

EDINBURGH COMMUNITY LEARNING AND DEVELOPMENT PARTNERSHIP

Wednesday 15th January 3-4.30pm

Boardroom at Central Library

Present:

Ian Brooke – EVOG – Chair

Paul McCloskey – CEC

Jackie Stewart – CEC

Hana Mackechnie – CEC

Helen Bourquin – CEC

Michele Mulvaney – CEC

Peter O'Brien – Scottish Fire and Rescue Service

Sheila Duncan – CEC

Laurene Edgar – Lothian Association of Youth Clubs – Note of meeting

John Heywood – CEC

Julie Coyle – Skills Development Scotland

Tommy George – Edinburgh Leisure

Kate Morton – NHS Lothian

Apologies

Archie Campbell – Workers Education Association

Caroline Lamond – CEC

Kay Penman – Edinburgh College

Laura Cattell – University of Edinburgh

Moyra Burns – NHS Lothian

Paul Wilson – Volunteer Edinburgh

Peter Strong – CEC

Rebecca Dey – NHS Lothian

Nick Croft – Edinburgh College

1. Minutes of last meeting

Approved and no matters arising.

2. Annual Report to Edinburgh Partnership

All papers for the Annual Report to Edinburgh Partnership were circulated with the agenda to this meeting from Paul McCloskey.

Paul reported that the update was well received by Edinburgh Partnership

Paul informed the group that Adam McVey asked about how ESOL demand is being anticipated.

Shelia Duncan gave some update on how ESOL tracking currently operates.

Actions:

- **Sheila will speak with Kay Penman around this- it was emphasised that this would be for information only and not a requirement from Edinburgh Partnership.**
- **CLDP minutes to be publicly available on Edinburgh Partnership webpage, this will require and introduction to be written – Paul McCloskey to take guidance from Michele Mulvaney**

3. Revised Sections 2 & 3 of CLD Plan

- Improve Life Chances for People of All Ages

Delivery of actions will include support from Adult Learning Partnership

Signposting to relevant organisations from enquiries that are coming through the 0800 number.

Michele urged for a protocol from signposting to determine outcomes – there were concerns about resources from Partners to be able to undertake this, one way around alleviating this pressure would be to monitor a percentage of those sign-posted.

Actions:

- **Small working group to takeaway 0800 number action and come back to partnership with scoping paper helping to inform who needs to be involved.**
 - **Partners involved in this scoping event will also inform the Guidance/Learner Event.**
 - **Shelia Duncan to send invite re above**
 - **The Learner Event due March 2020 will be removed from CLD Plan.**
 - **Lead person and names needed against this...**
- Youth Workers are Able to Access Training Opportunities to Better Support Young People
Update given from LAYC and CEC on workforce development plans and the additionality Partners from CLD Partnership could contribute either in facilitating topical sessions relevant to youth and children's workers or by participating in training (or inviting colleagues to participate) in youth work led training if they are coming into contact with children and young people.

Actions:

- Laurene is lead but other names needed against this...??

- Building Stronger, More Resilient Communities

Community Activist Pack – there was some discussion amongst Partners about how effective the pack is, how can it be used going forward and what is the current usage within Edinburgh.

What examples can the small working group look for currently operating within local communities and community councils around community activism.

Actions:

Ian Brooke, Michele Mulvaney, Hana Mackechnie, Tommy George, Kate Morton to be involved delivery group under this section of CLD Plan. Lead person needs to be identified here...

4. Election of Office Bearers

The Partnership is now operating a new model meaning Chair of CLD Partnership rotates every 2 years around Partners.

There would also be a Vice Chair role, which requires election but is not required to assume role of Chair at the 2 year renewal.

It was agreed Chair should not be CEC staff members but that the Vice Chair could be.

Actions:

Indication of interest should go to Paul McCloskey or Ian Brooke or you can nominate other Partners – deadline of Monday 2nd March 2020

5. Dates of Meetings

It was proposed that 2020 meetings take place April, August (end of) and November

Meetings would be themed with 1 area from the plan being focussed on and only brief updates from the other Plan areas

Following previous years it was a proposed a development session take place in June.

Wednesday afternoons should be avoided for meeting times.

DONM

Tuesday 28th April