

LOCAL OUTCOME IMPROVEMENT PLAN DELIVERY GROUP

Tuesday 3 December 2019: 14.00 – 16.00 hours

Conference Room, St Leonard's Police Station, Edinburgh

MINUTE

Members present

Richard Thomas (Chair)	Police Scotland
Nick Croft (Vice Chair)	Edinburgh College
David Rennie	Scottish Enterprise
Grant McDougall	Skills Development Scotland
Jan-Bert van den Berg	COMPACT Partnership

In attendance

Michele Mulvaney (Lead Officer)	City of Edinburgh Council
Chris Adams	City of Edinburgh Council

Apologies

Ken Shaw	City of Edinburgh Council
Peter O'Brien	Scottish Fire and Rescue Service
Euan Hamilton	Equalities and Rights Network
Hugo Clark	Army, Edinburgh Garrison
Martin Higgins	NHS Lothian
David Cooper	City of Edinburgh Council

1 Welcome / Apologies

The Chair noted the apologies and welcomed all attendees. He acknowledged a real sense of commitment and momentum within the membership and thanked attendees for their efforts to date.

2 Review of Previous Minute

Members agreed the Minute of 10 October 2019.

3 Review Progress on Decisions

The Chair led discussion around the previous AOB item, namely the 'representativeness' of the Group membership. Whilst there was acknowledgment that wider representation would undoubtedly be achieved through changes to the membership over time, the Group were content that the

current complement were individually and collectively alive to / mindful of the E and D principles underpinning their work. Notwithstanding which, it was recognised that current membership included representation from the Equalities and Rights Network, with this providing tangible 'checks and balances'. The Group strongly advocated that the representative had been / would be supported to 'speak up' and challenge, as appropriate.

4 LOIP Priorities Progress Update

Neither Priority 1 nor 3 Leads were in attendance. The group did however acknowledge the submission of Martin Higgins' (Priority 1 Lead) drafted retrospective business case. This generated discussion around how members might be supported to complete, both the retrospective cases and the development of further business cases moving forward.

There was agreement that the Community Planning Support Team (CPST) were best placed to support Priority Leads in capturing their previous and ongoing work, with an expectation that these retrospective business cases were completed in advance of the next LOIP Delivery Group on 19 February 2020 .

Acknowledging the iterative / evolving / complex nature of activities, there was agreement that it would be beneficial to develop an agreed document suite to include guidance explicitly outlining expectations around completion / inclusions and an assessment framework i.e. a matrix to inform discussions and provide a formal decision-making tool to agree / prioritise progression of suggested projects / activities, or indeed, otherwise. Again, this work was remitted to the CPST.

Jan-Bert van den Berg, sought and was given assurance that the intention was not mechanistic in nature, rather adoption was predicated on a desire to provide structure, secure shared resource and remain action focus. The Group iterated a real intention to effect change through a 'practical shift', moving from 'talking to doing'.

Grant McDougall, Priority 2 Lead thereafter provided a verbal update, which incorporated a number of ongoing pieces of work.

He commenced by asking other members around their knowledge / understanding of the City Region Deal and as what / where support was currently being provided and impact delivered. Given links to employability, there was agreement that it may be helpful to invite City Region Deal representatives to attend and deliver a presentation at a future 'thematic' LOIP

Delivery Group meeting. Resonant with earlier commentary, there was acknowledgement that this relied on the Edinburgh Partnership Board agreeing to widen the current operating / governance provisions.

GM thereafter advised that the Project Board for the Intensive Family Support (IFSS) Service had met on 23 October 2019, wherein they had reiterated an aspiration to initiate services prior to 1 April 2020. For clarity, he advised that the Service would focus on enhancing and augmenting current capability rather than the development of a completely new entity. More specifically, he referred to a plan for co-production which incorporated 100 service users and 62 service providers and the involvement of a 3 year Edinburgh University fellowship programme providing expertise in partnership relationships. Work will also include a community asset mapping exercise to establish how organisations currently collaborate and share practice etc.

GM cited links to the Parental Employment Support Fund, badged as 'No-one left behind', and whilst subject of a COSLA paper, there had been no formal action to date, albeit GM will monitor and provide further updates as available.

Continuing this commitment to support vulnerable families, GM reported that the Capital City Partnership (CCP) had secured £100k from Scottish Government to fund a two year project working with families within localities, with a focus on tackling poverty and improving employability outcomes.

Relatedly, GM provided updates in relation to a further two initiatives, advising that the CCP are entering the commissioning phase of a new family support service based in Edinburgh, and whilst confirmation of funding is awaited, should this be secured, this will support delivery for a period of 2 years in the first instance. Further, he referenced CCP's funding bid to support the co-ordination / resourcing for the prison leavers' service, with a decision anticipated during December 2019.

GM also noted a meeting with Colonel Hugo Clark to discuss the consolidation / development of the veterans' joined up initiative, citing the establishment of valuable links with City of Edinburgh Council representatives. Reference was also made to the development of professional relationships between HC and Developing the Young Workforce, Scottish Government's Youth Employment strategy to better prepare young people for the world of work.

General discussion followed which encompassed all 3 priorities with headlines including,

- Communication- To assure synergy between LOIP Delivery Group and the Edinburgh Partnership Board, preventing duplication whilst assuring additionality;
- Funding – Opportunities offered by seeking to secure funding in partnership rather than as single agencies. Recognition that single organisations are in essence competing for the same finite funding pot;
- Seeking to influence planning within the City- Reference made to planning considerations and the Land Commission. Michele Mulvaney stated that the topic had previously been tabled at the Edinburgh Partnership Board and that she would share relevant details with the Group;
- Widening of LOIP Delivery Group membership / thematic meetings – to allow key individuals to present / participate i.e. City Region Deal, DWP, Education. MM confirmed that she would include this ask within an overarching Edinburgh Partnership Board operating model paper to be tabled at the next Board meeting on 18 December 2019;
- Mind the Craic- Jan- Bert van den Berg reminded members of the findings which included the imperative of providing a good environment, listening to the voices of experience, the existence of a range of perspectives and the importance of shared responsibility / joint solutions.

Decision

- 1) CPST to develop guidance to assist members in completing business case templates;
- 2) Reiteration of request that all Priority Leads complete business cases to retrospectively capture work already completed / currently being undertaken (Priority 1 initially drafted by Martin Higgins). CPST to offer support, with submissions to be received prior to 19 February 2020;
- 3) Update on Priority 2 was noted;
- 4) City Region deal- representative to be invited to attend a future ‘thematic’ LOIP Delivery Group meeting;
- 5) Michele Mulvaney (Lead Officer for LOIP Delivery Group and Edinburgh Partnership Board) to circulate relevant update in respect of the work of the Land Commission, to include Edinburgh Partnership Board’s previous discursive / action(s).

5 Poverty Commission Input

Chris Adams, delivered a short presentation focused on the Poverty Commission’s work and interim findings, with the formal findings to be publicised during March 2020.

With obvious alignment to the LOIP priorities, he provided headlines around key workstreams which included addressing, stigmatisation, sufficient money to live

on, income maximisation, fair work, in work poverty and the provision of a minimum / living wage, cultural / structural barriers etc.

He articulated an unapologetic commitment to solve poverty and turn recommendations into actions.

CA also reported that the Poverty Commission would be delivering a more detailed update at the Edinburgh Partnership Board meeting on 18 December 2019, citing the belief that real change could be effected by the collective efforts of the Edinburgh Partnership Board and LOIP Delivery Group members.

On behalf of members, the Chair thanked CA for his informative presentation.

6 Group Discussion Around Future Activities / Projects

Discussions in this regard have been subsumed within section 4.

7 AOB

Michele Mulvaney sought the Chair's agreement to defer the LOIP Annual Report to the next meeting on 19 February 2020, with this delay allowing for the completion of statistical analysis. The Chair agreed the importance of assuring completeness and accuracy. As a consequence of which, rather than being tabled at the Edinburgh Partnership Board meeting on 18 December 2019, the LOIP Annual Report will now form part of the Edinburgh Partnership Board's agenda on 17 March 2020.

That said, MM cited that she would circulate performance data / indicators to members in advance of the next LOIP Delivery Group meeting.

Jan-Bert van den Berg advised members that the Compact event referenced during the last LOIP Delivery Group meeting had now been scheduled for 30 January 2020. The Chair affirmed the imperative of assuring the inclusion of representation from third, public and private sectors, with this being agreed without issue.

David Cooper to replace Ken Shaw as Priority 3 Lead.

Decision

- 1) Michele Mulvaney to circulate LOIP performance indicators / data to membership in advance of 19 February 2020.

8 Date of Next Meeting

The next meeting has been scheduled for 1000 – 1200 hours on 19 February 2020, Scottish Enterprise, 99 Haymarket Terrace, Edinburgh