council website.

- **City of Edinburgh Health and Social Care**

Completed and signed IIAs should be sent to Sarah Bryson at sarah.bryson@edinburgh.gov.uk

- **Edinburgh Integration Joint Board**

Completed and signed IIAs should be sent to Sarah Bryson at sarah.bryson@edinburgh.gov.uk

- **West Lothian Council**

Complete impact assessments should be forwarded to the Equalities Officer.

Granton Early Years Centre staff will keep the appropriate monitoring records.

15. Sign off by Head of Service/ Project Lead

Name



Date

20/3/19

16. Publication

Send completed IIA for publication on the relevant website for your organisation. See Section 5 for contacts.