

Interviews & Research

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1. Charles Traylor - Mens Shed

(14 Nov 2019)

- Dedicate workshop facility - woodwork and sometime metal - school workshop size. Need to put machines in place. Mens Shed would open this to the community, not just for Mens Shed members. Mens Shed would be in charge and service it, offer cover to manage it, look after tools & health and safety. Ground floor would be preferable, heavy machinery and some men are not as mobile. Ideal would be one of the rooms in the Anchor building.
- One opportunity for art studios, get access to workshop facilities. Edinburgh sculpture workshop work like this. Out of school groups.
- Social space where other activities can happen. Could book for speakers. Place for the men to sit, chat, have a cup of tea, card games. e.g. they have a music group they run. Facility to book a room for this.
- Opportunities for making tea, coffee, social area. Cafe facility that was reasonably priced would probably suite the purpose.
- Where do they currently meet? Use Edinburgh Tool Library (Customs House) - they have a workshop 2 times a week. Restrictions - only takes so many people. Have to pay them rent

£200 a month for 1 day a week (roughly £20 a session) - They charge a yearly membership (£40) and weekly subs (£2 per week) for glue, tea, screws.

- Talking about applying for funding. No funding at the moment. Would need to fundraise to kit out a workshop equipment, training etc. Funding from Macmillan Cancer for rent.
- Run by the committee. They have 25 active members, 45-50 names of people that are still interested but not active. Don't have the space to expand the group, big potential to grow the group if they had space.
- Funding from Black Rock for the music group.
- Some sheds throughout Scotland are opening 5 days a week and some evening meetings.

2. Mark Gorman – Forth Children's Theatre

19 Nov 2019

Need:

- **Rehearsal space** - in the main hall. Would need guaranteed access for Friday night and Sunday afternoon. Happy to share this space but want first options at rental times.
- **Storage space** - for costumes and scenery. They have a large costume store 1500 sq feet. The scenery is currently stored in 2 20ft containers.
- **Workshops for costume making** - probably couldn't shred's this room.
- **Workshops for scenery building** - they have the tools but nowhere to put them. A classroom workshop would be perfect. Happy to share the space (e.g. Mens Shed - open to this idea).

Rent

Previous rent was free at Trinity, but when they moved to Madelvic House in Granton - **£3k a year**. Gave land for containers for free - they bought the containers.

3. Ryan Dignan – Edinburgh Leisure – Health Development Officer (Older Adults)

20 Nov 2019

Facilities/Space Needed:

- Little hall/large classroom.
- Kitchen facilities.
- Accessibility for wheelchair users and those with dementia.
- Chairs

For Ageing Well activities, we would generally use different size of rooms so hall spaces and large classrooms would suffice. We would use chairs only as equipment for the types of classes we deliver (space for between 10-20 participants on average). Each activity ends with a social aspect and a chance to have a blether (tea/coffee/biscuit) which is crucial for the types of people that we see attend our activities, it reduces social isolation and gives people a chance to speak to someone where they may not have had the chance that day/week. Due to this, a kitchen space/facility which we could utilise to prep tea/coffee or alternatively a community café onsite would be advantageous.

In terms of the accessibility, we do have a number of participants who require additional support and/or wheelchair users. When we are in the process of locating a venue that we deliver our activities in, we will always be wary of how easy it is for people to access the building and room that the activity is being

delivered in. We like to ensure that people do not feel excluded from attending our activities and will try our best to ensure they are as inclusive as they possibly can be which obviously means that being able to access the venue with little difficulty is a major factor for us. In addition, we would be able to utilise classroom style sets up for more cerebral activities (.e.g. board games, crafts etc) which have been show to have a positive effect on reducing cognitive decline.

Usage

For each activity, the duration of a session would generally be **1.5 hours** (~45mins-60 mins activity + ~30mins social). Weekly for each activity with breaks over the course of the calendar year for relevant holidays (Christmas, Easter etc). Depending on how much space would be available, we would probably be able to use the venue for 2-3 activities over the course of a week but would be happy with one session per week if this was all that was available.

Current situation

We use church halls and community centres. In addition, we use local cafes to meet before and after walking groups.

Funding

We have been **funded by the NHS** for the duration of the programme (~16 years). Without this funding, the programme would be run but the funding itself has not increased since the start of the programme either. As a result, we rely on the wonderful **volunteer team** that we have to lead and support or activities (currently over 70 volunteers) and also the donations which participants make to our activities which range from £1 - 2.50 depending on the activity.

The cost of venue hire ranges from Free Access to **£16 per session**. We have a few classes where we utilise Qualified Fitness Instructors which has an hourly rate of £22 attached to it. Once again, the donations from participants are used to cover those costs.

4. Anne Spiers, CEO, Multi-Cultural Family Base

22 Nov 19

Need

- “Would love some free space in the local community and could fill it very well.”
- Citywide remit with a Leith base. A lot of the activities are based in Leith for convenience.
- Storage – looking to rent storage as part of the afterschool service.
- Currently use local church halls.
- Outdoor space – safe space to work with them.
- Would pay “reasonably community-based rent”.

Current Situation

Early years – work out of **Dr Bells** at the moment, and Leith Community Centre.

VPS would be an ideal location – but not at any extra expense. If the facilities were suitable, they’d be happy to transfer to that facility, would really like to do all things within one building. Not expecting that to be free. Also use space in the **Drill Hall** – find this very expensive, only if they have to and are working with others to cover the cost.

Funds/Rent

Needs to be at a “reasonable community rate”.

Leith Community Centre – is more at their level.

Doctors Bells –

Leith doesn't need another commercial community facility. A space that allows everyone to have an input. Drill hall doesn't include as many Leith communities. Poverty and inclusion. Need more areas where people can come together.

Considered a move of premises – Duncan Place – resigned their lease because the timing was off.

Big funding application for their early years services – this could be good timing for the opening of Victoria School Hub. After hours groups.

5. Lesley Johnston, NHS, Health & Life Long Learning

6 Jan 2019

Contact: Lesley.Johnston@nhslothian.scot.nhs.uk

Myself & Jacqui Bain (Health & Life Long Learning – NW) have met a couple of times with your colleagues relating to the proposal outlined below. I do however wonder if some of the suggestions outlined below- came from your Open Day (which I was unable to attend) rather than from myself as I don't recall having such detailed conversations around how health & social care would potentially utilise space within a potentially purchased community ownership centre?

I have in my notes from meetings that Health would be interested in supporting the application from the Heart of Newhaven Group- but that we would need to include a wider range of NW Managers & Services prior to committing our usage of any facilities around eg counselling; dementia; children & families services etc.

I am copying in the NW Health & Social Care Manager- Mike & also Jacqui to include them in further discussions & also recall that my colleague Lauren (NE locality) was also involved given the co- location of the proposed centre with the NE area. There are currently ongoing discussions taking place about supporting community based initiatives (such as your own) & I wonder if you have been in touch with EVOC (stef.milenkovic@evoc.org.uk) to seek their support?

6. Kathryn Lawrence, The Daisy Foundation

Contact: kathryn-lawrence@thedaisyfoundation.com

Summary:

Social Enterprise that is negotiating with Duncan Place for a permanent home. Runs classes and workshops.

Looking for premises that's the right fit for her business - commercial opportunities are too expensive.

She currently pays £5k a year for by-the-hour rental in Portabello (all inclusive).

If she had her own space, she would be able to expand her income streams by sub-letting and running more classes.

7. David Barras - Scottish Youth Film Festival.

Contact: david@strangeboat.com Strange Boat, 3 Restalrig Terrace, Edinburgh, EH6 8EA. Tel - 0131 476 7211. Mob - 07821 397552 www.syff.scot

Summary: Small charity looking for office space for 2 to 3 people and occasional rooms to rent for meetings.

Current situation: They work from home but would like a local office space to rent. They will know if their applications for funding for the next 3 years are successful by April/May time, but they are confident this will come through.

Rent: They would be looking to pay no more than £400 a month.

8. Philip Rainford , Safer by Sound

Contact: rainfordphilip@gmail.com Safer by Sound

Summary: Small charity looking for hot desking space, workshop space for dance and music workshops, and storage for equipment.

Current situation: Used to hold workshops at The Dry Dock Leith, charge £15 an hour (closed now). Use The Kirkgate Community Center Leith for workshops, Rock School in the summer holidays. Hold gigs at the Bethany Baptist Church once a month - spoken work or learning an instrument - get a shot at performing on the stage.

Need a variety of spaces - learning guitar, not loud - learning drum, noise is a problem.

Need a hot desk - doing stuff from other people's flats - better to have a central place to go to get things done.

Looking for storage (would fit into a big cupboard, most of it packs down). Hot desk. Somewhere to hold a workshop (up to 12 people did African drums, that's max. Quite often one to one or groups of 4 people at the workshop + tutor. Band would have 4-6 people). Most often it's one to one.

CIC registered.

Workshops often on a Saturday afternoon, but quite flexible.

9. Leith Community Centre

- Leith Community Centre is managed through a partnership between [Leith Community Centre Association SCIO](#) and [City of Edinburgh Council](#).
- *"Leith Community Centre is one of the busiest community centres in Edinburgh with approximately 3,000 people coming through its' doors every week."*

Facilities

- Eight rooms and halls. A sports Hall, a smaller Hall, 4 general purpose rooms, a room which is suitable for crèches and also a Café.
- They have a variety of furniture & equipment which we can add or remove from rooms & halls upon request such as laptops, projectors and music players.
- Monday to Friday from 08:00 until 20:30 and on Saturdays from 08:00 until 14:00.
 - Café run by an independent company.

Users:

120 local groups and high demand as a venue for meetings, training events, AGMs and conferences.

Many local voluntary organisations meet at the Centre:

- healthy living information group
- support with narcotics dependence
- support for kinsfolk carers group
- outreach teaching
- help with stopping smoking
- advocacy groups for those with a learning disability.
- English as a Second or Foreign Language classes
- dance classes
- history groups
- art classes
- martial arts
- youth clubs
- family crafts



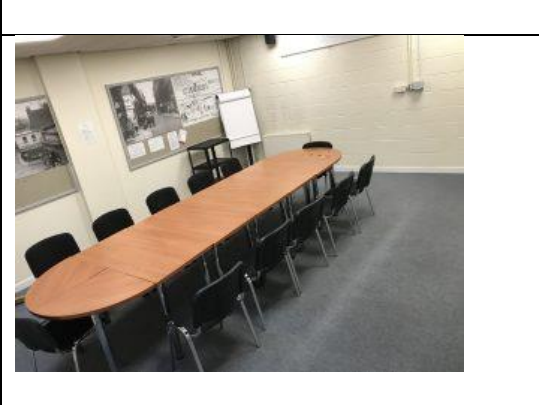

- residents' associations
- community councils





Charges:

Voluntary & charitable organisations - rooms & halls free.

Commercial & statutory organisations pay a small charge.

We have eight rooms & halls available for let, please find details of each room below. If you would like to view any rooms in advance of booking please do not hesitate to contact us.

	<p>The Sports Hall. 29m x 18m. 2 football nets, 2 basketball courts, can be used as 4 badminton courts. Alternative uses include large conferences & community events. We have a range of sports equipment which can be used.</p> <p>Voluntary / Charity organisations: Free. Commercial rate: £40 per hour. Standard non commercial rate: £30 per hour for adults and £20 per hour for children.</p>
	<p>The Kinnaird Hall. 12m x 12m. General purpose hall (not suitable for ball games). Holds 50 seated theatre style.</p> <p>Voluntary / Charity organisations: Free. Commercial rate: £30 per hour. Standard non commercial rate: £20 per hour for adults and £15 per hour for children.</p>
	<p>The Persevere Room. 6m x 5m. Board-room style table which seats 15. Table is fixed so layout cannot be changed. Pull down screen and static multi-media projector.</p> <p>Voluntary / Charity organisations: Free. Commercial rate: £20 per hour. Standard non commercial rate: £10 per hour for adults and £20 per hour for children.</p>
	<p>The Trinity Room. 9m x 6m. Holds 30 people seated theatre style or 20 seated boardroom style. Mirror down one side. 8 tables and 20 chairs. Often used as a dance studio.</p> <p>Voluntary / Charity organisations: Free. Commercial rate: £20 per hour. Standard non commercial rate: £10 per hour for adults and £20 per hour for children.</p>

	<p>The Links Room. 9m x 6m. Holds 30 people seated theatre style or 20 seated boardroom style. Sink. 15 'lounge chairs' down two sides. 8 tables and 15 hard chairs.</p> <p>Voluntary / Charity organisations: Free. Commercial rate: £20 per hour. Standard non commercial rate: £10 per hour for adults and £20 per hour for children.</p>
	<p>The Shore Room. 8m x 6m. Holds 30 people seated theatre style or 20 seated boardroom style. Electronic projection screen, static multi-media projector and PC.</p> <p>Voluntary / Charity organisations: Free. Commercial rate: £20 per hour. Standard non commercial rate: £10 per hour for adults and £20 per hour for children.</p>
	<p>The Peevers Room. 9m x 6m. Designated under 5's room. Sink. Children's toilets. Toys. For use for under 5's activities only.</p> <p>Voluntary / Charity organisations: Free. Commercial rate: £20 per hour. Standard non commercial rate: £10 per hour. Free when used to support a learning activity.</p>
	<p>The Cafe. 22m x 5m. Used as a Café during the day – and can be used as a meeting room at night. 3 public access computers. 4 couches. Seating for approx 70 people.</p> <p>Voluntary / Charity organisations: Free. Commercial rate: £30 per hour. Standard non commercial rate: £20 per hour for adults and £15 per hour for children.</p>

10. North Leith Parish Church Hall

1A Madeira Place, Edinburgh, EH6 4AW. Tel 0131 553 7378

Facilities:

- Church hall. length 52ft; width 38ft; height 12.6 ft.

Users

- parent and toddler group
- Brownies
- Boys Brigade
- Sea Scouts
- Badminton
- lunch club
- prayer groups

Costs: £20 for the first hour and £15 per hour thereafter

11. South Leith parish Church Hall

6 Henderson street, Edinburgh, EH6 6BS. Tel 0131 554 2578

Facilities:

- Main Hall
- Leask Hall

Users:

Boys Brigade
Choir
Coffee Morning
Garden team
Lunch Club
Parent and Toddler Group
Sunday Breakfasts
Women's Group


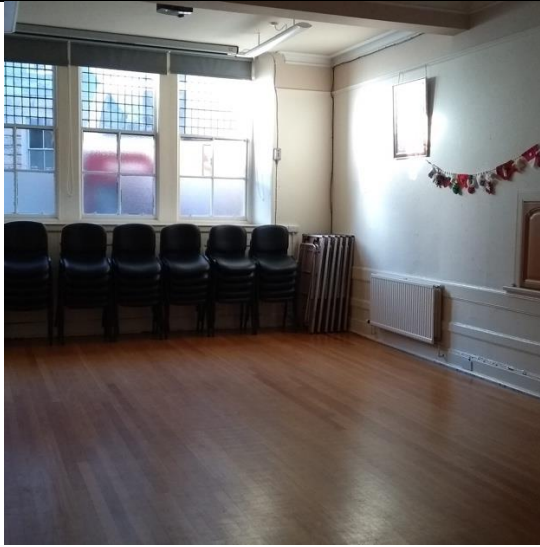
Cost: £12.50 per hour for half the Leask hall. Staff cost £9.00 ph. No staff cost if the booking is within café hours (9.30am to 2.30pm)

(Re staff cost, member of staff is required to help set up the hall, look after the security of the building and assist if required during your booking. If you are prepared to fend for yourself and your booking is within the hours the café is open (9:30am - 2:30pm) the staff cost can be adjusted/removed .)

12. St Paul's Parish Church

1B Pilrig Street, Edinburgh, Tel 0131 553 1876

Facilities

	<p>Main Hall Upstairs, 9.8m x 12m, seats 100, has a stage (6.2m wide, 3.1m high, 2.5m deep) with a basic 18 channel DMX lighting rig and 3 x 32 amp Commando Sockets for your own lighting gear if required.</p>
	<p>Session Room Ground floor, 5.3m x 9m, seats 50, serving hatch through to the kitchen (available at additional cost)</p>
	<p>Open Doorway Seats 20, small kitchenette, accessible toilet, portable 42" display screen</p>
	<p>Sanctuary Seats 700 over two levels, twin 40" LCD screens, Audio system with fixed and radio mics</p>

Users:

Leith Community Cinema SCIO
Rainbows/Brownies
Singing Groups
General hire
Tango group

Cost:

£16 per hour, minimum hire is 1 hour.
Online booking system – Hall Master

13. Thomas Morton Hall, Leith Theatre Trust

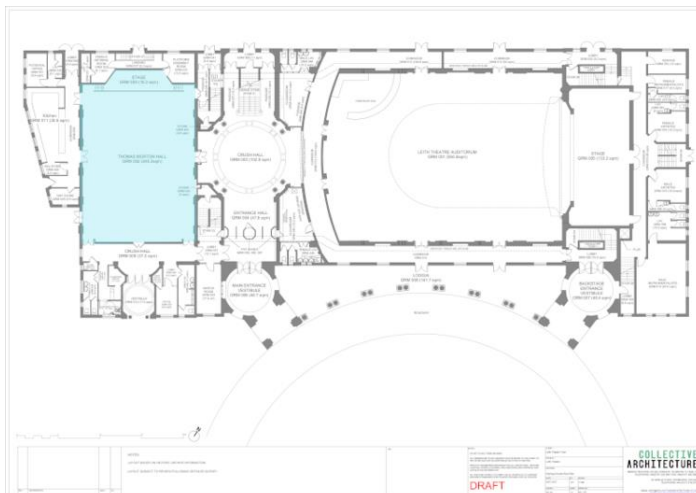
28 Ferry Road, Edinburgh, EH6 4AE Tel 0131 554 1408

Facilities:

Stage, green room, sprung floors.

400 standing capacity, 250 theatre, 180 sit down.

13.5 m x 17.5 m



Users:

Theatre groups

Weddings

Dance groups

Events

Cost:

20% discount to charities and community groups (not on Saturdays).

TMH:

Sunday-Tuesday: £44.25- £65 per hour

Wednesday: £465 for any agreed time

Thursday-Saturday: £50-£71.50 per hour

Kitchen hire supplement: + 15% of total booking

Crush Foyer supplement (including bar access): + 15% of total booking

An additional £250.00 will be levied for weddings to account for additional administration costs, and site visits to the venue.

(Rate card sent)

14. Out Of The Blue Drill Hall

36 Dalmeny Street, Leith, Edinburgh, EH6 8RG, Tel 0131 555 7100

Out of the Blue Arts and Education Trust is based in the Out of the Blue Drill Hall in Dalmeny Street, Edinburgh.

Out of the Blue Arts and Education Trust is a Company Limited by Guarantee with charitable status.

Out of the Blue create jobs and opportunities as a social enterprise financed through trading, investment and loans.

Facilities:

- Studios
- Offices

- Café
- Exhibition /gallery
- Performance / Rehearsal
- Workshop / Conference/ meeting
- Music practice
- The quarterly Arts Market is a unique opportunity for Out of the Blue studio artists and other artists and craftspeople to sell their wares directly to the public.
- The bustling monthly Flea Market is held at the Out of the Blue Drill Hall on the last Saturday of each month from 10am – 3pm.

Spaces:

G40/Rehearsal Studio – 80 sq m, capacity 80

A large space with sprung wooden floor, mirrors and underfloor heating – ideal for large meetings and workshops, dance classes, aerial training, performances, drama and even children’s parties.

G36/Cutting Room – 40 sq m, capacity 25

The Cutting Room is a smart and modern space perfect for meetings, auditions, workshops and classes.

G8/Music Room – 32 sq m, capacity 15 – 20

The G8 Music Room is fully sound insulated, well ventilated and equipped with broadband internet. Perfect for small meetings, workshops, music rehearsals and group music lessons.

G20/Large Exhibition and Events Space – 340 sq m, capacity seated 200-250, standing 300-350

Extending to 340 square metres, with a wooden floor and a maximum height of approximately 10 metres. This flexible space can be used for exhibitions, launches, fairs, special events and performances. Hire rates are dependent upon your requirements and are available on request. Sorry no Ceilidh’s, Parties, Weddings or Gigs etc.

Workshop Area

Cost:

G8/Music Room

Hourly Rates	Daytime (8am – 6pm) per hour	Evening (after 6pm) per hour	Furniture set-up (min. charge)
Meetings	£11.00	£16.00	£10.00
Music Rehearsal	£7.00	£11.00	£10.00
Classes & Workshops	£11.00	£14.00	£10.00

G36/Cutting Room

Hourly Rates	Daytime (8am – 6pm) per hour	Evening (after 6pm) per hour	Furniture set-up (min. charge)
Meetings and Events	£15.50	£21.00	£10.00
Rehearsals and Classes	£11.00	£14.00	£10.00

G40/Rehearsal Studio

Hourly Rates	Daytime (8am – 6pm) per hour	Evening (after 6pm) per hour	8-10pm per hour	Furniture set-up (min. charge)
Meetings and Events	£22.00 (£25.00 Saturdays)	£27.00	£27.00	£20.00
Rehearsals	£14.50 (£17.00 Saturdays)	£19.00	£14.50	£10.00
Classes and Workshops	£14.50 (£17.00 Saturdays)	£23.00	£14.50	£10.00

G20/Main Hall

Hourly Rates	Daytime (8am – 6pm) per hour	Evening (after 6pm) per hour	Furniture set-up (min. charge)
Meetings	£35.00	£35.00	+ set-up charges as per requirements
Public Performances + Events	£35.00	£35.00	
Rehearsals	£25.00	£25.00	
Daily Rates			
Exhibitions		£300.00	Per Week + set-up charges as per requirements
Meetings		£350.00	Per Day
Public Performances + Events		£350.00	Per Day

Ancillary Equipment + Charges (in conjunction with space hire @ Drill Hall)

Hourly Rates	set up/hand-over + first day	subsequent days per day	technician/hr
Chairs (per person)	£0.50	£0.50	min fee £5.00
Tables and chairs (per person)	£1.00	£1.00	min fee £5.00
Flipchart with pens and paper	£12.00	£6.00	
Flipchart stand only	£5.00	£3.50	
Projector	£42.00	£21.00	£17.00
Pop-up screen	£27.00	£13.50	
PA Hire with 2 Mics	£42.00	£21.00	£17.00
Staging per section (section: 182cm x 91cm; height: 46cm)	£20.00	£10.00	
Dedicated wireless broadband connection	£12.00	£6.00	
Temporary Storage (locked)	£5.00	£0.50	
Temporary Storage (unlocked)	£1.00	£0.50	
Temporary Storage (not booked in advance)	£5.00	£5.00	

Prices valid for hires on or after 1 Jan 2018 (no VAT)