

MINUTES

Community Learning and Development Partnership Meeting

Date: Friday 8 December 2017

Time: 10am – 12 noon

Present			
1.	Ian Brooke (EVOG – Chair),	2.	Christine McKechnie (CEC Continuous Improvement)
3.	Moyra Burns (NHS)	4.	Ros Papworth (Skills Development Scotland)
5.	Linda Lees (CEC LL Manager Arts and Music)	6.	Sheila Duncan (CEC Adult Learning)
7.	Paul McCloskey (CEC LL Strategic Manager CLD and Libraries)	8.	Caroline Lamond (LL Service Manager: NE Locality)
9.	Helen Bourquin (LL Service Manager NW Locality)	10.	Gordon McLean (LL Service Manager SW Locality)
11.	Andrew Gallacher (LL Service Manager SE Locality)	12.	Ros Sutherland (Really Useful Knowledge)
13.	Tommy George – Edinburgh Leisure	14.	Sharon Muir (QIO: Secondary Schools)
15.	Laurene Edgar (LAYC)	16.	Kate Just (Edinburgh College)
17.	Simon Jaquet (Edinburgh Youthwork Consortium)	18.	John Heywood (CEC- Youth Work)
19.	Moira Gibson (Edinburgh University)		
Apologies			
1.	Lorna Sweeny (Schools and Lifelong Learning Manager)	2.	David Happs (Police Scotland)
3.	David Bruce (Schools and Lifelong Learning Manager)	4.	Helen McFarlane (Edinburgh Leisure)
5.	Paul Wilson (Volunteer Edinburgh)	6.	Michelle Mulvaney (CEC Strategy and Insight)
7.	Ken Shaw (CEC Economic Development)	8.	David Maguire (CEC Engagement and Involvement)
Items Discussed			Action
1.	Welcome and introductions		
2.	<p>Representation:</p> <p>Paul requested that where representatives are unable to attend a Board meeting, they seek a colleague to attend in their place who is able to contribute to decision making with the same level of authority.</p> <p>Agreed that representatives from the Edinburgh Interfaith Association, Unions and Chamber of Commerce be invited to the Board.</p>		<p>All</p> <p>Paul McC</p>
3.	<p>Matters Arising:</p> <p>Summaries of the small group discussion exercises at the previous meeting held in Oct. were distributed to all members with the Oct. minute. Information gathered from the group discussions will contribute to the new CLD Plan 2018 -21.</p> <p>The remit of the Partnership to be recirculated.</p>		<p>C McK to recirculate with minutes</p>

4	<p>Matters Arising/Updates</p> <p>CLD Plan 2015 – 18 update</p> <p>The CLD Plan 2015 -18 is currently being updated. Please see attached a copy of the plan and where appropriate, update any areas your organisation is making a contribution to. Please highlight the area of the plan you have amended and return to christine.mckechnie@edinburgh.gov.uk by Friday 26th January.</p>	<p>CLD Partnership members to read and amend /update plan where appropriate.</p>
5	<p>CLD Activity within Locality Improvement Plans</p> <p>At the previous CLD Partnership meeting held in October, an action was raised for a short life working group to be formed to identify CLD activity within the locality Improvement Plan. Simon Jacquet, Moyra Burns, Ian Brooke, John Heywood and Christine McKechnie met in November to identify High Level Actions and Outcomes from the Locality Improvement Plan, where CLD can make a major contribution. Christine presented a PowerPoint to explain the process involved. Outcomes aggregated into common themes as a result of this exercise have been attached for your information. Information gathered from this exercise will help inform the CLD Plan 2018 – 21.</p>	
6	<p>Framework for the New CLD Plan 2018 – 21: Linda Lees presented a PowerPoint presenting the proposed framework for the new CLD Plan 18 -21. The framework includes amongst other information, Edinburgh’s Context and demographics and drivers. The CLD Partnership will have responsibility for populating the ‘Planning for Improvement’ Section.</p>	
7	<p>Small Group exercise to inform the CLD Plan 2018 -21: A template was provided for Partnership members to complete, then discuss within their groups. Each group represented one of the five Locality Improvement Plan Themes. There was no partnership representation for the Community Safety and Team around the place/place making groups. These templates have yet to be completed.</p>	<p>Template attached for organisations to complete /share with staff in their organisations to complete. See PowerPoint P30 for guidance on completing templates.</p>
8	<p>Education Governance Review</p> <p>Link http://cldstandardscouncil.org.uk/perspective-for-cld-on-the-empowering-school-consultation/</p> <p>This will have an impact on CLD and it was agreed that there should be a CLD Partnership response. In addition, an event hosted by the CLD Standards Council to look at the Review will be held on Wednesday 17 January, 9.30 – 12.00 in the City Chambers.</p>	

9	No AOCB	
	Date of next meeting: Friday 9 th March Venue to be confirmed.	