## **BOOKING OFFICE LICENCE CONDITIONS**

## (1) Mandatory Conditions

- (a) a record has to be kept of every booking for the hire of a licensed taxi or private hire car taken at the relevant premises;
- (b) a record has to be kept of -
  - (i) the registration number of the vehicle which was hired as the result of a booking taken at the relevant premises; and
  - (ii) the name of its driver at the time of that hire; and
- (c) the holder of the licence shall take all reasonable steps to ensure that any booking taken at the relevant premises from a member of the public for the hire of a licensed taxi or private hire car results in the hire of a vehicle which is
  - (i) a licensed taxi or private hire car; and
  - (ii) driven by a person who holds a licence granted under section 13 of the Act and that licence is in effect.

## (2) Local conditions

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