

## Section 4 Integrated Impact Assessment

### Summary Report Template

Each of the numbered sections below must be completed

Interim report		Final report	✓	(Tick as appropriate)
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**1. Title of plan, policy or strategy being assessed**

Budget Proposal – Cashless Parking in the City Centre.

**2. What will change as a result of this proposal?**

This proposal is to remove the option of paying for parking in the city centre by cash. Currently approximately 70-90% of parking transactions in the city centre are cashless, varying by location and street.

**3. Briefly describe public involvement in this proposal to date and planned**

There has been no public involvement in the development of this specific proposal, however there has been public involvement in the past when introducing parking restrictions.

**4. Date of IIA**

14 January 2020

**5. Who was present at the IIA? Identify facilitator, Lead Officer, report writer and any partnership representative present and main stakeholder (e.g. NHS, Council)**

Name	Job Title	Date of IIA training	Email
Alison Coburn	Operations Manager	23/01/2019	Alison.coburn@edinburgh.gov.uk
Gareth Barwell	Head of Place Management	-	Gareth.barwell@edinburgh.gov.uk

## 6. Evidence available at the time of the IIA

<b>Evidence</b>	<b>Available?</b>	<b>Comments: what does the evidence tell you?</b>
Data on populations in need	Yes	Data on the uptake of the cashless parking option currently is known.
Data on service uptake/access	Yes	See above.
Data on equality outcomes	Yes	Data is available on the wider equalities outcomes achieved for parking restrictions. Further analysis is required to understand fully the impact on equalities groups of restricting city centre parking payment to cashless options.
Research/literature evidence	Yes	There are reports on the implementation of cashless parking in other local authority areas.
Public/patient/client experience information	Yes	There is currently an option for paying for parking without using cash.
Evidence of inclusive engagement of service users and involvement findings	No	This is still to be progressed
Evidence of unmet need	No	None identified.
Good practice guidelines	No	No guidelines available.
Environmental data	N/A	
Risk from cumulative impacts	No	
Other (please specify)	No	None required.
Additional evidence required	None	

**7. In summary, what impacts were identified and which groups will they affect?**

<p><b>Equality, Health and Wellbeing and Human Rights</b></p> <p><b>Positive</b></p> <p>Information about parking charges will be provided through a cashless parking system. Currently RingGo is the system and provides a mobile telephone app as well as text registration service. This enables people with disabilities to be able to easily access information on their mobile telephone allowing them greater flexibility in how to view/hear this information. It also reduces the amount of walking and standing that people need to pay for parking.</p> <p>This proposal would not affect those citizens that are Blue Badge holders as they are exempt from parking charges, as well as being able to park on double and single yellow lines.</p> <p><b>Negative</b></p> <p>There could be a negative equality impact if the removal of the opportunity to pay cash for parking reduces the ability of individuals to bring their car into the city centre.</p> <p>It may be difficult for individuals to find out about parking arrangements in the city following the removal of pay and display machines in city centre locations, although these details will still be available on the Council website and displayed on street signs, alongside all information relating to parking restrictions in the area.</p>	<p><b>Affected populations</b></p> <p>All</p> <p>All</p>
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<p><b>Environment and Sustainability</b></p> <p><b>Positive</b></p> <p>A small positive environmental impact has been identified as there would no longer be a requirement to print parking tickets (not enforcement tickets).</p> <p>The removal of pay and display machines will remove some street furniture which can cause difficulties for people with sight impairments and physical disabilities.</p>	<p><b>Affected populations</b></p> <p>All</p> <p>People with physical disabilities</p>
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The reduced need for cash collection will also result in a reduction in vehicle movements that would normally be undertaking this duty.

**Negative**

There are no negative impacts identified at this stage.

**Economic**

**Positive**

Depending on the solution, there may be scope to introduce pay-points for parking in local businesses. This could have a positive impact by attracting additional footfall and spend in these businesses.

**Negative**

Given the availability of public transport into the city centre, and the availability of alternative travel options, it is not felt that this proposal will have a negative impact.

**Affected populations**

**8. Is any part of this policy/ service to be carried out wholly or partly by contractors and how will equality, human rights including children’s rights , environmental and sustainability issues be addressed?**

The enforcement of parking regulations is undertaken by a private contractor, who was appointed following a successful competitive tender process and was subject to an Equalities and Rights Impact Assessment.

No negative equality, human rights including children’s rights, environmental or sustainability rights impacts have been identified as a result of any work being carried out by a contractor in regards to this proposal.

**9. Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning difficulties or English as a second language? Please provide a summary of the communications plan.**

The proposals do not directly affect children as they cannot legally drive.

The Council already provides the facility to pay for parking through a cashless parking system. The written communications for this make use of Plain English, using Gunning Fog analysis where possible, text printed at 12pt and will include the Council's 'Happy to Translate' logo and information, where copies are available in languages other than English.

**10. Does the policy concern agriculture, forestry, fisheries, energy, industry, transport, waste management, water management, telecommunications, tourism, town and country planning or land use? If yes, an SEA should be completed, and the impacts identified in the IIA should be included in this.**

The proposals concern parking management, which is part of the Council's transport function, however it is not considered that a full SEA is required in this instance.

**11. Additional Information and Evidence Required**

**If further evidence is required, please note how it will be gathered. If appropriate, mark this report as interim and submit updated final report once further evidence has been gathered.**

No additional information or evidence has been identified as required at this stage.

**12. Recommendations (these should be drawn from 6 – 11 above)**

None.

**13. Specific to this IIA only, what actions have been, or will be, undertaken and by when? Please complete:**

<b>Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)</b>	<b>Who will take them forward (name and contact details)</b>	<b>Deadline for progressing</b>	<b>Review date</b>
None			

**14. How will you monitor how this policy, plan or strategy affects different groups, including people with protected characteristics?**

Further consultation will be undertaken in accordance with the legislative requirements for parking charges.

**15. Sign off by Head of Service/ Project Lead**

**Name Gareth Barwell, Head of Place Management**

**Date 6/02/20**

**16. Publication**

Send completed IIA for publication on the relevant website for your organisation. [See Section 5](#) for contacts.

## Section 5 Contacts

- **East Lothian Council**

Please send a completed copy of the IIA to [equalities@eastlothian.gov.uk](mailto:equalities@eastlothian.gov.uk) and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.eastlothian.gov.uk/info/751/equality\\_diversity\\_and\\_citizenship/835/equality\\_and\\_diversity](http://www.eastlothian.gov.uk/info/751/equality_diversity_and_citizenship/835/equality_and_diversity)

- **Midlothian Council**

Please send a completed copy of the IIA to [zoe.graham@midlothian.gov.uk](mailto:zoe.graham@midlothian.gov.uk) and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.midlothian.gov.uk/downloads/751/equality\\_and\\_diversity](http://www.midlothian.gov.uk/downloads/751/equality_and_diversity)

- **NHS Lothian**

Completed IIAs should be forwarded to [impactassessments@nhslothian.scot.nhs.uk](mailto:impactassessments@nhslothian.scot.nhs.uk) to be published on the NHS Lothian website and available for auditing purposes. Copies of previous impact assessments are available on the NHS Lothian website under Equality and Diversity.

- **The City of Edinburgh Council**

Completed impact assessments should be forwarded to [Strategyandbusinessplanning@edinburgh.gov.uk](mailto:Strategyandbusinessplanning@edinburgh.gov.uk) to be published on the Council website.

- **City of Edinburgh Health and Social Care**

Completed and signed IIAs should be sent to Sarah Bryson at [sarah.bryson@edinburgh.gov.uk](mailto:sarah.bryson@edinburgh.gov.uk)

- **Edinburgh Integration Joint Board**

Completed and signed IIAs should be sent to Sarah Bryson at [sarah.bryson@edinburgh.gov.uk](mailto:sarah.bryson@edinburgh.gov.uk)

- **West Lothian Council**

Complete impact assessments should be forwarded to the Equalities Officer.