

Integrated Impact Assessment – Print Mail and Scan

The Council's print and mail strategy was reviewed and new processes and channels for transferring information within and out with the Council estate are being implemented. The new model makes the transfer of information and correspondence between Council locations, and with other organisations, more efficient, cost effective and less reliant on paper and postage. Where paper is unavoidable the most cost-effective systems are being developed. By improving document scanning and electronic delivery of information, we will reduce unnecessary printing, postage, paper storage and travel between sites, thereby reducing our environmental impact. When printing is required it will be channelled to the most effective and efficient methods of output.

The integrated impact assessment has not changed in the last year.

The programme is in implementation phase not expected to complete until financial year 2023/24 at the earliest.

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