

Outdoor Area Occupation Permit

Application to temporary extend the duration

Please note - If granted, an extension to the duration of the current Outdoor Area Permit will be for the period 30 September 2021 to 31 December 2021 only and cannot be incorporated as part of any subsequent renewal application

All questions on the form must be answered

PART 1. PERMIT DETAILS	
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Current Permit number:	
Current expiry date:	

PART 2 – APPLICANT DETAILS – all question must be completed; your application form cannot be accepted unless every question has been completed. If not applicable, please enter N/A
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	Title	(i.e. Dr, Mr, Mrs, Ms etc)	
	Forename Names		
	Surname		

Contact Address			
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House name			
Street number		Flat no	
Street name			
City/County			
Postcode			
Contact Phone No			
Mobile Phone No			
Contact email address			
Date of Birth		Age	
Place of Birth			

PART 3 –TEMPORARY STRUCTURES– *please note that if you currently have temporary structure/s in place you must apply for planning consent to extend the duration of the permit. Planning permission must be applied for by 31 October 2021.*

Please tick ✓

Are temporary structures included within the current permit area	NO	
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	YES*	<i>*see note below</i>
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** you must submit your application for planning permission before the extension request can be considered – if permission is required, please provide your Planning reference number as confirmation of submission below*

	Planning ref no:	
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PART 4 – APPLICANT DECLARATION -

I hereby make application for a temporary extension to the duration of a current Outdoor Area Permit and certify that the information given is true and correct

Signature of Applicant /Agent <i>(delete as appropriate)</i>	Date

Print Name:

CORRESPONDENCE DETAILS – *please provide details of where all correspondence relating to this application should be sent*

Name	
address	
Postcode	
contact phone no	
email address	