

TOPOGRAPHICAL ASSESSMENT BOOKING FORM

Please note - We only accept electronic booking forms and payments.

The assessment fee is £83, and you should upload your completed booking form and make payment by debit or credit card online using the link below:

[Taxi and PHC submission form](#)

Further information on using the online submission process is available at:

www.edinburgh.gov.uk/licensing

| PERSONAL DETAILS – all boxes <u>must</u> be completed | |
|---|--|
| Forename/s | |
| Surname | |
| Date of Birth | |
| Place of Birth | |
| Home Address | |
| Postcode | |
| DVLA Driver Licence Number | |
| Contact telephone number | |
| Contact email address | |

| ASSESSMENT DETAILS | |
|--|--|
| The venue for the assessment is: Licensing Hub 33 Murrayburn Road Edinburgh EH14 2TF | |
| <i>Please provide two preferred dates and every effort will be made to fulfil your request - your preferred dates must not be within the next 10 days</i> | |
| Preferred Date 1 | |
| Preferred Date 2 | |

*** WE WILL CONFIRM YOUR ASSESSMENT DATE IN A FOLLOW UP INVITATION LETTER – YOU MUST BRING THAT LETTER WITH YOU ON THE DAY OF YOUR ASSESSMENT**

TOPOGRAPHICAL ASSESSMENT DATES 2024/25*

***all dates subject to availability**

| Date | Time |
|------------------|-------------|
| 19 November 2024 | 10am |
| 17 December 2024 | 10am |
| 22 January 2025 | 10am |
| 19 February 2025 | 10am |
| 19 March 2025 | 10am |
| 9 April 2025 | 10am |

PLEASE NOTE PAYMENT CANNOT BE ACCEPTED ON THE DAY OF THE ASSESSMENT

FAQ's

Information on this page may be a useful guide of what to expect on the day of the examination.

1. How long will the assessment last?

- a. The assessment will last for 1 hour

2. What do I need to bring with me on the day?

- a. Drivers licence and invitation letter (which will be sent to you once we have received this booking form)

3. Is the assessment open or closed book?

- a. The assessment is closed book
- b. You are not permitted to bring any materials/pencil cases/ correction fluid/paper or mobile phones into the assessment room

4. How many questions are in the assessment?

- a. The assessment is split into two halves:
 - i. Part 1 - 80 questions
 - Will assess your knowledge of landmarks, premises, locations and street awareness.
 - ii. Part 2 - 5 questions
 - Will assess your route knowledge through the city and require you to identify how you would convey fare paying passenger by the **'shortest practicable route'** between two points

5. What is the pass mark for the assessment?

- a. The pass mark for the assessment is:
 - i. Part 1 – 72 out of 80
 - ii. Part 2 – 4 out of 5

6. Are there past papers available?

- a. As topographical assessment take place several times throughout the year, we do not provide past papers

7. How long will the assessment take to mark?

- a. Assessment papers will usually be marked within 1 week of the test date

8. How will I receive my results?

- a. Results will be emailed to you using the email address provided on the booking form or posted to your home address.