

## Section 4 Integrated Impact Assessment

### Summary Report Template

Each of the numbered sections below must be completed

Interim report		Final report	
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(Tick as appropriate)

**1. Title of plan, policy or strategy being assessed**

QI Business Case

**2. What will change as a result of this proposal?**

Reduction of service

**3. Briefly describe public involvement in this proposal to date and planned**

None

**4. Date of IIA**

17.1.20

**5. Who was present at the IIA? Identify facilitator, Lead Officer, report writer and any partnership representative present and main stakeholder (e.g. NHS, Council)**

Name	Job Title	Date of IIA training	Email
Lorna Sweeney	Service Manager	Previous authority	Lorna.sweeney@edinburgh.gov.uk

## 6. Evidence available at the time of the IIA

Evidence	Available?	Comments: what does the evidence tell you?
Data on populations in need	Yes	49,000 children and young people attend primary and secondary education in Edinburgh
Data on service uptake/access	Yes	88 primary schools 23 secondary schools
Data on equality outcomes	Yes	Edinburgh Learns Strategy particularly addresses attainment and the poverty related attainment gap. This is beginning to close in Edinburgh
Research/literature evidence	N/A	N/A
Public/patient/client experience information	Yes	Discussion with Empowerment Committee with headteachers
Evidence of inclusive engagement of service users and involvement findings	N/A	N/A
Evidence of unmet need	N/A	N/A
Good practice guidelines	N/A	N/A
Environmental data	N/A	N/A
Risk from cumulative impacts	N/A	N/A
Other (please specify)	N/A	N/A
Additional evidence required	N/A	N/A

**7. In summary, what impacts were identified and which groups will they affect?**

<p><b>Equality, Health and Wellbeing and Human Rights</b></p> <p><b>Positive</b></p> <p>All schools receive support from QIEOs, though this is proportionate based on risk and capacity. Schools work together in clusters and by reconfiguring support we will be better able to develop and strengthen this work</p> <p><b>Negative</b></p> <p>As the number of staff to deliver support will be reduced, some schools with in medium or high risk categories (which are determined by their attainment, attendance, outcomes for Looked After and ASN groups, HMI reports, upheld complaints and other local factors) will be impacted.</p>	<p><b>Affected populations</b></p> <p><b>All schools</b></p>
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<p><b>Environment and Sustainability</b></p> <p><b>Positive</b></p> <p>n/a</p> <p><b>Negative</b></p> <p>n/a</p>	<p><b>Affected populations</b></p>
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<p><b>Economic</b></p> <p><b>Positive</b></p> <p>n/a</p>	<p><b>Affected populations</b></p>
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<p><b>Negative</b></p> <p>n/a</p>	
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**8. Is any part of this policy/ service to be carried out wholly or partly by contractors and how will equality, human rights including children’s rights , environmental and sustainability issues be addressed?**

no

**9. Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning difficulties or English as a second language? Please provide a summary of the communications plan.**

This action would not be communicated to children and young people.

**10. Does the policy concern agriculture, forestry, fisheries, energy, industry, transport, waste management, water management, telecommunications, tourism, town and country planning or land use? If yes, an SEA should be completed, and the impacts identified in the IIA should be included in this.**

n/a

**11. Additional Information and Evidence Required**

**If further evidence is required, please note how it will be gathered. If appropriate, mark this report as interim and submit updated final report once further evidence has been gathered.**

**12. Recommendations (these should be drawn from 6 – 11 above)**

It is recommended that this reduction is made to offer more flexible and efficient service delivery and to strengthen collaborative, collegiate cluster working.

**13. Specific to this IIA only, what actions have been, or will be, undertaken and by when? Please complete:**

<b>Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)</b>	<b>Who will take them forward (name and contact details)</b>	<b>Deadline for progressing</b>	<b>Review date</b>
Discussions with QIEO team and QI Board to redesign service delivery model	Lorna Sweeney	April 2020	
Update Edinburgh Learns policy on Quality Improvement	Lorna Sweeney	June 2020	
Plan VSE on cluster-working for next session to closely monitor impact of changes	Lorna Sweeney	September 2020	June 2021

**14. How will you monitor how this policy, plan or strategy affects different groups, including people with protected characteristics?**

- Validated Self-Evaluation of selected clusters in Session 2020/21
- Annual Report by Quality Improvement Board Session 2020/21
- Revised Quality Improvement Guidance (Edinburgh Learns)

**15. Sign off by Head of Service/ Project Lead**

**Name** Andy Gray

**Date** 17 January 2020

**16. Publication**

Send completed IIA for publication on the relevant website for your organisation. [See Section 5](#) for contacts.

## Section 5 Contacts

- **East Lothian Council**

Please send a completed copy of the IIA to [equalities@eastlothian.gov.uk](mailto:equalities@eastlothian.gov.uk) and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.eastlothian.gov.uk/info/751/equality\\_diversity\\_and\\_citizenship/835/equality\\_and\\_diversity](http://www.eastlothian.gov.uk/info/751/equality_diversity_and_citizenship/835/equality_and_diversity)

- **Midlothian Council**

Please send a completed copy of the IIA to [zoe.graham@midlothian.gov.uk](mailto:zoe.graham@midlothian.gov.uk) and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.midlothian.gov.uk/downloads/751/equality\\_and\\_diversity](http://www.midlothian.gov.uk/downloads/751/equality_and_diversity)

- **NHS Lothian**

Completed IIAs should be forwarded to [impactassessments@nhslothian.scot.nhs.uk](mailto:impactassessments@nhslothian.scot.nhs.uk) to be published on the NHS Lothian website and available for auditing purposes. Copies of previous impact assessments are available on the NHS Lothian website under Equality and Diversity.

- **The City of Edinburgh Council**

Completed impact assessments should be forwarded to [Strategyandbusinessplanning@edinburgh.gov.uk](mailto:Strategyandbusinessplanning@edinburgh.gov.uk) to be published on the Council website.

- **City of Edinburgh Health and Social Care**

Completed and signed IIAs should be sent to Sarah Bryson at [sarah.bryson@edinburgh.gov.uk](mailto:sarah.bryson@edinburgh.gov.uk)

- **Edinburgh Integration Joint Board**

Completed and signed IIAs should be sent to Sarah Bryson at [sarah.bryson@edinburgh.gov.uk](mailto:sarah.bryson@edinburgh.gov.uk)

- **West Lothian Council**

Complete impact assessments should be forwarded to the Equalities Officer.