

# CITY OF EDINBURGH COUNCIL

## ROAD TRAFFIC MANAGEMENT

### The City of Edinburgh Council (Traffic Regulation; Restrictions on Waiting, Loading and Unloading, Stopping and Parking Places) Designation and Traffic Regulation Order 2018

-TRO/18/09

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The Council of the City of Edinburgh, in exercise of the powers conferred on them by Sections 1(1), 2(1) to (3), 4(2), 32, 35, 45, 46, 49, 63 and 124 of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984 as amended, and as modified by the Road Traffic (Permitted Parking Area and Special Parking Area) (City of Edinburgh) Designation Order 1998 (SSI 1998/1539), as amended, (which Act as so amended and modified is herewith referred to as "the 1984 Act") and of all other powers enabling them in that behalf, and after consultation with the Chief Constable in accordance with Part III of Schedule 9 to the said Act of 1984, hereby make the following Order:-

## **PART 1**

### **CITATION AND INTERPRETATION**

#### ***Citation and commencement***

##### **1-1**

This Order may be cited as "The City of Edinburgh Council (Traffic Regulation; Restrictions on Waiting, Loading and Unloading, Stopping and Parking Places) Designation and Traffic Regulation Order 2018" and shall come into force on the Fifteenth day of October Two Thousand and eighteen.

#### ***Interpretation***

##### **1-2**

- (a) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

"Article" means an Article of this Order;

"bridal vehicle" means a vehicle, whether or not mechanically propelled, which is used to convey a person being a party to a marriage (within the meaning of the Marriage and Civil Partnership (Scotland) Act 2014) to or from their marriage ceremony;

"business permit" means a permit granted by the Council in respect of a qualifying business vehicle or vehicles under the terms of Article 5-14;

"business permit holder" means a qualifying business to which a permit has been granted by the Council under the terms of Article 5-14 of this Order;

"calendar year" means the period between 1 January and 31 December inclusive in any given year;

"carriageway" has the same meaning as in Section 151 of the Roads (Scotland) Act 1984 as amended;

"Chief Constable" means the Chief Constable for the Police Scotland area;

"Car Club" means any car sharing scheme approved by the Council;

"Car Club Vehicle" means a vehicle bearing such indications as may be determined by the Council that it is a vehicle available for use by members of a Car Club;

"charging point" means a device designed for the charging of an electric vehicle or vehicles, where said device has been provided by the Council and is associated with an electric vehicle charging place;

"coach" means a public service vehicle provided that the said vehicle or vehicles are not being operated as a Local Service (as the same is defined in the Transport Act 1985);

"Controlled Parking Zone" comprises the roads which are so classified and specified in Sections 1 to 12 of Schedule 3 to this Order;

"Council" means the City of Edinburgh Council incorporated under the Local Government Etc. (Scotland) Act 1994 as local authority for the City of Edinburgh area;

"diplomatic vehicle" means a vehicle displaying a diplomatic plate or bearing such indications as may be determined by the Council that it is being used in connection with the business of a foreign embassy;

"Executive Director of Place " means the Executive Director of Place of the Council;

"Doctor" has the same meaning as medical practitioner

"Doctors' permit" means a permit granted by the Council under the terms of Article 5-25 of this Order

"driver", in relation to a vehicle, means the person authorised by the owner to drive the said vehicle and, for the avoidance of doubt, includes the owner of the vehicle;

"electronic communications network" has the same meaning as in Section 32 of the Communications Act 2003;

"electronic payment system" means a system to facilitate and monitor the payment of parking charges using telephone or internet enabled devices via communication with the provider authorised and appointed by the Council to operate, administer and maintain the process for the payment of the parking charge, in accordance with the instructions indicated on signs located at or in the vicinity of each parking place;

"electric vehicle" means a vehicle which is capable of being wholly or partially propelled by electrical power and where said power is derived from an electrical storage battery which can be charged from an electrical source external to the vehicle;

"electric vehicle charging place" means any part of a road that has been designated for the leaving of electric vehicles for the purpose of charging said vehicles, under the provisions of this Order, and which are identified as such on the relevant map tile and referenced within the map schedule legend;

"entrance marking" has the same meaning as in the Traffic Signs Regulations and General Directions 2016;

"essential business use" in relation to a vehicle, means that the vehicle, or vehicles, must be required for use on a daily basis in connection with the primary function of the business;

"goods" means merchandise, produce and corporeal moveable items of a similar nature (excluding money) and "delivering" and "collecting" in relation to any goods includes checking the goods for the purpose of their delivery or collection;

"goods vehicle" means a motor vehicle which is constructed or adapted for use for the carriage of goods of any description;

"hand held device" means a hand held computer or other electronic apparatus used by a parking attendant which is programmed to interface with the electronic payment system;

"healthcare worker" means:

- (1) such persons as having been identified by NHS Lothian as being a GP, doctor, registered nurse or any other nominated medical persons carrying out domiciliary visits to patients residing within the Controlled Parking Zone; or
- (2) such persons as are GP's, doctors, registered nurses employed at qualifying medical practices and carrying out domiciliary visits to patients residing within the Controlled Parking Zone,

"healthcare workers' permit" means a permit granted by the Council under the terms of Article 5-20 of this Order

"household" means persons, whether members of the same family or otherwise, occupying any part of a building, being a part of which is occupied as a separate dwelling, and, in particular, includes a flat;

"invalid carriage" has the same meaning as in Section 136 of the 1984 Act;

"keeper" means:

- (1) the owner of a qualifying vehicle; or
- (2) a qualifying resident identified and authorised by a registered business as being the sole or main user of a qualifying vehicle owned or leased by that business; or
- (3) a qualifying resident identified and authorised by the owner of a qualifying vehicle as being the sole or main user of that vehicle, provided that both the owner of the qualifying vehicle and the qualifying resident are resident at the same address;

“limited waiting place” means any part of a road designated for the leaving of vehicles as are qualifying vehicles or goods vehicles for a specified maximum period and being identified as such by reference to the map schedule or the map tile label;

"liveried vehicle" means a vehicle displaying, at all times when said vehicle is left in accordance with the requirements of this order, 1) the trading name and 2) contact address, telephone number or email address of the business with which the vehicle is associated, where said details are, in the case of a vehicle associated with:

- 1) a qualifying retailer to whom a retailer’s permit has been granted, displayed in lettering and numbers which are permanently affixed to the vehicle specified on said permit;
- 2) a qualifying tradesperson to whom a trades permit has been granted, displayed in lettering and numbers which are temporarily or permanently affixed to the vehicle specified on said permit;
- 3) any other business specified within this Order where there is a requirement to display livery, displayed in lettering and numbers which are permanently affixed to the vehicle for which the permit has been granted;

"loading place" means any part of a road designated for the loading and unloading of vehicles and being identified as such on the map tile relating to that loading place, by reference to the map schedule legend or the map tile label;

"local authority" means a council constituted under Section 2 of the Local Government etc (Scotland) Act 1994;

"local roads authority" means the roads authority for Edinburgh, and the term “roads authority” shall have the same meaning as in Section 121A of the 1984 Act;

“map schedule legend” means the key or keys attached to this Order which, when used in conjunction with a map tile, identifies the type of restriction imposed or the type of parking places designated by this Order;

“map tile” means an individual map with a specific tile reference and map tile reference, being part of the map based schedule attached to this Order;

“map based schedule” means a combination of map tiles and map schedule legends, contained within this Order and identified in Schedule 2, which depict and identify the type and governing provisions of restrictions imposed or parking places designated by this Order.

For the avoidance of doubt, the Council does not accept responsibility for any inaccuracies contained in the Ordnance Survey data relied upon to create the map based schedule.

"map tile label", where shown on a map tile in relation to a parking place, loading place or a waiting, loading or stopping restriction, means a label which indicates the type of parking place, loading place or a waiting, loading or stopping restriction and if appropriate, other applying conditions;

"medical practitioner" means a “fully registered person” as defined in The Medical Act 1983;

"mews resident" means a person who is solely or mainly resident at premises having an address within a numbered parking place and, for the avoidance of doubt, includes a person who is solely or mainly resident at a premises which have a physical boundary with a numbered parking place or a medical practitioner with consulting rooms the postal address of which is within a numbered parking place;

"mews retailer" means a retailer whose premises have a postal address within a numbered parking place and for the avoidance of doubt includes a retailer with an address having a physical boundary with a numbered parking place;

"motor cycle" has the same meaning as in Section 136 of the 1984 Act;

"motor vehicle" has the same meaning as in Section 136 of the 1984 Act;

"nearside" in relation to a vehicle, means the left side of the vehicle viewed from the perspective of the driver sitting in the vehicle facing forwards;

"no stopping hours", means the specified period or periods during which a vehicle may not stop as specified in this Order;

"numbered parking place" means any road, or as the case may be part of a road shown on a map tile and in a map schedule legend, where said road, or part of road, has a reference prefix “M”;

"offside" in relation to a vehicle means the right side of the vehicle viewed from the perspective of the driver sitting in the vehicle facing forwards;

"one-way street" means a road in which the driving of vehicles otherwise than in one direction is prohibited;

"owner", in relation to a vehicle, means the registered keeper of the vehicle;

"parking attendant" has the same meaning as in Section 63A of the 1984 Act.

"parking bay" means an individual, separately marked space provided for the leaving of a single vehicle in a parking place, or part thereof;

"parking charge" means the charge payable by any person leaving a vehicle in a parking place during the permitted hours in accordance with Part 4 of this Order;

"parking charge area" means any parking place, where a parking charge is applicable, identified on the relevant map tile and referenced within the map schedule legend;

"parking holiday" means Christmas Day (25 December), Boxing Day (26 December, unless 26 December falls on a Sunday, in which case 27 December shall be taken to be Boxing Day), New Year's Day (1 January) and Easter Monday;

"parking meter" has the same meaning as in Section 46(2) of the 1984 Act, being apparatus of a type and design approved by the Scottish Ministers for the purposes of this Order;

"parking place" means any part of a road that has been designated for the leaving of vehicles as specified by Article 3.2 and in any other provisions within this Order;

"passenger vehicle" means a motor vehicle (other than a motor cycle or invalid carriage) constructed or adapted solely for the carriage of not more than twelve passengers (exclusive of the driver) ;

"pedal cycle" has the same meaning as in Section 151 of the Roads (Scotland) Act 1984;

"permit" means any permit granted by the Council under the terms of this Order and, for the avoidance of doubt, refers only to the original document as granted;

"permit holder" means any person to whom a permit has been granted by the Council under the terms of this Order;

"permitted hours", means the hours during which a vehicle may wait, load or unload in a parking place or loading place indicated either on the map schedule legend or on the map tile label associated with the map tile related to that road;

"police vehicle" means a vehicle, whether or not mechanically propelled, which is being used by Police Scotland in the pursuance of duties being carried out under the direction of the Chief Constable;

"postal packets" has the same meanings as in Part 3 of the Postal Services Act 2011;

"postal services" has the same meanings as in Part 3 of the Postal Services Act 2011;

"Priority Parking Area" means an area comprising the roads which are so classified and specified in Sections 12 to 22 of Schedule 3 to this Order;

"prohibited hours", means, in relation to any restricted road, the period or periods where said road is subject to a loading prohibition, indicated either on the map schedule legend or on the map tile label associated with the map tile related to that road;

"public service vehicle" has the same meaning as in Section 1 of the Public Passenger Vehicles Act 1981, and, for the purposes of this Order, applies where the said vehicle or vehicles are being operated as a Local Service, as defined in the said Act;

"qualifying business" means the operator of a business undertaking Class 2 (Financial, professional and other services) activities, as defined by The Town and Country Planning (Use Classes) (Scotland) Order 1997, at premises the postal address of which is in a road within Sections 3 to 11 of Schedule 3.

"qualifying business vehicle" means a vehicle, being necessary for essential business use, with an overall height not exceeding 3.2 metres, overall length not exceeding 6.5 metres and gross weight not exceeding 5 tonnes and, for the avoidance of doubt, is not drawing a trailer;

"qualifying medical practice" means a medical practice with consulting rooms the postal address of which is listed in Schedule 3;

"qualifying resident" means:

- (1) a person who is solely or mainly resident at premises the postal address of which is in a road described in Schedule 3; or
- (2) a medical practitioner with consulting rooms the postal address of which is in such a road described in Schedule 3; or
- (3) any person who owns or leases, on a long-term basis, any residential property the postal address of which is in a road described in Schedule 3, where the said property is not the sole or main place of residence and is used as a second home or holiday home;
- (4) a mews resident;
- (5) a resident whose property has a physical boundary with a designated mews address and for the avoidance of doubt, excludes any person resident in any premises referred to in Schedule 4;

"qualifying retailer" means the operator of a business undertaking Class 1 (Shop) activities, as defined by The Town and Country Planning (Use Classes) (Scotland) Order 1997, at premises the postal address of which is in a road described in Sections 2 to 11 inclusive of Schedule 3 or for those premises that have a physical boundary with a designated mews address and, for the avoidance of doubt includes a mews retailer;

"qualifying retailer's vehicle" means;

- (1) a liveried vehicle for retailers at premises the postal address of which is in a road described in Section 2 of Schedule 3, or
- (2) a vehicle for retailers at premises the postal address of which is in a road described in Sections 3 to 11 inclusive of Schedule 3,  
being necessary for essential business use, with an overall height not exceeding 3.2 metres, overall length not exceeding 6.5 metres and gross weight not exceeding 5 tonnes and, for the avoidance of doubt, is not drawing a trailer;

"qualifying tradesperson" means a person employed to undertake maintenance or improvement works at an address other than that at which their business is otherwise based, subject to the terms of this Order;

"qualifying tradesperson's vehicle" means a liveried vehicle with an overall height not exceeding 3.2 metres, overall length not exceeding 6.5 metres, and gross weight not exceeding 5 tonnes and, for the avoidance of doubt is not drawing a trailer;

"qualifying vehicle" means a passenger vehicle, goods vehicle, motor cycle or invalid carriage which in each case:

- (1) has a height not exceeding 2.5 metres; and
- (2) is not drawing a trailer;

"residents' permit" means a permit granted by the Council under the terms of Article 5-4 of this Order;

"residents' permit holder" means a qualifying resident to whom a permit has been granted by the Council under the terms of Article 5-4 of this Order;

"restricted hours", means, in relation to any restricted road, the period or periods where waiting is restricted, as indicated by means of either the map schedule legend or a map tile label associated with the map tile relevant to that restricted road;

"restricted road" means any road identified by way of either the map schedule legend or a map tile label as having permitted hours, restricted hours, prohibited hours or no stopping hours applying to that road;

For the avoidance of doubt, a restricted road, will for the purposes of this Order apply from the road boundary of the road to the centreline of the road.

"retailers' permit" means a permit granted by the Council in respect of a qualifying retailer's vehicle or vehicles under the terms of Article 5-11;

"retailers' permit holder" means a qualifying retailer to whom a permit has been granted by the Council under the terms of Article 5-11 of this Order;

"RNLI staff" means a person who is either employed by or is a volunteer member of the Royal National Lifeboat Institution based at Queensferry Lifeboat Station;

"RNLI permit" means a permit granted by the Council under the terms of Article 5-23 of this Order



“road” has the same meaning as in Section 151 of the Roads (Scotland) Act 1984 and for the avoidance of doubt, a road includes part of a road;

“road boundary” means the outer extent of the road where the road’s carriageway, footway, cycle track or verge adjoins adjacent property;

"Schedule" means a Schedule to this Order;

“school keep clear marking” means an entrance marking within which stopping by vehicles is prohibited under the terms of Article 2-9 of this Order.

"security vehicle" means a liveried vehicle in the service of, or being employed by, a security company;

"street" has the same meaning as a 'road' as herein defined;

"taxi" has the same meaning as in Section 23 of the Civic Government (Scotland) Act 1982;

"taxi stance" means any part of a road appointed as a taxi stance under the provisions of Section 19 of the Civic Government (Scotland) Act 1982;

"ticket" means a ticket issued by a parking meter installed at a pay-and-display parking place, shared-use parking place or a coach parking place;

"trades’ permit" means a permit granted by the Council in respect of a qualifying tradesperson’s vehicle or vehicles under the terms of Article 5-17;

"trades’ permit holder" means a qualifying tradesperson to whom a permit has been granted by the Council under the terms of Article 5-17 of this Order;

"trading name" means the registered name of a qualifying business or qualifying tradesperson, or the name by which the qualifying business or qualifying tradesperson is known by;

"traffic sign" means a sign of any size, colour and type prescribed or authorised under, or having effect as though prescribed or authorised under, Section 64 of the 1984 Act;

“universal postal services” has the same meanings as in Part 3 of the Postal Services Act 2011;

“universal service provider” has the same meanings as in Part 3 of the Postal Services Act 2011;

"valid application" means an application made in accordance with the prescribed procedure and on the appropriate form for the permit applied for and, for the avoidance of doubt, includes payment of the appropriate charge;

"vehicle" means either a motor vehicle or a motor cycle, in either case with or without a trailer;

"visitors' permit" means a permit granted by the Council under the terms of Article 5-8 of this Order;

"visitors' permit holder" means a person to whom a visitors' permit has been granted by the Council under the terms of Article 5-8 to this Order;

"visitors' permit user" means a person who is authorised by a visitors' permit holder to use a visitors' permit in accordance with Article 5-8 and Part 6 of this Order and, for the avoidance of doubt, may include the visitors' permit holder; and

"zone" means an area comprising the roads and the parking places which are so classified and specified;

(a) in the map schedule by way of either the map schedule legend or a relevant map tile labels and

(b) in the Sections 1 to 12 or as the case may be sub-Sections of 1 and 2 of Schedule 3;

For the avoidance of doubt, a zone includes a sub-zone.

- (b) References in this Order to a disabled person, to a disabled person's badge, to a disabled person's vehicle and to a vehicle displaying a disabled person's badge in the relevant position shall be construed in accordance with the 1984 Act, The Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 and The Local Authorities Traffic Orders (Exemptions for Disabled Persons) (Scotland) Regulations 2002;

- (c) Unless the context otherwise requires, a reference in this Order:
  - (1) to a Schedule or Schedules is a reference to a Schedule or Schedules to this Order;
  - (2) to a numbered Article or Schedule is a reference to the Article or Schedule bearing that number in this Order;
  - (3) to a numbered paragraph is a reference to the paragraph bearing that number in the Article in which the reference occurs.
- (d) For the purposes of this Order a vehicle shall be deemed to wait, in a restricted road, if the vehicle is stationary; and
  - (1) if any point in that road is directly below any part of either the vehicle or its load (if any); or
  - (2) if the vehicle has been observed to have been stationary and in the same place in that road for a period exceeding any specific permitted period of waiting for that place, whether or not the vehicle has been moved during that period.
- (e) For the purposes of this Order a vehicle shall be deemed to stop, in a school keep clear marking if:
  - a) the vehicle is stationary; and
  - b) any point in that school keep clear marking is directly below any part of either the vehicle or its load (if any); and
  - c) the driver of the vehicle remains within the vehicle whilst it is stationary; and
  - d) the vehicle is stationary for a period no longer than two minutes, after which period the vehicle will be considered to be waiting.
- (f) For the purposes of this Order, the dimensions all parking places or loading places designated by this Order and identified as such by a map schedule legend shall comply with the requirements of Schedule 7 to the Traffic Signs Regulations and General Directions 2016.
- (g) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
- (h) The restrictions imposed by this Order shall be in addition to and not in derogation of any restriction or requirement imposed by any regulations made or having effect as if made under the 1984 Act as amended as aforesaid or by or under any other enactment.

## PART 2

### RESTRICTION OF WAITING, LOADING OR UNLOADING AND STOPPING

#### *Section 1 – Restriction of waiting and loading or unloading*

##### ***Restriction of waiting and loading or unloading applicable to restricted roads***

###### **2-1**

- (a) Save as provided in the applicable Sections of Articles 2-2, 2-3, 2-4 and 2-5 no person shall, except upon the direction or with the permission of a parking attendant, cause or permit any vehicle to wait during the restricted hours in any restricted road.
- (b) Save as provided in the applicable Sections of Articles 2-2, 2-3 and 2-5 no person shall, except upon the direction or with the permission of a parking attendant, cause or permit any vehicle to wait for the purposes of loading or unloading during the prohibited hours in any restricted road.

##### ***Exemptions from restriction of waiting and loading or unloading***

###### **2-2**

The restrictions imposed by:

- (a) Article 2-1 shall not apply to the following vehicles:
  - (1) vehicles while being used for fire and rescue, ambulance or police force purposes;
  - (2) vehicles, not being passenger vehicles, while being used in the service of the local roads authority in pursuance of statutory powers or duties: provided that in all the circumstances it is reasonably necessary in the exercise of such powers or duties or the performance of such duties for the vehicle to wait at the place in which it is waiting.
- (b) Article 2-1 shall not apply to taxis while:
  - (1) waiting upon a duly authorised taxi stance; and
  - (2) the driver is within the vehicle; and
  - (3) the vehicle is available for immediate hire.
- (c) Article 2-1(a) shall not apply to the following vehicles:
  - (1) invalid carriages or motor vehicles which are being driven or used by disabled persons and which conspicuously display, so as to be clearly visible from the front of the vehicle, a valid disabled person's badge
  - (2) vehicles waiting while goods are being sold or offered for sale by a person who is licensed by the Council to sell goods from a stationary vehicle on an approved pitch and which is waiting for such purpose on a pitch

provided that no vehicle shall wait, by virtue of this paragraph on any restricted road during the prohibited hours;

- (d) Article 2-1(b) shall not prevent any person from causing or permitting a vehicle to wait in any restricted road, for so long as may be necessary during the prohibited hours:
  - (1) to enable a vehicle in actual use or materially necessary for such purposes, provided that the said vehicle cannot conveniently be used for the same purpose either in any other road not being a restricted road or outwith the prohibited hours, to be used, in or adjacent to that or any other restricted road in connection with any:
    - (i) building operation; or
    - (ii) demolition; or
    - (iii) laying, erection, alteration or repair of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any electronic communications network; or
    - (iv) excavation,provided that, in the case of any of the operations described in sub-paragraphs (iii) and (iv), the said operation, or operations, are to be conducted within the extents of the road.

- (2) to enable a vehicle in actual use or materially necessary for such purposes, provided that the said vehicle cannot conveniently be used for the same purpose either in any other road not being a restricted road or outwith the prohibited hours, to be used in connection with any:
  - (i) cleansing or lighting of any restricted road; or
  - (ii) removal of any obstruction to traffic on any restricted road; or
  - (iii) maintenance or improvement or reconstruction of any restricted road; or
  - (iv) placing, maintenance or removal of any traffic sign or parking meter on any restricted road.

***Exceptions to restriction of waiting and loading or unloading***  
**2-3**

- (a) Nothing in Article 2-1 shall prevent any person from causing or permitting a vehicle to wait in any of the lengths of restricted road for so long as may be necessary during the restricted hours or the prohibited hours, as the case may be:
  - (1) to enable a person to board or alight from the vehicle or to load thereon or unload therefrom his personal luggage: Provided that no vehicle shall so wait in any restricted road during the prohibited hours for longer than two minutes;
  - (2) when the person in control of the vehicle is:
    - (i) required by law to stop; or
    - (ii) is obliged to stop in order to avoid an accident; or
    - (iii) is prevented from proceeding by any circumstances beyond their control, where the said circumstance relates directly to the movement, or otherwise, of traffic on the road;
  - (3) if the vehicle is in actual use in connection with a funeral undertaking;
  - (4) if the vehicle is in the service of, or is being employed by, a security company and is in actual use while currency or other valuables:
    - (i) are being unloaded from the vehicle; or
    - (ii) having been unloaded from the said vehicle, are being delivered; or
    - (iii) are being collected from premises adjacent to that road for loading onto the vehicle; or
    - (iv) having been collected from the said premises, are being loaded onto the vehicle.
- (b) Nothing in Article 2-1 shall prevent any person from causing or permitting a vehicle to wait in a restricted road, for so long as may be necessary during the restricted hours or the prohibited hours, as the case may be:
  - (1) to enable a vehicle in actual use or materially necessary for such purposes, provided that the said vehicle cannot conveniently be used for the same purpose either in any other road not being a restricted road or outwith the restricted hours, to be used in or adjacent to that or any other restricted road in connection with any:
    - (i) building operation; or
    - (ii) demolition; or
    - (iii) laying, erection, alteration or repair of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any electronic communications network; or
    - (iv) excavation,

provided that, in the case of any of the operations described in sub-paragraphs (iii) and (iv) above, the said operation or operations are to be conducted within the extents of the road.
  - (2) to enable a vehicle in actual use or materially necessary for such purposes, provided that the said vehicle cannot conveniently be used for the same purpose either in any other road not being a restricted road or outwith the restricted hours, to be used in connection with any:
    - (i) cleansing or lighting of any restricted street; or
    - (ii) removal of any obstruction to traffic on any restricted road; or
    - (iii) maintenance or improvement or reconstruction of any restricted road; or

- (iv) placing, maintenance or removal of any traffic sign or parking meter on any restricted road
- (3) if the vehicle, being a liveried vehicle, is in the service of, or is being employed by, a universal service provider and is in actual use while postal packets:
  - (i) addressed to premises adjacent to that road are being unloaded from the vehicle; or
  - (ii) addressed to premises adjacent to that road having been unloaded from the said vehicle, are being delivered; or
  - (iii) are being collected from postal boxes or premises adjacent to that road for loading onto the vehicle: or
  - (iv) are being loaded onto the vehicle.
- (c) Nothing in Article 2-1 shall prevent any person from causing or permitting a vehicle to wait in any restricted road, during the restricted hours, in the course of their employment to visit patients in premises on or adjacent to any restricted road: provided that:
  - (1) no such vehicle shall, where applicable, wait by virtue of this paragraph in a restricted road during the prohibited hours;
  - (2) no such vehicle shall wait by virtue of this paragraph in any restricted road for a period longer than two hours
  - (3) and at all times when a healthcare workers permit holders vehicle is left in a restricted road, said vehicle complies, where applicable, with the requirements of Article 6-1.

***Loading or unloading of goods***

**2-4**

The restrictions imposed by Article 2-1 shall not apply so as to prevent any person from causing or permitting a vehicle to wait during the restricted hours in any restricted road while the vehicle is in actual use for the purpose of delivering or collecting goods or while loading or unloading the vehicle at premises adjoining the said road: provided that, during the restricted hours:

- (a) no such vehicle so engaged shall wait for a period of more than thirty minutes in the same place; and
- (b) no such vehicle so engaged shall return to the same place, unless a period of more than thirty minutes has elapsed since the termination, during the restricted hours, of the previous waiting period; and
- (c) no vehicle shall wait during the prohibited hours in any restricted road for the purpose of delivering or collecting goods or loading or unloading the vehicle.

***Furniture removals and other exceptional loading or unloading***

**2-5**

- (a) Subject to the provisions of paragraphs (b), (c) and (d) of this Article, nothing in this Part of this Order shall apply so as to restrict the loading or unloading of a vehicle while the vehicle is in actual use, in any restricted road, in connection with the removal of furniture to or from one office, dwelling house or depository adjacent to that restricted road from or to another office, dwelling house or depository.
- (b) Paragraph (a) of this Article shall not apply to a vehicle:
  - (1) waiting during the prohibited hours in any restricted road; or
  - (2) waiting between the hours of 6 a.m. and midnight in any length of restricted road or part thereof indicated by way of the map schedule legend or a map tile label as being a restricted road in which waiting, loading and unloading by vehicles is restricted at any time.
- (c) Paragraph (b) of this Article shall not apply where:
  - (1) notice is given twenty-four hours in advance to the Executive Director of Place ; and
  - (2) his consent, either generally or specifically, has been obtained; and
  - (3) such reasonable conditions he may impose are complied with.

- (d) Without prejudice to the foregoing paragraphs, nothing in this Part of this Order shall apply so as to restrict the loading or unloading of a vehicle while the vehicle is in actual use in any restricted road in connection with the collection or delivery of goods from or to premises in or adjacent to that road if the goods cannot reasonably be loaded or unloaded outwith the restricted hours or the prohibited hours, where applicable, or within the time (if any) allowed in relation to that road, provided that:
- (1) notice is given twenty-four hours in advance to the Executive Director of Place; and
  - (2) his consent, either generally or specifically has been obtained; and
  - (3) such reasonable conditions as he may impose are complied with.

***Manner of waiting in a restricted road***

**2-6**

Any person in charge of a vehicle waiting in any restricted road shall, except upon the direction or with the permission of a parking attendant, so wait so that the nearest wheels of the vehicle are not more than 0.3 metres from the edge of the carriageway nearest to the vehicle.

***Duty to move on***

**2-7**

Notwithstanding any exemption or exception contained in this Part of this Order, the person in control of any vehicle waiting during the restricted hours or during the prohibited hours in a restricted road shall, on the instructions of a parking attendant, move, or cause to be moved, the vehicle whenever such removal is reasonably necessary for the purpose of facilitating the passage of traffic.

**2-8**

Not used

***Section 2 – Restriction of stopping on school keep clear markings***

***Restriction of stopping on school keep clear markings***

**2-9**

Save as provided in Article 2-10, no person shall cause or permit, except upon the direction or with the permission of a parking attendant, any vehicle to stop or remain at rest during the no stopping hours on any school keep clear marking.

***Exemptions from restriction of stopping on school keep clear markings***

**2-10**

Nothing in Article 2-9 shall apply:

- (a) to a person causing a vehicle to stop if that person is:-
  - (i) required by law to do so;
  - (ii) obliged to stop the vehicle so as to avoid an accident;
  - (iii) prevented from proceeding in the vehicle by circumstances beyond their control;
  - (iv) getting or giving help in consequence of an accident or an emergency, or otherwise taking action for public safety;
  - (v) using the vehicle in connection with the removal of any obstruction to traffic; or
  - (vi) using the vehicle in connection with the servicing, maintenance, improvement, reconstruction or operation of a parking place or loading place.; or
- (b) to a vehicle being used for fire brigade, ambulance or police purposes if the observance of the provisions of this Order would hinder the use of the vehicle; or
- (c) where the restriction is located in the vicinity of a school, to a bus authorised by the Council for the provision of school transport services, in the course of providing a school transport service.

## PART 3

### DESIGNATION AND USE OF PARKING PLACES, LOADING PLACES AND TAXI STANCES

#### *Designation of parking places, loading places and taxi stances*

##### **3-1**

- (a) Each part of a road identified on the map based schedule and, by way of a map tile label or the map schedule legend, as a:
- (1) parking place, electric vehicle charging place, mews parking place, garage services parking place or permit parking area, is hereby designated as a parking place;
  - (2) loading place is hereby designated as a loading place;
  - (3) taxi stance is hereby designated as a taxi stance.

#### *Vehicles for which parking places, loading places and taxi stances are designated*

##### **3-2**

Subject to the provisions of this Order:

- (a) Each pay and display parking place depicted in a map tile:
- (1) may be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for:
    - (i) the leaving of such vehicles as are qualifying vehicles or goods vehicles; or
    - (ii) the leaving of such qualifying tradespersons' vehicles as have been granted a trades permit and comply, where applicable, with the requirements of Article 6-1.
  - (2) identified by way of the map schedule legend or a map tile label as being located within a zone or sub-zone not described in Section 1 of Schedule 3 may be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for the leaving of such vehicles as are qualifying vehicles and that comply, where applicable, with the requirements of Article 6-1 for the leaving of a vehicle associated with, a valid healthcare workers' permit.
- (b) Each permit parking place depicted in a map tile:
- (1) may only be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for the leaving of such vehicles as are qualifying vehicles or qualifying tradesperson's vehicles and that comply, where applicable, with the requirements of Article 6-1 for vehicles which have been granted:
    - (i) a valid residents' permit; or
    - (ii) a valid trades' permit, provided that no trades persons vehicle may be left by virtue of this Article in a permit parking place during the restricted hours, before 9.00am and after 4.30pm.
  - (2) and identified by way of the map schedule legend or a map tile label as being located within a zone described in Sections 3 to 11 and 13 to 22 of Schedule 3, in addition to the instances described in paragraph (1) of this Article, may also be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for the leaving of such vehicles as are qualifying business vehicles and for which a valid business permit has been granted and that comply, where applicable, with the requirements of Article 6-1, a valid business permit;
  - (3) and identified by way of the map schedule legend or a map tile label as being located within a zone described in Sections 1 to 11 and 13 to 22 of Schedule 3, in addition to the instances described in paragraph (1) of this Article, may also be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for the leaving of such vehicles as are qualifying vehicles and that comply, where applicable, with the requirements of Article 6-1 for the display of a valid visitors' permit;
  - (4) and identified by way of the map schedule legend or a map tile label as being located within a zone or a sub-zone described in Sections 2 to 11 of Schedule 3, in addition to the instances described in paragraph (1) of this Article, may also be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for the leaving of such vehicles as are qualifying retailer's vehicles for which a valid retailers' permit has been granted and which comply, where applicable, with the requirements of Article 6-1; provided that

the use of numbered parking places so indicated by a traffic sign shall be restricted to such vehicles of:

- (i) mews residents as display a valid residents' permit granted in terms of this Order; or
  - (ii) mews retailers as display a valid retailers' permit granted in terms of this Order on which there is recorded an indication of the numbered parking place for which the said permit is granted.
- (5) and identified by way of the map schedule legend or a map tile label as being located within an area described in Sections 13 to 22 of Schedule 3, in addition to the instances described in paragraph (1) of this Article, may also be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for the leaving of such vehicles as are associated with a valid Healthcare Workers Permit and comply, where applicable, with the requirements of Article 6-1;
- (c) Each 'shared-use' parking place depicted in a map tile may only be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for the leaving of such vehicles as are:
- (1) qualifying vehicles or goods vehicles; or
  - (2) qualifying vehicles or qualifying tradesperson's vehicles which comply, where applicable, with the requirements of Article 6-1 and which have been granted, one of the following:
    - (i) a valid residents' permit; or
    - (ii) a valid trades' permit, or
  - (3) qualifying vehicles using a valid visitors' permit and which comply, where applicable, with the requirements of Article 6-1, where the parking place is identified by way of the map schedule legend or a map tile label as being located within a zone described in Sections 1 to 11 of Schedule 3; or
  - (4) qualifying retailer's vehicles for which a valid retailers permit has been granted and which comply, where applicable, with the requirements of Article 6-1 where the parking place is identified by way of the map schedule legend or a map tile label as being located within a zone or sub-zone described in Sections 2 to 11 of Schedule 3; or
  - (5) qualifying vehicles using a valid Healthcare Workers Permit and which comply with the requirements of Article 6-1, where the parking place is identified by way of the map schedule legend or a map tile label as being located within a zone or sub-zone described in Sections 2 to 11 of Schedule 3.
  - (6) qualifying vehicles for which a valid business permit has been granted and which comply, where applicable, with the requirements of Article 6-1, where the parking place is identified by way of the map schedule legend or a map tile label as being located within a zone described in Sections 3 to 11 of Schedule 3.
- (d) Each parking place depicted in a map tile as being designated for the use by one of the following types of qualifying vehicle, may be used, during the relevant permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, for the leaving of such vehicles as are:
- (1) in the case of a Bridal vehicle parking place, being used by a person being a party to a marriage for so long as may be reasonably necessary to enable that person to participate in their marriage ceremony;
  - (2) in the case of a Car Club parking place, a Car Club vehicle;
  - (3) in the case of a Diplomatic vehicle parking place, a diplomatic vehicle;
  - (4) in the case of a Disabled Person's parking place, displaying a valid disabled person's badge;
  - (5) in the case of a Doctors parking place, displaying such indications as determined by the Council that it is the vehicle of a medical practitioner;
  - (6) in the case of a Police vehicle parking place, being used by Police Scotland;
  - (7) in the case of an RNLI permit parking place, for a qualifying vehicle for which an RNLI permit has been granted, where said vehicle complies, where applicable, with the requirements of Article 6-1; and
  - (8) in the case of an Electric vehicle parking place, an electric vehicle.



- (e) Each parking place depicted in a map tile:
  - (1) as a coach parking place may be used for the leaving, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, of such vehicles as are coaches;
  - (2) as a Motor Cycle parking place may be used for the leaving, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, of such vehicles as are motor cycles to which no sidecar is attached;
  - (3) as a Pedal Cycle parking place may be used for the leaving, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that parking place, of such vehicles as are pedal cycles;
  - (4) as a limited waiting place may be used for the leaving of such vehicles as are qualifying vehicles or goods vehicles during the permitted hours and for a period no longer than the maximum period in either the map schedule legend or a map tile label relating to that parking place.
- (f) Each loading place depicted in a map tile:
  - (1) as a loading place may be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that loading place, for the loading and unloading of such vehicles as are either qualifying vehicles or goods vehicles; and
  - (2) as a goods vehicle loading place may be used, during the permitted hours as stated in either the map schedule legend or a map tile label relating to that goods vehicle loading place, for the loading and unloading of such vehicles as are goods vehicles.
- (j) Each electric vehicle charging place depicted in a map tile may be used, during the permitted hours as stated in either the map schedule legend or in a map tile label relating to that charging place, for the leaving of such vehicles as are electric vehicles, where said electric vehicles are connected to and drawing an electric charge from a charging point placed in relation to and directly adjacent to that electric vehicle charging place.

***Restriction on use of vehicles in parking places, loading places and taxi stances***

**3-3**

- (a) No person shall use any vehicle while it is left in a parking place or loading place, during the permitted hours, in connection with the sale of any Article to any person in or near the parking place, or loading place or in connection with the selling or offering for sale of goods or services in any other capacity: provided that nothing in this Article shall prevent the sale of goods from a vehicle if the vehicle is one to which the provisions of Article 3-4(a)(10) of this Order apply.
- (b) The driver of a vehicle using a parking place or loading place during the permitted hours shall not cause or permit the carrying out of any work of construction or repair to any vehicle except such as may be necessary to enable the vehicle to be removed from the parking place or loading place.
- (c) The use of loading places depicted in a map tile is restricted to qualifying vehicles or goods vehicles in actual use for the purpose of loading or unloading goods to or from the said vehicle at premises adjoining the road in which the loading place is located: provided that no such vehicle so engaged shall so wait:
  - (1) for a period of more than that shown on the map tile in the same place; or
  - (2) if a period of less than that shown on the map tile has elapsed since the termination of the last period of waiting (if any) of the vehicle in that place.
- (d) The use of taxi stances created under the terms of the Civic Government (Scotland) Act 1982 is restricted to taxis whilst:
  - (1) the driver is within the vehicle; and
  - (2) the vehicle is available for immediate hire.

***Exceptions from restriction of waiting by vehicles in parking places, loading places and taxi stances***

**3-4**

- (a) Without prejudice to Article 3-2, any other vehicle may wait during the permitted hours anywhere in a parking place or loading place (hereinafter together referred to in this Article as a "place"), other than a place or part of a place the use of which has been suspended, if:

- (1) the vehicle is waiting for a period not exceeding two minutes, or such longer period as a parking attendant may approve, to enable a person to board or alight from the vehicle;
- (2) the vehicle is waiting owing to the driver being:
  - (i) obliged to stop in order to avoid an accident; or
  - (ii) prevented from proceeding by any circumstances beyond their control, where the said circumstance relates directly to the movement, or otherwise, of traffic on the road;
- (3) the vehicle is being used for fire and rescue, ambulance, or police purposes;
- (4) the vehicle, not being a passenger vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties: Provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait at the place in which it is waiting;
- (5) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic;
- (6) if the vehicle, being a liveried vehicle, is in the service of, or is being employed by, a universal service provider and is in actual use, in the place within which the vehicle is waiting, while postal packets:
  - (i) addressed to premises adjacent to the said place are being unloaded from the vehicle; or
  - (ii) addressed to premises adjacent to the said place having been unloaded from the said vehicle, are being delivered; or
  - (iii) are being collected from postal boxes or premises adjacent to the said place for loading onto the vehicle; or
  - (iv) are being loaded onto the vehicle.
- (7) the vehicle, not being a passenger vehicle, and where the said vehicle is integral to the work being undertaken, is waiting only for so long as may be reasonably necessary to enable it to be used for the purpose of:
  - (i) any building operation, demolition or excavation in or adjacent to the parking place;
  - (ii) the maintenance, improvement or reconstruction of the parking place; or
  - (iii) the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunication apparatus; or
  - (iv) the placing, maintenance or removal of any traffic sign or parking meter.

provided that, in all cases, the vehicle or vehicles are in actual use in connection with the work being undertaken and that, in the case of any of the operations described in sub-paragraphs (iii) and (iv) above, the said operation or operations are to be conducted within the extents of the road.
- (8) the vehicle, not being a passenger vehicle, is in actual use in connection with the removal of furniture to or from one office or dwelling house adjacent to the place from or to another office or dwelling house;
- (9) the vehicle is in actual use in connection with a funeral undertaking;
- (10) the vehicle is waiting if goods are being sold or offered for sale from the vehicle by a person who is licensed by the Council to sell goods from a stationary vehicle situated in the place;
- (11) if the vehicle, being a security vehicle, is in actual use while currency, or other valuables:
  - (i) are being unloaded from the vehicle; or
  - (ii) having been unloaded from the said vehicle, are being delivered; or
  - (iii) are being collected from premises adjacent to that road for loading onto the vehicle; or
  - (iv) having been collected from the said premises, are being loaded onto the vehicle.

- (12) in the case of a permit parking place or a shared-use parking place, where the vehicle is a goods vehicle in actual use for the purpose of delivering or collecting goods or merchandise or while loading or unloading the goods vehicle at premises adjoining the road in which the place is located: Provided that no such goods vehicle engaged in delivering or collecting goods or merchandise or being loaded or unloaded shall so wait for a period of more than thirty minutes in the same place or, if a period of less than thirty minutes has elapsed since the termination of the last period of waiting (if any) of the vehicle outside the same premises.
- (b) Notwithstanding the foregoing, paragraphs (6), (7), (8), (9), (11) and (12) of Article 3-4(a) shall not apply to taxi stances.

***Manner of standing in parking places, loading places and taxi stances***  
**3-5**

Except as provided in Article 3-4(a) paragraphs (1) to (5) and (12) and subject to the provisions of Article 3-4(b), every vehicle waiting in a parking place or loading place (hereinafter together referred to in this Article as a "place"), in accordance with the foregoing provisions of this Order shall so stand:

- (a) in the case of a parking place in relation to which special provisions as to the manner standing are identified on the road by means of appropriate road markings and as indicated on the relevant map tile, unless the said vehicle is waiting in a place by virtue of the provisions of paragraphs (6), (7), (8), (9), (10) and (11) of paragraph (a) of Article 3-4 and the size of the said vehicle would prevent it from complying with paragraph (c) of this Article, in which case the said vehicle shall wait in accordance with paragraph (b) of this Article;
- (b) in the case of any other place, except in the case of a motorcycle with or without a sidecar:
  - (1) if the place is not in a one-way street, that the left or nearside of the vehicle is adjacent to the left-hand edge of the carriageway,
  - (2) if the place is in a one-way street, that the left or nearside of the vehicle is adjacent to the left-hand edge of the carriageway or the right or offside of the vehicle is adjacent to the right-hand edge of the carriageway, and
  - (3) that the longitudinal axis of the vehicle is parallel to the edge of the carriageway nearest to the vehicle and that the distance between the said edge and the nearest wheel of the vehicle is not more than 0.3 metres; and
- (c) notwithstanding the provisions of paragraph (d) of this Article, in the case of any vehicle left in any place, so that every part of the vehicle is within the limits of that place or, where applicable, parking bay; and
- (d) in the case of a vehicle left in a bridal vehicle parking place or a pedal cycle parking place, that every part of the vehicle is within the limits of the parking place insofar as is reasonably practicable.

***Power to suspend use of parking places, loading places and taxi stances***  
**3-6**

- (a) Any person duly authorised by the Executive Director of Place may suspend the use of any parking place or loading place (hereinafter together referred to in this Article as a "place") or any part thereof whenever it is considered that such suspension is reasonably necessary-
  - (1) for the purpose of facilitating the movement of traffic or promoting its safety;
  - (2) for the purpose of:
    - (i) any building operation, demolition or excavation in or adjacent to the place;
    - (ii) the maintenance, improvement or reconstruction of the road in or adjacent to the place; or
    - (iii) the maintenance or cleansing of gullies in or adjacent to the place;
    - (iv) the laying, erection, alteration, removal or repair in or adjacent to the place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any tele-communication apparatus; or
    - (v) the placing, maintenance or removal of any traffic sign or parking meter;
  - (3) for the convenience of occupiers of premises adjacent to the place on the occasion of the removal of furniture from one office or dwelling house to another or the removal of furniture from such premises to a depository or to such premises from a depository;

- (4) on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
  - (5) for the convenience of occupiers of premises adjacent to the place at times of funerals or on other special occasions.
- (b) Any person suspending the use of a parking place or loading place or any part thereof in accordance with the provisions of paragraph (a) of this Article, shall place or cause to be placed, in or adjacent to that or any part of that parking place or loading place which is suspended, a traffic sign or signs indicating that waiting by vehicles is prohibited.
  - (c) On any suspension of the use of a parking place or part of a parking place in accordance with the provisions of paragraph (a) of this Article any person duly authorised by the Council may temporarily remove, or cause to be removed, any parking meter relating to such parking place or part thereof and any post or other support to which such parking meter is fitted and shall thereupon place or cause to be placed in or adjacent to that parking place or part thereof a traffic sign indicating that waiting by vehicles is prohibited.
  - (d) No person shall cause or permit a vehicle to wait:
    - (1) in a parking place or part thereof during such period as there is on the parking meter relating to that parking place a notice indicating that the use of the parking place or part thereof is suspended; or
    - (2) in any parking place or loading place or taxi stance or part thereof during such period as there is in or adjacent to that parking place or loading place or taxi stance or part thereof a traffic sign placed in pursuance of paragraph (b) or (c) of this Article provided that nothing in this paragraph shall render it unlawful to cause or permit any vehicle being used for fire and rescue, ambulance or police purposes or any vehicle being used for any purpose specified in paragraph (2), (5) or (6) of Article 3-4(a) to wait in that part of the parking place or loading place during such period referred to in this paragraph, or to any other vehicle so waiting if that vehicle is waiting with the permission of any person duly authorised by the Executive Director of Place to suspend the use of the parking place or loading place or taxi stance or part thereof in pursuance of paragraph (a) of this Article.

## **PART 4**

### **Pay and display parking, Limited Waiting and Electric Vehicle Charging**

#### **Section 1 – Pay and Display Parking**

##### ***Amount of parking charge at pay and display, shared-use and coach parking places***

###### **4-1**

- (a) There will be a parking charge for a vehicle left during the permitted hours in any pay and display parking place, shared-use parking place or coach parking place unless, in the case of a shared-use parking place; provided that, where applicable, said vehicles comply with the requirements of Article 6-1:
  - a) the vehicle is displaying a valid permit as specified in Article 3-2(c)(2), Article 3-2(c)(3), Article 3-2(c)(4) or Article 3-2(c)(5); or
  - b) there is evidence on a hand-held device that a valid permit has been granted for that vehicle

##### ***Payment of parking charge in respect of pay and display, shared-use and coach parking places***

###### **4-2**

- (a) Subject to the provisions of this Order, the parking charge for a vehicle left during the permitted hours in a pay and display parking place, shared-use parking place or coach parking place shall be payable on the leaving of the vehicle either by:
  - (1) the insertion in the parking meter associated with the parking place in which the vehicle is left of a coin or coins of the denominations listed on the associated parking meter as valid for use in that parking place; or
  - (2) the driver using the electronic payment system to register such payment, or
  - (3) any other means of payment as may be authorised by the Council and indicated by instructions displayed on the associated parking meter.

***Indications of payment of charges at pay and display, shared-use and coach parking places as evidence***  
**4-3**

- (a) Without prejudice to the provisions of Article 7-3 and, where applicable, Article 6-2, if at any time while a vehicle is left, during the permitted hours, in a pay and display parking place, shared-use parking place or coach parking place, the parking charge shall be deemed to have been paid, if:
- (1) a valid ticket is displayed on the vehicle in accordance with the provisions of Article 4-4; or
  - (2) an indication appears on a hand-held device that the parking charge has been paid in respect of that vehicle, provided that:
    - (i) the registration mark of that vehicle exactly matches the registration mark held on the electronic payment system; and
    - (ii) the electronic payment system and the information shown on the hand-held device confirm that the parking charge has been paid for that vehicle and for the location in which that vehicle has been left.
- (b) The date and time recorded on:
- (1) the electronic payment system for a vehicle left in a pay and display parking place, shared-use parking place or coach parking place, and where the registration mark of the vehicle exactly matches the details on the electronic payment system; or
  - (2) or on a ticket displayed on a vehicle left in a pay and display parking place, shared-use parking place or coach parking place;

shall be presumed, unless the contrary is proved, to be the date and time in respect of which the parking charge was paid.

- (c) The expiry of the period for which the parking charge:
- (1) has been paid by means of coins inserted in a parking meter shall be indicated by the time indicated on a ticket displayed on the vehicle for which the charge has been paid.
  - (2) has been paid by means of electronic payment shall be indicated within the electronic payment system and linked to the particular vehicle for which the charge has been paid.

***Display of evidence of payment for vehicles in pay and display, shared-use and coach parking places***  
**4-4**

- (a) Upon payment of the parking charge as referred to in Article 4-1:
- (1) by means of coins inserted in a parking meter, the driver of the vehicle shall display or cause to be displayed on the vehicle while it is left in the parking place the ticket as issued by the parking meter relating to that parking place:
    - (i) in the case of a two-wheeled motor cycle having a sidecar attached thereto, in a conspicuous position on the nearside of the vehicle in front of the driving seat; and
    - (ii) in the case of any other vehicle:-
      - (A) where the vehicle is fitted with a front windscreen extending across the vehicle to the nearside, on the nearside of the inside surface of such windscreen;
      - (B) where the vehicle is not fitted with a front windscreen, in a conspicuous position on the nearside of the vehicle.
  - (2) by means of the electronic payment system, an indication that payment of the parking charge has been made shall appear on a hand held device and within the electronic payment system.
- (b) The ticket referred to in this Article shall be so displayed that the day and time recorded on the front thereof are clearly visible to a person standing at the front or the nearside of the vehicle.

***Additional payment***  
**4-5**

Additional payment may be made:

- (a) by means of coins inserted into a parking meter when the original payment was made in that way, or

(b) by means of the electronic payment system provided that the original payment was made in that way, provided that the maximum length of stay for the relevant pay and display parking place, shared-use parking place, electric vehicle parking place or coach parking place, is not exceeded.

***Interval before a vehicle may again be left in a pay and display, shared-use, electric vehicle or coach parking place***

**4-6**

No vehicle which has been taken away from a pay and display parking place, shared-use parking place, electric vehicle parking place or coach parking place during the permitted hours, after payment of the parking charge has been made, shall again be left in that parking place during the permitted hours until the expiry of one hour from the time it was taken away from the said parking place.

***Exemptions from restrictions on the use of pay and display, shared-use and electric vehicle parking places***

**4-7**

The minimum and maximum lengths of stay as specified in either the map schedule legend or a map tile label relating to a pay and display parking place, shared-use parking place or electric vehicle parking place shall not apply to any of the following vehicles whilst waiting during the permitted hours in a pay and display parking place, shared-use parking place or electric vehicle parking place:

- (a) an invalid carriage or motor vehicle displaying a valid disabled person's badge; and
- (b) a vehicle which has been granted a valid trades' permit in accordance with the requirements of Article 6-1, in a pay and display parking place or a shared use parking place only.

**Section 2 – Limited Waiting**

***Amount of parking charge at limited waiting parking places***

**4-8**

- (a) There will be no parking charge for a vehicle left during the permitted hours in any limited waiting place.
- (b) The maximum length of stay permitted for each limited waiting place shall be specified in either the map schedule legend or the map tile label relating to that parking place.

***Indications of entitlement of a vehicle to be left in a limited waiting place***

**4-9**

The Council may gather such evidence as is necessary to ascertain whether a vehicle left in any limited waiting place has

- (a) exceeded the maximum length of stay for that place, or
- (b) not complied with the requirements of article 4-10.

***Interval before a vehicle may again be left in a limited waiting place***

**4-10**

No vehicle which has been taken away from a limited waiting place shall again be left in that parking place during the permitted hours until the expiry of one hour from the time it was taken away from the said parking place.

***Exemptions from restrictions on the use of limited waiting places***

**4-11**

The maximum length of stay as specified in either the map schedule legend or a map tile label relating to a limited waiting place shall not apply to an invalid carriage or motor vehicle displaying a valid disabled person's badge whilst said vehicle is waiting during the permitted hours in limited waiting place.

**Section 3 – Electric Vehicle Charging**

***Amount of parking charge and maximum stay at electric vehicle charging places***

**4-12**

- (a) There will be no parking charge for a vehicle left during the permitted hours in any electric vehicle charging place.
- (b) The maximum length of stay permitted for each electric vehicle charging place shall be specified in either the map schedule legend or the map tile label relating to that parking place.

***Indications of entitlement of a vehicle to be left in an electric vehicle charging place***

**4-13**

The Council may gather such evidence as is necessary to ascertain whether a vehicle left in an electric vehicle charging place:-

- (a) is an electric vehicle and is connected to and actively drawing an electric charge from a charging point placed in relation to and directly adjacent to that parking place; or
- (b) has exceeded the maximum length of stay for that parking place; or
- (c) has not complied with the requirements of Article 4-14.

***Interval before a vehicle may again be left in an electric vehicle charging place***

**4-14**

No vehicle which has been taken away from an electric vehicle charging place shall again be left in that charging place during the permitted hours until the expiry of one hour from the time it was taken away from the said charging place.

## PART 5

### PERMITS: SPECIFIC PROVISIONS

#### *Section 1 – General*

#### ***Permits for the use of permit parking places, pay and display parking places shared-use parking places and RNLI parking places***

##### **5-1**

- (a) Any qualifying tradesperson's vehicle that displays a valid permit granted under the terms of this Part of the Order shall be entitled to be left in any permit parking place, pay and display or shared-use parking place, during the permitted hours for such vehicles: provided that no qualifying tradesperson's vehicle displaying a valid trades' permit shall, by virtue of this paragraph, be entitled to be left in any numbered permit parking place unless the leaving of the said vehicle has been specifically permitted by a person duly authorised by the Executive Director of Place.
- (b) Any qualifying vehicle that displays a valid residents' permit granted under the terms of this Part of the Order shall be entitled to be left in any permit parking place or shared-use parking place, during the permitted hours and within the zone, sub-zone or, as the case may be, Priority Parking Area for which the permit has been granted;
- (c) Any qualifying retailer's vehicle that displays a valid retailers' permit granted under the terms of this Part of the Order shall be entitled to be left in any permit parking place or shared-use parking place, during the permitted hours and within the zone or sub-zone on a road described in Sections 2 to 11 of Schedule 3, for which the permit has been granted, the zone or sub-zone for each permit parking place or shared-use parking place being specified in the either the map schedule legend or a map tile label relating to that permit parking place or shared-use parking place;
- (d) Any qualifying vehicle that displays a valid healthcare workers' permit granted under the terms of this Part of the Order shall be entitled to be left in any pay and display or shared-use parking place, during the permitted hours, provided that:
  - (1) No vehicle shall wait by virtue of this paragraph in any pay and display or shared-use parking place located on a road specified in Section 1 of Schedule 3;
  - (2) Upon arrival at the parking place, the healthcare workers' permit holder must set the time of arrival on the healthcare workers' permit in accordance with the instructions provided therein;
  - (3) No vehicle shall wait by virtue of this paragraph in any parking place for which the permit is valid for a period longer than two hours;
  - (4) No vehicle, having been taken away from a parking place under the requirements specified in sub-paragraph (3), above, shall again be left in that parking place during the permitted hours until the expiry of one hour from the time the vehicle was taken away from the parking place.
- (e) Any qualifying vehicle that displays a valid RNLI permit granted under the terms of this Part of the Order shall be entitled to be left in any RNLI parking place, during the permitted hours for which the permit has been granted;
- (f) Any qualifying vehicle that displays a valid Doctors' permit granted under the terms of this Part of the Order shall be entitled to be left in the Doctors' parking place, during the permitted hours for which the permit has been granted.

#### ***Charges for permits for use at permit parking places, pay and display parking places and shared-use parking places***

##### **5-2**

- (a) There will be a charge for:
  - (1) a residents' permit granted in respect of a qualifying vehicle for that vehicle to be left during the permitted hours in any permit parking place or shared-use parking place;
  - (2) a qualifying vehicle for which an application has been received for a residents' permit, where said vehicle is powered using a diesel engine, with said charge being payable in addition to the permit charge referred to in para (1) of this article;



- (3) a visitors' permit granted in respect of a qualifying resident for the use, by a visitor permit user, of such a permit on a qualifying vehicle left during the permitted hours in any permit parking place or shared-use parking place within a zone, on a road described in Sections 1 to 11 and 13 to 22 of Schedule 3;
  - (4) a retailers' permit granted in respect of a qualifying retailer's vehicle for that vehicle to be left during the permitted hours, as applicable, in any permit parking place or shared-use parking place on a road described in Sections 2 to 11 of Schedule 3;
  - (5) a business permit granted in respect of a qualifying business vehicle for that vehicle to be left during the permitted hours, as applicable, in any permit parking place or shared-use parking place within a zone, on a road described in Sections 3 to 11 of Schedule 3;
  - (6) a trades' permit granted in respect of a qualifying tradesperson's vehicle for that vehicle to be left during the permitted hours in any pay and display parking place, permit parking place or shared-use parking place within a zone or sub-zone, on a road described in Sections 1 to 22 of Schedule 3;
  - (7) a healthcare workers' permit granted in respect of a qualifying vehicle for that vehicle to be left during the permitted hours in any pay and display parking place or shared use parking place within a zone or sub-zone, on a road described in Section 2 to 22 of Schedule 3;
  - (8) a RNLI permit granted in respect of a qualifying vehicle for that vehicle to be left during the permitted hours in a RNLI parking place;
  - (9) a Doctors' permit granted in respect of a qualifying vehicle for that vehicle to be left during the permitted hours in a Doctors' parking place;
  - (10) a duplicate permit granted in respect of a qualifying vehicle, a qualifying retailer's vehicle or a qualifying tradesperson's vehicle in accordance with the terms of Article 6-5;
  - (11) a qualifying vehicle for which an application is received for a retailers permit or, as the case may be, a business permit, where said vehicle is powered using a diesel engine, with said charge being payable in addition to the permit charges referred to in item (4) or, as the case may be, item (5) of this article.
- (b) The permit charges referred to in paragraph (a) of this Article shall be as set out in Schedule 6 to this Order.
- (c) The aforementioned permit charges may be varied from time to time by the Council. Charges relating to resident, trades, retailers, business and visitor permits will be varied in accordance with the applicable process for each permit type as described in Schedule 7.

## *Section 2 – Residents' Permits*

### *Applications for residents' permits for the use of permit parking places and shared-use parking places* 5-3

- (a) Except as provided in paragraphs (c) and (d) of this Article, any qualifying resident who is the keeper of a qualifying vehicle may individually apply to the Council for the grant of a residents' permit in respect of that vehicle and for the zone, sub-zone, or, as the case may be, Priority Parking Area in which the qualifying resident resides, and any such application shall:
- (1) be made on a form issued by, and obtainable from, the Council;
  - (2) include the information or particulars as specified on the aforementioned form;
  - (3) be accompanied by means of payment of the appropriate charge for the said permit as is specified in Schedule 6.
- (b) The Council may at any time require a qualifying resident applying for a residents' permit or a residents' permit holder to produce to an officer of the Council:
- (1) in respect of an application for a permit, such evidence as they may reasonably require to verify any particulars or information given to them: or
  - (2) in respect of any previously granted permit, such evidence as they may reasonably require to verify that the permit is valid and that the residents' permit holder remains entitled to the said permit.

- (c) Nothing contained within this Part of this Order shall oblige the Council, for the reasons stated in Schedule 4, to grant a permit where the sole or main place of residence of the applicant is specified within the Residents' Permit Restrictions file referenced in that Schedule.
- (d) In the case of:
  - (1) applications for residents' permits where the address of the qualifying resident is their sole or main residence only two qualifying residents in each household shall be entitled to be granted with a permit and no qualifying resident shall be entitled to be granted with more than one permit; each permit may, at the discretion of the Council, relate to one additional qualifying vehicle in which case the said permit shall display the registration marks of both vehicles.
  - (2) applications for residents' permits where the address of the qualifying resident is a second or holiday home, only one qualifying resident in each household shall be entitled to be granted with a permit and no qualifying resident shall be entitled to be granted with more than one permit; each permit may, at the discretion of the Council, relate to one additional qualifying vehicle in which case the said permit shall display the registration marks of both vehicles;
  - (3) any permit bearing the registration marks of more than one vehicle, the keeper of each vehicle so recorded must be a qualifying resident at the same address as the permit holder to whom the permit was granted;
  - (4) a situation where multiple applications in accordance with Paragraph (a) of this Article are received from qualifying residents within the same household, the applications shall be processed by the Council in order of receipt.

***Grant of residents' permits for the use of permit parking places and shared-use parking places***  
**5-4**

Except as provided for in this Part of the Order, on receipt of a valid application the Council shall grant to the qualifying resident, one residents' permit for the leaving, during the permitted hours, of the qualifying vehicle or vehicles to which the permit relates, in a permit parking place or shared-use parking place or, as the case may be, numbered permit parking place, in the zone, sub-zone or Priority Parking Area for which the permit has been granted (being, for the avoidance of doubt, the zone, sub-zone or, as the case may be, Priority Parking Area in which the qualifying resident resides), where said zones, sub-zones and Priority Parking Areas are as defined in sections 1 to 22 of Schedule 3 or are as shown in the map schedule by way of either the map schedule legend or on the relevant map tile label.

***Form of residents' permits***  
**5-5**

A residents' permit shall be in one of the following forms:

- (a) in writing and shall include the following particulars:
  - (1) the registration mark of the qualifying vehicle or, as the case may be, qualifying vehicles in respect of which the permit has been granted;
  - (2) the period during which, subject to the provisions of Article 6-3 of this Order, the permit shall remain valid and, as the case may be, the holder is exempt from payment of any charges by virtue of an endorsement "Exempted" by the Council;
  - (3) the specified zone, sub-zone or, as the case may be, Priority Parking Area and, where applicable, the numbered parking place reference in accordance with the provisions of Article 3-2, in respect of which the use of the permit is valid;
  - (4) an indication that the permit was granted by the Council.
  - (5) an indication that the appropriate charge, for the period during which the permit shall remain valid, has been paid to the Council, or:
- (b) in electronic format, with the permit details listed in paragraph (a) of this article held centrally by, or on behalf of, the Council and accessible via a hand-held device.
- (c) in any other form as may be determined from time to time by the Council.

***Additional validity of residents' permits***  
**5-6**

Not used.

### ***Section 3 – Visitors' Permits***

#### ***Applications for visitors' permits*** **5-7**

- (a) Except as provided in this Part of the Order, any qualifying resident whose sole or main place of residence is at premises the postal address of which is in a road referred to in Sections 1 to 11 and 13 to 22 of Schedule 3, may apply to the Council for the grant of visitors' permits relating to permit parking places or shared-use parking places for use by the qualifying resident or their visitors in relation to a qualifying vehicle and any such application shall:
- (1) be made on a form issued by, and obtainable from, the Council;
  - (2) include the information or particulars as specified on the aforementioned form;
  - (3) be accompanied by means of payment of the appropriate charge for the said permits as is specified in Schedule 6.

For the avoidance of doubt, medical practitioners with consulting rooms, or any person who owns or leases residential property used as a second home or holiday home, or any property the addresses of which are described in Schedule 4, are not eligible to receive visitors' permits.

- (b) The Council may at any time require a qualifying resident applying for a visitors' permits, or a visitors' permit holder, to produce to an officer of the Council:
- (1) in respect of an application for a visitors' permits, such evidence as they may reasonably require to verify any particulars or information given to them: or
  - (2) in respect of any previously granted visitors' permits, such evidence as they may reasonably require to verify that the visitors' permit is valid and that the permit holder remains entitled to the said permit.

#### ***Grant of visitors' permits*** **5-8**

- (a) On receipt of a valid application, the Council shall grant to the applicant visitors' permits, subject to the provisions of paragraph (b) of this Article, for the leaving of a qualifying vehicle during the permitted hours in either:
- (1) a permit parking place, within a zone, on a road described in Sections 1 to 11 and 13 to 22 of Schedule 3; or
  - (2) a shared-use parking place, within a zone, on a road described in Sections 1 to 11 of Schedule 3; the zone or sub-zone for each permit parking place or shared-use parking place being specified in either the map schedule legend or a map tile label relating to that permit parking place or shared-use parking place.
- (b) Except in the circumstances detailed in paragraph (d) of this Article the Council shall not grant more than
- (1) 200 visitors' permits to any household in a road described in Sections 1 or 2 of Schedule 3, or
  - (2) 150 visitors' permits to any household in a road described in Sections 3 to 11 of Schedule 3, or
  - (3) 30 visitors' permits to any household in a road described in Sections 13 to 22 of Schedule 3.
- (c) Each visitors' permit may be used for any single, continuous 90 minute period during the permitted hours on the day on which the permit is validated.
- (d) A visitors' permit shall be valid for, and may be used only within, the zone, or as the case may be, Priority Parking Area in which the qualifying resident applying for said permits resides.
- (e) Any qualifying resident who, having made a valid application, can provide sufficient evidence to the Council to demonstrate that they are:
- (1) registered blind/partially sighted; or
  - (2) unable to walk without considerable and permanent difficulty; or

- (3) without the use of both arms,

will be entitled to apply for up to double the standard allocation of visitors' permits in any one calendar year at a discounted rate as detailed in Schedule 6, which discounted permits will, for the avoidance of doubt, be subject to the provisions of this Article and Articles 5-7, 6-3, 6-4, 6-5 and 6-6.

#### ***Form of visitors' permits***

##### **5-9**

A visitors' permit shall be in one of the following forms:

- (a) in writing and shall include the following particulars:
  - (1) the time and the date on which the vehicle was first left in the parking place, as validated by the visitors' permit user in accordance with the instructions printed thereon;
  - (2) the zone or, as the case may be, Priority Parking Area for which the permit is valid;
  - (3) the calendar years in which the permit remains valid for use; and
  - (4) an indication that the permit has been granted by the Council
- (b) in electronic format, with the permit details listed in paragraph (a) of this article held centrally by, or on behalf of, the Council and accessible via a hand-held device.
- (c) in any other form as may be determined from time to time by the Council.

#### ***Section 4 – Retailers' Permits***

#### ***Applications for retailers' permits for the use of permit parking places and shared-use parking places***

##### **5-10**

- (a) Except as provided in paragraphs (c) and (d) of this Article a qualifying retailer, being the keeper of a qualifying retailer's vehicle, may apply to the Council for the grant of a permit in respect of that vehicle and for the zone or sub-zone in which the qualifying retailer's business is located, and any such application shall:
  - (1) be made on a form issued by, and obtainable from, the Council;
  - (2) be made in the trading name of the business for which the permit is intended;
  - (3) include the information or particulars as specified on the aforementioned form;
  - (4) be accompanied by means of payment of the appropriate charge for the said permit as is specified in Schedule 6.
- (b) The Council may at any time require a qualifying retailer applying for a permit or a retailers' permit holder to produce to an officer of the Council:
  - (1) in respect of an application for a permit, such evidence as they may reasonably require to verify any particulars or information given to them: or
  - (2) in respect of any previously granted permit, such evidence as they may reasonably require to verify that the permit is valid and/or that the retail permit holder remains entitled to the said permit.
- (c) The Council shall not grant permits, under the terms of this Section where the trading address of the retailer's place of business is referred to in:
  - (1) Schedule 4, List of roads and properties where permit grant is restricted, for the reasons described in that Schedule; or
  - (2) Section 1 of Schedule 3; or
  - (3) Sections 13 to 22 of Schedule 3.
- (d) (i) Each qualifying retailer, at premises the postal address of which is in a road described in Section 2 of Schedule 3, shall be entitled to the grant of one permit. In the case of a physical permit, said permit may, at the discretion of the Council, relate to additional qualifying retailer's vehicles in which case the said permit shall display the registration marks of all vehicles.

- (ii) Each qualifying retailer, at premises the postal address of which is in a road described in Sections 3 to 11 inclusive of Schedule 3, shall be entitled to the grant of up to two permits. In the case of a physical permit, said permits may relate to one additional qualifying retailer's vehicle in which case the said permit shall display the registration marks of both vehicles.

***Grant of retailers' permits for the use of permit parking places and shared-use parking places***  
**5-11**

Except as provided for in this Part of the Order, on receipt of a valid application the Council shall grant to the qualifying retailer:

- (a) one permit for the leaving, during the permitted hours, of the qualifying retailer's vehicle or, as the case may be, vehicles, to which the permit relates, in permit parking places, shared-use parking places and, as the case may be, numbered parking places in the zone or sub-zone for which the permit has been granted (being, for the avoidance of doubt, the zone in which the qualifying retailer's business is located) and as are described in Section 2 of Schedule 3.
- (b) up to two permits for the leaving, during the permitted hours, of the qualifying retailer's vehicle or vehicles, to which the permit relates, in permit parking places, shared use parking places and, as the case may be, numbered parking place in the zone for which the permit has been granted (being, for the avoidance of doubt, the zone in which the qualifying retailer's business is located) and as are described in Sections 3 to 11 of Schedule 3.

***Form of retailers' permits***  
**5-12**

A retailers' permit shall be in one of the following forms:

- (a) in writing and shall include the following particulars:-
  - (1) the registration mark of the qualifying retailer's vehicle or, as the case may be, qualifying retailer's vehicles in respect of which the permit has been granted;
  - (2) the period during which, subject to the provisions of Article 6-3 of this Order, the permit shall remain valid;
  - (3) the specified zone or sub-zone and, where applicable, the numbered parking place reference in accordance with the provisions of Article 3-2, in respect of which the use of the permit is valid;
  - (4) an indication that the permit was granted by the Council.
  - (5) an indication that the appropriate charge, for the period during which the permit shall remain valid, has been paid to the Council.
- (b) in electronic format, with the permit details listed in paragraph (a) of this article held centrally by, or on behalf of, the Council and accessible via a hand-held device.
- (c) in any other form as may be determined from time to time by the Council.

***Section 5 – Business Permits***

***Applications for business permits for the use of permit parking places and shared-use parking places***  
**5-13**

- (a) Except as provided in paragraphs (c) and (d) of this Article a qualifying business, being the keeper of a qualifying business vehicle, may apply to the Council for the grant of a permit in respect of that vehicle and for the zone in which the qualifying retailer's business is located, and any such application shall:
  - (1) be made on a form issued by, and obtainable from, the Council;
  - (2) be made in the trading name of the business for which the permit is intended;
  - (3) include the information or particulars as specified on the aforementioned form;
  - (4) be accompanied by means of payment of the appropriate charge for the said permit as is specified in Schedule 6.
- (b) The Council may at any time require a qualifying business applying for a permit or a business permit holder to produce to an officer of the Council:

- (1) in respect of an application for a permit, such evidence as they may reasonably require to verify any particulars or information given to them: or
- (2) in respect of any previously granted permit, such evidence as they may reasonably require to verify that the permit is valid or that the retail permit holder remains entitled to the said permit.
- (c) The Council shall not grant permits, under the terms of this Section where the trading address of the business's place of business is referred to in:
  - (1) Schedule 4, List of roads and properties where the grant of permits is restricted, for the reasons as described in that Schedule; or
  - (2) Sections 1, 2 and 13 to 22 of Schedule 3.
- (d) In the case of a physical permit, any qualifying business shall be entitled to the grant of a maximum of two permits. In the case of a physical permit, any such permit may relate to a maximum of two qualifying vehicles, the registration mark(s) of which shall be displayed on the permit.

***Grant of business permits for the use of permit parking places and shared-use parking places***  
**5-14**

Except as provided for in this Part of the Order, on receipt of a valid application the Council shall grant to the qualifying business a maximum of two permits for the leaving, during the permitted hours, of the qualifying business vehicle or, as the case may be, vehicles, to which the permit relates, in permit parking places, shared-use parking places and, as the case may be, numbered parking place in the zone for which the permit has been granted (being, for the avoidance of doubt, the zone in which the qualifying business is located) and as are described in Sections 3 to 11 of Schedule 3.

***Form of business permits***  
**5-15**

A business permit shall be in one of the following forms:

- (a) in writing and shall include the following particulars:-
  - (1) the registration mark of the qualifying business vehicle or, as the case may be, vehicles in respect of which the permit has been granted;
  - (2) the period during which, subject to the provisions of Article 6-3 of this Order, the permit shall remain valid;
  - (3) the specified zone and, where applicable, the numbered parking place reference in accordance with the provisions of Article 3-2, in respect of which the use of the permit is valid;
  - (4) an indication that the permit was granted by the Council.
  - (5) an indication that the appropriate charge, for the period during which the permit shall remain valid, has been paid to the Council.
- (b) in electronic format, with the permit details listed in paragraph (a) of this article held centrally by, or on behalf of, the Council and accessible via a hand-held device.
- (c) in any other form as may be determined from time to time by the Council.

***Section 6 – Trades’ Permits***

***Applications for trades’ permits for the use of pay and display parking places, permit parking places and shared-used parking places***

**5-16**

- (a) Any qualifying tradesperson who is the keeper of a qualifying tradesperson's vehicle, or vehicles, may apply to the Council for the grant of a permit in respect of that vehicle, or vehicles, and any such application shall
  - (1) be made on a form issued by, and obtainable from, the Council;
  - (2) be made in the trading name of the business for which the permit is intended;
  - (3) include the information or particulars as specified on the aforementioned form;

- (4) be accompanied by means of payment of the appropriate charge for the said permit as is specified in Schedule 6.
- (b) The Council may at any time require a qualifying tradesperson applying for a permit, or permits, or a trades' permit holder to produce to an officer of the Council:
  - (1) in respect of an application for a permit, such evidence as they may reasonably require to verify any particulars or information given to them: or
  - (2) in respect of any previously granted permit, such evidence as they may reasonably require to verify that the permit is valid or that the trades' permit holder remains entitled to the said permit.

***Grant of trades' permits for the use of pay and display parking places, permit parking places and shared-used parking places***

**5-17**

Except as provided for in this Part of the Order, on receipt of a valid application the Council shall grant to the qualifying tradesperson one permit for the leaving, during the permitted hours, of the qualifying tradesperson's vehicle to which the permit relates, in pay and display parking places, permit parking places or shared-use parking places and as are described in Sections 1 to 22 of Schedule 3.

***Form of trades' permit***

**5-18**

A trades' permit shall be in one of the following forms:

- (a) in writing and shall include the following particulars:
  - (1) the registration mark of the qualifying tradesperson's vehicle in respect of which the permit has been granted;
  - (2) the period during which, subject to the provisions of Article 6-3 of this Order, the permit shall remain valid;
  - (3) an indication that the permit was granted by the Council;
  - (4) an indication that the appropriate charge, for the period during which the permit shall remain valid, has been paid to the Council., or
- (b) in electronic format, with the permit details listed in paragraph (a) of this article held centrally by, or on behalf of, the Council and accessible via a hand-held device.
- (c) in any other form as may be determined from time to time by the Council.

***Section 7 – Healthcare Workers' Permits***

***Applications for healthcare workers' permits***

**5-19**

- (a) NHS Lothian may apply to the Council for the grant of permits for use on qualifying vehicles, the keepers of which are healthcare workers employed by NHS Lothian, and any such application shall be made in accordance with the procedure prescribed by the Council, which procedure may be varied from time to time by the Council.
- (b) Any qualifying medical practice may apply to the Council for the grant of permits for use on a qualifying vehicle, and any such application shall be made in accordance with the procedure prescribed by the Council, which procedure may be varied from time to time by the Council.
- (c) The Council may at any time require NHS Lothian or any medical practice applying for a permit, or permits, or a healthcare workers' permit holder to produce to an officer of the Council:
  - (1) in respect of an application for a permit, such evidence as they may reasonably require to verify any particulars or information given to them: or
  - (2) in respect of any previously granted permit, such evidence as they may reasonably require to verify that the permit is valid or that the healthcare workers permit holder remains entitled to the said permit.

***Grant of healthcare workers' permits***

**5-20**

Except as provided for in this Part of the Order, on receipt of a valid application the Council shall grant to:

- (a) NHS Lothian, a maximum of 500 permits;
- (b) qualifying medical practices, a maximum of one permit for every five Medical Practitioners registered as operating from within the applying practice.

***Form of healthcare workers' permit***

**5-21**

A healthcare workers' permit shall be in one of the following forms:

- (a) in writing and shall include the following particulars:-
  - (1) the period during which, subject to the provisions of Article 6-3 of this Order, the permit shall remain valid;
  - (2) a numerical reference that indicates to whom the permit has been granted;
  - (3) an indication that the permit was granted by the Council;
  - (4) an indication that the appropriate charge, for the period during which the permit shall remain valid, has been paid to the Council;
  - (5) the time on which the vehicle first arrived in the parking place as validated by the healthcare workers' permit holder in accordance with the instructions provided therein, or
- (b) in electronic format, with the permit details listed in paragraph (a) of this article held centrally by, or on behalf of, the Council and accessible via a hand-held device.
- (c) in any other form as may be determined from time to time by the Council.

***Section 8 – RNLI Permits***

***Applications for RNLI permits***

**5-22**

- (a) RNLI staff may apply to the Council for the grant of permits for use on qualifying vehicles, the keepers of which are RNLI staff based at Queensferry Lifeboat Station, and any such application shall be made in accordance with the procedure prescribed by the Council, which procedure may be varied from time to time by the Council.
- (b) The Council may at any time require RNLI staff applying for a permit, or permits, or a RNLI permit holder to produce to an officer of the Council:
  - (1) in respect of an application for a permit, such evidence as they may reasonably require to verify any particulars or information given to them: or
  - (2) in respect of any previously granted permit, such evidence as they may reasonably require to verify that the permit is valid or that the RNLI permit holder remains entitled to the said permit.

***Grant of RNLI permits***

**5-23**

Except as provided for in this Part of the Order, on receipt of a valid application the Council shall grant to RNLI staff, a permit for the leaving, during the permitted hours, of RNLI staff's qualifying vehicles, in permit holders parking places identified as being for the use of RNLI permit holders only.

***Form of RNLI permit***

**5-24**

A RNLI permit shall be in one of the following forms:

- (a) in writing and shall include the following particulars:-
  - (1) the period during which, subject to the provisions of Article 6-3 of this Order, the permit shall remain valid;



- (2) a numerical reference that indicates to whom the permit has been granted;
  - (3) an indication that the permit was granted by the Council;
  - (4) an indication that the appropriate charge, for the period during which the permit shall remain valid, has been paid to the Council.
- (b) in electronic format, with the permit details listed in paragraph (a) of this article held centrally by, or on behalf of, the Council and accessible via a hand-held device.
  - (c) in any other form as may be determined from time to time by the Council.

### ***Section 9 – Doctors’ Permits***

#### ***Applications for Doctors’ permits***

##### **5-25**

- (a) A doctor, being the keeper of a qualifying vehicle and in employment at consulting rooms with which there is associated a doctor’s parking place, may apply to the Council for the grant of a permit for use on said vehicle, and any such application shall be made in accordance with the procedure prescribed by the Council, which procedure may be varied from time to time by the Council.
- (b) The Council may at any time require a doctor applying for a permit, or a doctors’ permit holder to produce to an officer of the Council:
  - (1) in respect of an application for a permit, such evidence as they may reasonably require to verify any particulars or information given to them: or
  - (2) in respect of any previously granted permit, such evidence as they may reasonably require to verify that the permit is valid or that the doctors’ permit holder remains entitled to the said permit.

#### ***Grant of Doctors’ permits***

##### **5-26**

Except as provided for in this Part of the Order, on receipt of a valid application the Council shall grant a permit for the leaving, during the permitted hours, of a qualifying vehicle, in the doctors’ parking place identified as being for the use that doctors’ permit holders only.

#### ***Form of Doctors’ permit***

##### **5-27**

A Doctors’ permit shall be in one of the following forms:

- (a) in writing and shall include the following particulars:-
  - (1) the period during which, subject to the provisions of Article 6-3 of this Order, the permit shall remain valid;
  - (2) a numerical reference that indicates to whom the permit has been granted;
  - (3) an indication that the permit was granted by the Council;
  - (4) an indication that the appropriate charge, for the period during which the permit shall remain valid, has been paid to the Council.
- (b) in electronic format, with the permit details listed in paragraph (a) of this article held centrally by, or on behalf of, the Council and accessible via a hand-held device.
- (c) in any other form as may be determined from time to time by the Council.

## **PART 6**

### **PERMITS: GENERAL PROVISIONS**

#### ***Requirement to display permits on vehicles left in pay and display parking places, permit parking places and shared-use parking places***

##### **6-1**

- (a) Where a permit holders’ vehicle has been granted a physical permit, at all times during which said vehicle is left in accordance with the requirements of that permit by Article 2-3, in the case of:

- (1) a residents' permit holder's vehicle left in a permit parking place or a shared-use parking place during the permitted hours, the driver thereof shall display or cause to be displayed the valid residents' permit issued in respect of that vehicle showing the particulars referred to in Article 5-5,
  - (2) a visitors' permit users vehicle left in a permit parking place or a shared-use parking place during the permitted hours, the driver thereof shall display or cause to be displayed a valid visitors' permit, or as the case may be, permits, showing the particulars referred to in Article 5-9.
  - (3) a retailers' permit holder's vehicle left in a permit parking place or a shared-use parking place during the permitted hours, the driver thereof shall display or cause to be displayed a valid retailers' permit showing the particulars referred to in Article 5-12.
  - (4) a business permit holder's vehicle left in a permit parking place or a shared-use parking place during the permitted hours, the driver thereof shall display or cause to be displayed a valid business permit showing the particulars referred to in Article 5-15.
  - (5) a trades' permit holder's vehicle left in a pay and display parking place, a permit parking place or a shared-use parking place during the permitted hours, the driver thereof shall display or cause to be displayed a valid trades' permit showing the particulars referred to in Article 5-18.
  - (6) a healthcare workers' permit holder's vehicle left in a pay and display or shared-use parking places located either within a zone or sub-zone on a road described in Sections 2 to 22 of Schedule 3 or in accordance with Article 2-3(c), the driver thereof shall display or cause to be displayed a valid healthcare workers' permit showing the particulars referred to in Article 5-21.
  - (7) an RNLI permit holder's vehicle left in a parking place designated as being for the use of RNLI permit holders, the driver thereof shall display or cause to be displayed a valid RNLI permit showing the particulars referred to in Article 5-24.
  - (8) a Doctors' permit holder's vehicle is left in a parking place designated as being for the use of doctor permit holders, the driver thereof shall display or cause to be displayed a valid Doctors' permit showing the particulars referred to in Article 5-27.
- (b) In all instances described in paragraph (a) of this Article the permit referred to should be displayed at the front or nearside of the vehicle so as to be clearly visible from the front or nearside of the vehicle.
- (c) For the avoidance of doubt, in all cases where a permit holders' vehicle is left in a parking place designated by Article 2-3 for such use:
- (1) only the display of the original, unaltered permit shall indicate that the holder or user of the said permit is entitled, under the terms of this Order, to leave the vehicle or vehicles for which the permit has been granted, or in the case of a visitors permit, the vehicle on which the permit is to be used, in that parking place; and
  - (2) in all cases the permit displayed must be valid for use at the time that the vehicle was parked and may not have expired or have been withdrawn by the Council under the terms of Article 6-4(c).

***Indications by permits as evidence***

**6-2**

Without prejudice to the provisions of Articles 4-3 and 7-3, if at any time while:

- (1) A vehicle for which a permit has been granted; or
- (2) A qualifying vehicle, qualifying business vehicle, qualifying retailers vehicle or qualifying tradesperson's vehicle;

is left, during the permitted hours, in any parking place designated in Article 2-3 for use by permit holders and:

- (i) said vehicle does not display, in the manner specified in Article 6-1, a valid permit for the use of the parking place in which the vehicle was left; or
- (ii) there is no indication on a hand-held device that a valid permit has been granted for said vehicle for the use of the parking place in which the vehicle was left;

this will be considered sufficient evidence, unless the contrary is proved, that the appropriate charge as referred to in Article 5-2 and specified in Schedule 6 has not been paid and that said vehicle is not entitled to be left in that parking place.

### ***Cessation of validity of permits***

#### **6-3**

Subject to the provisions of Article 6-4, any permit granted under the terms of this Order, shall cease to be valid:

- (1) in the case of a residents' permit, at the expiry of the period specified thereon (which period shall not exceed a period of twelve months from the date on which it is granted) or on the occurrence of any one of the events set out in sub-paragraphs (1), (6), (7) or (8) of paragraph (d) of Article 6-4, whichever is the earlier.
- (2) in the case of a visitors' permit, at 11:59 pm on the thirty-first day of December in the year following the date of grant by the Council, or on the occurrence of the event set out in paragraph (b) of Article 6-4, whichever is the earlier.
- (3) in the case of a retailers' permit, at the expiry of the period specified thereon (which period shall not exceed a period of twelve months from the date on which it is granted) or on the occurrence of any one of the events set out in sub-paragraphs (3), (6), (7) or (8) of paragraph (d) of Article 6-4, whichever is the earlier.
- (4) in the case of a business permit, at the expiry of the period specified thereon (which period shall not exceed a period of twelve months from the date on which it was granted) or on the occurrence of any of the events set out in sub-paragraphs (4), (6), (7) or (8) of paragraph (d) of Article 6-4, whichever is the earlier.
- (5) in the case of a trades' permit, at the expiry of the period specified thereon (which period shall not exceed a period of twelve months from the date on which it is granted) or on the occurrence of any one of the events set out in sub-paragraphs (5), (6), (7) or (8) of paragraph (d) of Article 6-4, whichever is the earlier.
- (6) in the case of a healthcare workers' permit, at 11:59 pm on the thirty-first day of December in the year of grant by the Council, or on the occurrence of any one of the events set out in sub-paragraphs (7), (8), (9) or (10) of paragraph (d) of Article 6-4, whichever is the earlier.
- (7) in the case of a RNLI permit, at 11:59 pm on the thirty-first day of December in the year of grant by the Council, or on the occurrence of any one of the events set out in sub-paragraphs (6), (7), (8), (9) or (11) of paragraph (d) of Article 6-4, whichever is the earlier.
- (8) in the case of a Doctors' permit, at 11:59 pm on the thirty-first day of December in the year of grant by the Council, or on the occurrence of any one of the events set out in sub-paragraphs (6), (7), (8), (9) or (12) of paragraph (d) of Article 6-4, whichever is the earlier.
- (9) should the permit be altered, defaced or damaged to the extent that any of the information or details thereon become unreadable.

### ***Surrender and withdrawal of permits***

#### **6-4**

- (a) A permit holder may surrender any permit to the Council at any time and shall surrender such permit to the Council on the occurrence of any of the events set out in sub-paragraphs (1), (2), (3), (4), (5), (6), (7), (10), (11) or (12) of paragraph (d) of this Article;
- (b) Without prejudice to the generality of paragraph (a) above, a visitors' permit holder may surrender any unused visitors' permits to the Council at any time and shall surrender any unused visitors' permits to the Council on the occurrence of the event as set out in paragraph (d) (2) of this Article.
- (c) The Council may, by notice in writing delivered to or served on the permit holder by sending the same, by recorded delivery service, to the permit holder at the address shown by that person on the application for the permit or at any other address believed to be that person's place of residence or business:
  - (1) withdraw any permit if it appears to the Council that any one of the events set out in sub-paragraphs (1), (2), (3), (4), (5), (6), (7), (10), (11) or (12) of paragraph (d) of this Article has occurred and the permit holder shall surrender such permit or permits (as the case may be) to the Council within 48 hours of the receipt of the aforementioned notice;
  - (2) request the return of all unused visitors' permits if it appears to the Council that the visitors' permit holder has ceased to be a qualifying resident and the visitors' permit holder shall surrender such unused permits within 48 hours of receipt of the aforementioned notice.

- (d) The events referred to in the foregoing provisions of this Article are:
- (1) the residents' permit holder ceasing to be a qualifying resident;
  - (2) the visitors' permit holder ceasing to be a qualifying resident;
  - (3) the retailers' permit holder ceasing to be a qualifying retailer;
  - (4) the business permit holder ceasing to be a qualifying business;
  - (5) the trades' permit holder ceasing to be a qualifying tradesperson;
  - (6) the permit holder ceasing to be the keeper of the vehicle or, as the case may be, vehicles, for which the permit was granted;
  - (7) the vehicle in respect of which such permit was granted being adapted or being used in such a manner that it is no longer a qualifying vehicle, a qualifying business vehicle or a qualifying tradesperson's vehicle;
  - (8) the grant of a duplicate permit by the Council under the provisions of Article 6-5;
  - (9) the permit ceasing to be valid pursuant to the provisions of Article 6-3;
  - (10) the healthcare workers' permit holder ceasing to be employed by NHS Lothian or by a qualifying medical practice;
  - (11) the RNLI permit holder ceasing to be RNLI staff.
  - (12) the Doctors' permit holder ceasing to be doctor at the adjacent surgery or health centre.
- (e) Where a permit is granted to any person on receipt of a cheque and the cheque is subsequently dishonoured, the permit shall cease to be valid and the Council shall, by notice in writing served on the person to whom such permit was granted by delivering or sending the same by recorded delivery service to the permit holder at the address shown by that person on the application for the permit or at any other address believed to be that person's place of abode, require that person to surrender the permit to the Council within 48 hours of the receipt of the aforementioned notice.

***Application for and grant of replacement permits***

**6-5**

- (a) If a permit is mutilated or accidentally defaced or the particulars or figures thereon have become illegible or the colour of the permit has become altered by fading or otherwise, the permit holder shall surrender the permit to, and may apply to, the Council for the grant to them of a replacement permit and the Council, upon receipt of the permit, shall grant a replacement permit on payment to the Council of the charge specified in Schedule 6, and upon such grant the mutilated or defaced permit shall become invalid.
- (b) If a permit is lost or destroyed, the permit holder may apply to the Council for the grant to him of a duplicate permit and the Council, upon being satisfied as to such loss or destruction, may grant a duplicate permit on payment to the Council of the charge specified in Schedule 6, and upon such grant the lost or destroyed permit shall become invalid.
- (c) The provisions of this Order shall apply to a replacement permit and an application therefor as if it were a permit or, as the case may be, an application therefor.

***Refund of charge paid in respect of a permit and exchange of permits***

**6-6**

- (a) A permit holder who surrenders a residents', doctors', retailers', business or trades' permit to the Council before the permit becomes valid shall be entitled to a full refund of the charge paid in respect thereof.
- (b) A permit holder who surrenders a residents', doctors', retailers', business or trades' permit to the Council after the permit has become valid shall be entitled to a part refund of the charge paid in respect thereof calculated in accordance with the provisions of Schedule 6.
- (c) A visitors' permit holder who surrenders any unused visitors' permits on the occurrence of ceasing to be a qualifying resident shall be entitled to a full refund, for each unused permit surrendered, of the charge paid in respect thereof.
- (d) A visitors' permit holder will be entitled to exchange any expired visitors' permits for an equal number of visitors' permits valid in the current and following calendar year at no cost subject to the provisions of Article 5-8.

**PART 7  
GENERAL**

***Installation of parking meters, placing of traffic signs, etc.***

**7-1**

The Council shall place and maintain such traffic signs as are required to give effect to the provisions of this Order and, without prejudice to the generality of the foregoing, shall:

- (a) install and maintain in such positions as they think fit in the vicinity of a parking place such parking meters as may be required for the purposes of this Order; and
- (b) cause the limits of each parking place or loading place and, as the case may be, any parking bay to be indicated on the road by placing and maintaining thereon appropriate traffic signs; and
- (c) place and maintain in the vicinity of each parking place or loading place appropriate traffic signs indicating that such parking place or loading place may be used during the permitted hours for the leaving only of the vehicles specified in Article 3-2; and
- (d) carry out such other work as is reasonably required for the purposes of this Order and the satisfactory operation of any parking place or loading place.

***Restrictions on the removal of tickets and permits***

**7-2**

When a ticket or permit has been displayed on a vehicle in accordance with Article 4-4 or Article 6-1, no person, not being the driver of the vehicle, shall remove the said ticket or permit from the vehicle unless authorised to do so by the driver.

***Exemptions from charges***

**7-3**

- (a) If, at the time when a vehicle is first left in a pay and display parking place, shared-use parking place or coach parking place, during the permitted hours, any parking meter relating to that parking place:
  - (1) bears a notice, placed by either a parking attendant or by any person duly authorised by the Council, indicating that the parking meter relating to that parking place is out of order, or
  - (2) is found to be out of order,the vehicle shall be exempt from the parking charge, provided that all reasonable endeavours have been made to pay the parking charge at the nearest available working parking meter and the vehicle is left no longer than the maximum length of stay permitted within that parking place. If the vehicle is left for longer than the maximum length of stay permitted within that parking place the parking charge shall be deemed to have been incurred and paid at the time when the vehicle was first left in the parking place and all the provisions of this Order shall apply accordingly.
- (b) An invalid carriage or motor vehicle, while displaying a valid disabled person's badge shall be exempt from the payment of the parking charge specified in Schedule 5 while waiting during the permitted hours in a pay and display parking place or shared-use parking place.
- (c) Subject to the provisions of Article 5-3, the keeper of a qualifying vehicle shall be exempt from the payment of any charges specified in Schedule 6 for a residents' permit, provided that:
  - (1) either the driver of, or a passenger in, said vehicle is the holder of a valid disabled persons badge; and
  - (2) said driver or passenger is a qualifying resident, provided that in a situation where the disabled badge holder is to be a passenger in the vehicle, the disabled badge holder must be the keeper of the vehicle; and
  - (3) at all times when the vehicle for which the permit is issued is left in a permit parking place or shared-use parking place for which the said permit is valid, the said vehicle shall display, in accordance with the provisions of this Order;
    - (i) a valid disabled person's badge; and
    - (ii) a permit that bears an indication that it is "Exempted".

- (d) A motorcycle, not having a side-car attached thereto, shall be exempt from the payment of the parking charge specified in Schedule 5 while waiting during the permitted hours in a pay and display parking place on a road described in Sections 3 to 21 of Schedule 3 or in a shared-use parking place, within a zone or sub-zone, on a road described in Section 2 to 11 of Schedule 3.
- (e) Subject to the provisions of Article 5-3, the keeper of a motorcycle shall be exempt from the payment of any charges specified in Schedule 6 for a residents' permit, provided that said keeper is a qualifying resident and that at all times when the vehicle for which the permit is issued is within a permit parking place or a shared-use parking place and for which the said permit is valid, the said vehicle shall display, in accordance with the provisions of this Order, a permit that bears an indication that it is "Exempted".
- (f) A vehicle which is being used by a healthcare workers' permit holder making professional domiciliary visits or professional calls to patients in premises the address of which is referred to in either Schedule 3 or 4 shall be exempt from the payment of the parking charge specified in Schedule 5 for the leaving of a vehicle in a pay and display parking place, within a zone, on a road described in Sections 3 to 11 of Schedule 3 or in any shared-use parking place within a zone or sub-zone, on a road described in Sections 2 to 11 of Schedule 3 provided that the vehicle displays the said healthcare workers' permit in accordance with the provisions of Article 6-1.
- (g) A qualifying vehicle displaying a valid residents' permit or, as the case may be a valid residents' permit issued in accordance with Article 5-4(b) and a valid residents' daily parking permit, and left in a pay and display parking place shall be exempt from the payment of the parking charge specified in Schedule 6 for the leaving of a vehicle in such parking places within the zone for which the residents' permit, or as the case may be residents' daily parking permit, was issued and during the permitted hours:
  - (1) in the period between 5:30 pm and 6:30 pm on Mondays to Fridays; and
  - (2) for permit holders having permits, within a sub-zone, on a road described in Section 1 of Schedule 3, in the period from 1:30 pm to 6:30 pm on Saturdays.
- (h) A qualifying vehicle displaying a valid residents' permit shall be exempt from the payment of the parking charge while waiting during the permitted hours in a shared-use parking place.
- (i) A qualifying vehicle displaying a valid visitors' permit shall be exempt from the payment of the parking charge while waiting during the permitted hours in a shared-use parking place, within a zone, on a road described in Sections 3 to 11 of Schedule 3 or a road described in Schedule 8.
- (j) No parking charge shall be payable in respect of any vehicle waiting in a pay and display parking place, permit parking place, shared-use parking place or coach parking place in accordance with the provisions of Article 3-4.
- (k) A qualifying retailer's vehicle displaying a valid retailers' permit shall be exempt from the payment of any parking charge while waiting during the permitted hours in a shared-use parking place, within a zone, on a road described in Sections 2 to 11 of Schedule 3. For the avoidance of doubt the exemption enacted by this Article only applies within the zone or sub-zone for which the retailers' permit was issued.
- (l) A qualifying business vehicle displaying a valid business permit shall be exempt from the payment of any parking charges while waiting during the permitted hours in a shared-use parking place, within a zone, on a road described in Sections 3 to 11 of Schedule 3. For the avoidance of doubt the exemption enacted by this Article only applies within the zone for which the business permit was issued.
- (m) A qualifying tradesperson's vehicle displaying a valid trades' permit shall be exempt from the payment of any parking charge while waiting in a pay and display parking place or shared-use parking place, during the applicable permitted hours for that pay and display parking place or shared-use parking place.
- (n) Without prejudice to the generality of this Article, a vehicle to which this Article applies shall stand in the associated parking place in accordance with the provisions of Article 3-5.

**PART 8**

**REVOCATION OR AMENDMENT OF ORDERS**

***Revocation or amendment***

***8-1***

Any provision in an Order specified in Schedule 1 which is inconsistent with any provision of this Order shall cease to have effect for the purposes of this Order on the operative date of this Order but without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the said operative date. The operative date shall be the date on which the relevant provision of this Order comes into operation.

Executed by The City of Edinburgh Council this Tenth day of October Two Thousand and eighteen.

(Witness)

Executive Director of Place

### SCHEDULE 3

#### List of Roads and Properties Where Permits Will Be Issued

Subject to the restrictions on permit issue referred to in Schedule 4 of this Order, permits may only be issued to properties with an address on a road, or as the case may be part of a road, which is listed within this Schedule.

#### Section 1: Central Area

##### Sub-Section 1A: Zone 1

Alva Street	Melville Street Lane
Atholl Place	Morrison Street –
Belford Road –	From its junction with Haymarket to its
From its junction with Queensferry Street	junction with Torphichen Place.
to its junction with Douglas Gardens.	Palmerston Place
Charlotte Lane	Palmerston Place Lane
Chester Street	Queensferry Street
Clifton Terrace	Queensferry Street Lane
Coates Crescent	Randolph Lane
Coates Gardens	Randolph Place
Coates Place	Rosebery Crescent
Douglas Crescent	Rosebery Crescent Lane
Douglas Gardens	Rothesay Mews-
Drumsheugh Gardens	Rothesay Place
Drumsheugh Place	Rothesay Terrace
Eglington Crescent	Shandwick Place (North Side) –
Glencairn Crescent	From its junction with West Maitland
Grosvenor Crescent	Street to its junction with Princes Street.
Grosvenor Gardens	Stafford Street
Grosvenor Street	Torphichen Place
Haymarket Terrace –	Torphichen Place Lane
From its junction with Haymarket to its	Torphichen Street –
junction with Magdala Crescent.	From its junction with West Maitland
Lansdowne Crescent	Street to its junction with Torphichen
Lynedoch Place	Place. (Nos. 1, 2 – 4).
Lynedoch Place Lane	Walker Street
Magdala Crescent	West Maitland Street
Magdala Mews	William Street
Manor Place	William Street North East Lane
Melville Crescent	William Street North West Lane
Melville Place	William Street South East Lane
Melville Street	William Street South West Lane



### **Sub-Section 1B: Zone 1A**

Ainslie Place  
Albyn Place  
Castle Street  
Charlotte Square  
Darnaway Street  
No 2 Dundas Street (West Side)  
Forres Street  
Frederick Street  
George Street –  
    From its junction with Charlotte Square  
    to its junction with Hanover Street  
Glenfinlas Street  
Great Stuart Street  
Hanover Street (West Side)  
Heriot Row  
Hill Street  
Hill Street Lane North  
Hill Street Lane South  
Hope Street  
Hope Street Lane  
Moray Place  
North Castle Street  
North Charlotte Street  
Princes Street –  
    From its junction with Shandwick Place  
    to its junction with Hanover Street.  
Queen Street –  
    From its junction with St. Colme Street  
    to its junction with Queen Street  
    Gardens East and Hanover Street.

Queen Street Gardens East (West Side)  
Queen Street Gardens West  
Randolph Cliff  
Randolph Crescent  
Rose Street –  
    From its junction with South Charlotte  
    Street to its junction with Hanover Street.  
Rose Street North Lane –  
    Between South Charlotte Street and  
    Hanover Street.  
Rose Street South Lane –  
    Between South Charlotte Street and  
    Hanover Street.  
South Charlotte Street  
St. Colme Street  
Thistle Street –  
    From its junction with Frederick Street to  
    its junction with Hanover Street.  
Thistle Street Lane North West  
Thistle Street Lane South West  
Wemyss Place  
Wemyss Place Mews  
Young Street  
Young Street Lane North  
Young Street Lane South

## **Sub-Section 1C: Zone 2**

Abercromby Place	North St. David Street
Albany Street –	Picardy Place
Antigua Street –	Princes Street –
Baxter's Place	From its junction with Waterloo Place to its junction with Hanover Street.
Broughton Street –	Queen Street –
From its junction with York Place to its junction with Forth Street and Albany Street.	From its junction with York Place to its junction with Hanover Street.
Broughton Street Lane	Queen Street Gardens East (West Side)
Calton Hill	Regent Road –
Calton Road –	From its junction with Waterloo Place up to, and including, the eastern most access road to St. Andrew's House.
From its junction with Leith Street to the southern most parapet of Regent Bridge.	Register Place
Cathedral Lane	Rose Street –
Cathedral Service Road	From its junction with South St David Street to its junction with Hanover Street.
Dublin Street –	Rose Street North Lane –
From its junction with Queen Street and York Place to its junction with Abercromby Place and Albany Street.	Between Hanover Street and South St David Street.
Dublin Street Lane South	Rose Street South Lane –
No 1 Dundas Street (East Side)	Between Hanover Street and South St David Street.
Elder Street	South St. Andrew Street
Elder Street East	South St. David Street
Forth Street - No 29 Forth Street - restricted to 1 residents' permit per household.	St. Andrew Square
George Street –	St. James Place
From its junction with St Andrew Square to its junction with Hanover Street.	St. James Square
Greenside End	St. Ninian's Row
Greenside Lane	Thistle Court
Greenside Place	Thistle Street –
Greenside Row	From its junction with North St David Street to its junction with Hanover Street.
Hanover Street (East Side)	Thistle Street Lane North East
Leith Street	Thistle Street Lane South East
Leith Walk –	Union Place
North-west side – From its junction with Leith Street and Broughton Street to its junction with Union Street.	Union Street –
South-east side – From its junction with Leith Street to its junction with London Road Little King Street	From its junction with Leith Walk to its junction with Forth Street.
Marshall's Court	Upper Greenside Lane
Meuse Lane	Waterloo Place
North Clyde Street Lane	West Register Street
North St. Andrew Lane	West Register Street Lane
North St. Andrew Street	York Lane
	York Place

### **Sub-Section 1D: Zone 3**

Abbey Strand  
Abbeyhill –  
    From its junction with Calton Road to its  
    junction with Abbey Mount.  
Abbeyhill Crescent  
Advocate's Close  
Bakehouse Close (146 Canongate)  
Baillie Fyfe's Close  
Bank Street (East Side)  
Blackfriars Street  
Blair Street  
Boroughloch  
Borthwick's Close  
Bowling Green Court  
Boyd's Entry  
Brighton Street  
Bristo Place  
Bristo Port  
Brown's Close (65 Canongate)  
Buccleuch Pend  
Buccleuch Place  
Buccleuch Place Lane  
Buccleuch Street  
Buccleuch Terrace  
Burnet's Close  
Calton Road –  
    From its junction with the southern  
    parapet of Regent Bridge to its junction  
    with Abbey Hill.  
Campbell's Close (87 Canongate)  
Canongate  
Chambers Street  
Chapel Street  
Chessel's Court (240 Canongate)  
Clerk Street  
Cockburn Street  
College Wynd (205 Cowgate)  
Cooper's Close  
Cooper's Court  
Cowan's Close  
Cowgate  
Cranston Street  
Crichton Street  
Crichton's Close  
Davie Street  
Drummond Street –  
    From its junction with South Bridge to  
    the east kerbline of Roxburgh Street  
Dunbar's Close (137 Canongate)  
East Adam Street  
East Crosscauseway  
East Market Street  
Fleshmarket Close  
Forrest Road (East Side)  
Forsyth's Close (57 Canongate)  
Fountain Close  
Galloway's Entry (53 Canongate)  
Gentle's Entry  
George IV Bridge (East Side)  
George Square  
George Square Lane  
Gibb's Entry  
Gifford Park  
Gilmour Street  
Gladstone Court  
Gladstone Land  
Gullan's Close (264 Canongate)  
Guthrie Street  
Haddon's Court  
Hammerman's Entry  
Hardwell Close  
High School Wynd  
High School Yards  
High Street –  
    From its junction with Canongate to its  
    junction with Lawnmarket.  
Hill Place  
Hill Square  
Holyrood Gait  
Holyrood Road  
Hope Park Crescent  
Horse Wynd  
Howden Street  
Hunter Square  
Hutton Road  
Infirmary Street  
Jackson's Close  
Jackson's Entry  
Jeffrey Street  
Lamb's Close  
Little Lochend Close  
Lochend Close  
Lothian Street  
Market Street  
Marshall Street  
Meadow Lane

Melville Drive –  
From its junction with Argyll Place to its  
junction with Hope Park Crescent and  
Summerhall Crescent.

Merchant Street  
Montague Street  
Mound (East Side)  
Nether Bakehouse  
New Assembly Close  
New Johns Place  
New Skinner's Close  
New Street  
Nicolson Square  
Nicolson Street  
Niddry Street  
Niddry Street South  
North Bank Street (North Side)  
North Bridge  
North Richmond Street  
Old Assembly Close  
Old Fishmarket Close  
Old Infirmary Lane  
Old Playhouse Close  
Old Tolbooth Wynd  
Parliament Square  
Pirrie's Close  
Pleasance except Nos 178 to 186  
Pleasance Service Road  
Potterrow  
Rankeillor Street  
Reekie's Court  
Reid's Close  
Richmond Lane  
Richmond Place  
Robertson's Close (263 Cowgate)

Roxburgh Place  
Roxburgh's Court  
Roxburgh Street  
Simon Square  
South Bridge  
South Clerk Street –  
From its junction with Rankeillor Street to  
its junction with Bernard Terrace and Hope  
Park Terrace.  
South College Street  
South Gray's Close  
St. Giles Street  
St. John Street  
St. John's Close  
St. Leonard's Street –  
From its junction with Pleasance to its  
junction with the north-west kerblineline of  
Bernard Terrace.  
St. Mary's Street  
St. Patrick Square  
St. Patrick Street  
Stevenlaw's Close  
Sugarhouse Close  
Teviot Place  
Tron Square  
Vallence's Entry  
Waverley Bridge  
West Adam Street  
West College Street  
West Crosscauseway  
West Nicolson Street  
West Richmond Street  
Whitehorse Close  
Windmill Place

#### **Sub-Section 1E: Zone 4**

Aird's Close	Gillespie Place
Archibald Place	Gilmour's Close
Atholl Crescent	Gladstone's Land
Atholl Crescent Lane	Glen Street
Atholl Place	Glengyle Terrace
Bank Street (West Side)	Grassmarket
Boswell's Court	Greyfriars
Bread Street	Greyfriars Place
Bread Street Lane	Grindlay Street
Brodie's Close	Grindlay Street Court
Brougham Place	Grove Street
Brougham Street	Grove Terrace
Brown's Place	Heriot Bridge
Buchanan's Court	Heriot Cross
Cambridge Street	Heriot Place
Cambridge Street Lane	High Riggs
Candlemaker Row	Home Street
Canning Street	Hunter's Close
Canning Street Lane	India Buildings
Castle Brewery Court	Inglis Court
Castle Terrace	James' Court
Castle Wynd North	Johnston Terrace
Castle Wynd South	Keir Street
Castlehill	King's Stables Lane
Chalmers Street	King's Stables Road
Chuckie Pend	Lady Lawson Street
Cordiner's Land	Lady Stair's Close
Cornwall Street	Lady Wynd (25 West Port)
Cowgate	Lauriston Gardens
Cowgatehead	Lauriston Park
Dewar Place	Lauriston Place
Dewar Place Lane	Lauriston Street
Drumdryan Street	Lauriston Terrace
Dunbar Street	Lawnmarket
Earl Grey Street	Leven Close
East Fountainbridge	Leven Street
Edmonstone's Close	Leven Terrace
Forrest Hill	Lochrin Place
Forrest Road (West Side)	Lochrin Terrace
Fountainbridge – From its junction with Earl Grey Street to its junction with Grove Street.	Lonsdale Terrace
Fountainbridge Lane	Lothian Road
Gardner's Crescent	Melville Drive – From its junction with Brougham Place to its junction with Argyle Place.
George IV Bridge (West Side)	Merchant Street

Milne's Court  
Morrison Street –  
    From its junction with Lothian Road to its  
    junction with Torphichen Place.  
Mound (West Side)  
Mound Place  
North Bank Street (South Side)  
Old Hayweights  
Panmure Place  
Ponton Street  
Port Hamilton  
Porteous' Pend  
Porters Walk  
Portsburgh Square  
Ramsay Garden  
Ramsay Lane  
Riddle's Court  
Riego Street  
Rosebank Cottages  
Rosemount Buildings Access  
Rutland Court Lane  
Rutland Square  
Rutland Street  
Semple Street  
Semple's Close

Shandwick Place (South Side)  
Spittal Street  
Spittal Street Lane  
St. David's Place  
St. David's Terrace  
Tarvit Street  
The Exchange South Service Road  
The Exchange West Service Road  
Thornybark  
Tobago Place  
Torphichen Street –  
    From its junction with Dewar Place and its  
    junction with Torphichen Place.  
Upper Bow  
Valleyfield Street  
Vennel  
Victoria Street  
Warden's Close  
Wardrop's Court  
Webster's Land  
West Bow  
West Port  
West Tollcross

## Section 2: Peripheral Area

### Sub-Section 2A: Zone 5

Ann Street  
Belford Bridge  
Belford Mews  
Belford Park  
Belford Place  
Belford Road –  
    From its junction with Douglas Gardens  
    to its junction with Belford Park.  
Belford Terrace  
Belgrave Crescent  
Belgrave Crescent Lane  
Belgrave Place  
Bell's Brae -  
Buckingham Terrace  
Carlton Street  
Clarendon Crescent  
Damside  
Danube Street  
Dean Bridge  
Dean Park Crescent  
Dean Park Street  
Dean Path  
Dean Path Buildings  
Dean Street  
Dean Terrace  
Deanhaugh Street  
Eton Terrace  
Gloucester Street  
Haugh Street  
Hawthornbank Lane  
India Place –  
    From its junction with Mackenzie Place to its  
    junction with Gloucester Street.  
Learmonth Terrace  
Lennox Street  
Lennox Street Lane  
Leslie Place  
Mackenzie Bridge  
Mackenzie Place  
Malta Terrace  
Miller Row  
Oxford Terrace  
Queensferry Road –  
    From its junction with Randolph Cliff and  
    Queensferry Street to its junction with Dean  
    Path and Orchard Brae.  
Ravelston Terrace  
Saunders Street  
St. Bernard's Bridge  
St. Bernard's Crescent  
St. Bernard's Row  
Sunbury Mews  
Sunbury Place  
Sunbury Street  
Upper Damside  
Upper Dean Terrace  
Veitch's Square  
Well Court  
West Mill Lane

**Sub-Section 2B: Zone 5A**

Airlie Place  
Baker's Place  
Brandon Street (West Side)  
Circus Gardens  
Circus Lane  
Circus Place  
Clarence Street  
Cumberland Street  
Cumberland Street North West Lane  
Cumberland Street South West Lane  
Dean Bank Lane  
Dean Bank Terrace  
Doune Terrace  
Dundas Street (West Side)  
    From No 4 Dundas Street northwards  
East Silvermills Lane  
Fettes Row  
Gabriel's Road.  
Glanville Place  
Gloucester Lane  
Gloucester Place  
Gloucester Square  
Gloucester Street  
Great King Street  
Hamilton Place  
Henderson Place  
Henderson Place Lane  
Henderson Row

Howe Street  
India Place –  
    From the junction with North West Circus  
    Place to its junction to Gloucester Street.  
India Street  
Jamaica Mews  
Jamaica Street  
Jamaica Street North Lane  
Jamaica Street South Lane  
Kerr Street  
North East Circus Place  
North West Circus Place  
Northumberland Street  
Northumberland Street North West Lane  
Northumberland Street South West Lane  
Perth Street  
Royal Circus  
Saxe-Coburg Place  
Saxe-Coburg Street  
Saxe-Coburg Terrace  
Silvermills  
Silvermills Lane  
South East Circus Place  
St. Stephen Place  
St. Stephen Street  
St. Vincent Place  
St. Vincent Street  
West Silvermills Lane



## **Sub-Section 2C: Zone 6**

Abbeymount	Dundas Street (East Side)
Albany Lane	From No 3 Dundas Street northwards.
Albany Street Lane	Dundonald Street
Ann's Court	East London Street -
Antigua Street –	From its junction with Broughton Street and Mansfield Place to its junction with Gayfield Square.
From its junction with Union Street to the south side of the north leg of Gayfield Square Barony Place.	Easter Road –
Barony Place	From its junction with Regent Road and Montrose Terrace to its junction with Brunton Place and London Road.
Barony Street	Elm Row –
Bellevue (South-West Side)	From its junction with Leopold Place to its junction with Montgomery Street.
Bellevue Crescent	(Nos. 1 – 23)
Blenheim Place	Eyre Crescent
Brandon Street (East Side)	Eyre Place –
Brandon Terrace	From its junction with Rodney Street to its junction with Dundas Street and Brandon Street.
Broughton Market	Eyre Place Lane
Broughton Place	Eyre Terrace
Broughton Place East	Fettes Row –
Broughton Place Lane	From its junction with Royal Crescent to its junction with Dundas Street.
Broughton Road	Gayfield Close
Broughton Street –	Gayfield Place
From its junction with London Street and East London Street to its junction with Forth Street and Albany Street.	Gayfield Place Lane
Canon Lane	Gayfield Square
Canon Street	Gayfield Street
Canonmills	Gayfield Street Lane
Canonmills Bridge	Great King Street –
Carlton Terrace	From its junction with Drummond Place to its junction with Dundas Street.
Carlton Terrace Brae	Haddington Place (Nos. 1 – 4)
Carlton Terrace Lane	Hart Street
Carlton Terrace Mews	Hart Street Lane
Cochran Terrace	Huntly Street
Cornwallis Place	Leith Walk
Cumberland Street –	North-west side - From its junction with Union Street to its junction with Montgomery Street.
From its junction with Dundonald Street to its junction with Dundas Street.	South-east side – From its junction with London Road to its junction with Montgomery Street.
Cumberland Street North East Lane	Logan Street
Cumberland Street South East Lane	
Drummond Place	
Dublin Meuse	
Dublin Street –	
From its junction with Drummond Place to its junction with Abercromby Place and Albany Street.	
Dublin Street Lane North	

London Road  
London Street  
Mansfield Place  
Munro Place  
Nelson Place  
Nelson Street  
New Broughton  
Northumberland Place  
Northumberland Place Lane  
Northumberland Street –  
    From its junction with Nelson Street to its  
    junction with Dundas Street.  
Northumberland Street South East Lane  
Old Broughton  
Regent Road –  
    From its junction with Abbey Mount and  
    Easter Road to its junction with the  
    eastern most access road to St. Andrew's  
    House.  
Regent Terrace

Regent Terrace Lane  
Regent Terrace Mews  
Rodney Place  
Rodney Street (South-West Side)  
Royal Crescent  
Royal Terrace  
Royal Terrace Mews  
Scotland Street  
Scotland Street Lane East  
Scotland Street Lane West  
Shaw's Square  
South Gayfield Lane  
Summer Bank  
Union Street –  
    From its junction with Broughton Place to  
    its junction with Forth Street.

## **Sub-Section 2D: Zone 7**

Alfred Place  
Argyle Place (East Side)  
Bernard Terrace  
Blacket Avenue –  
    Nos 1 – 15 only  
Blacket Place  
Blackwood Crescent  
Bowmont Place  
Brown Street  
Carnegie Court  
Carnegie Street  
Causewayside  
Causewayside Lane  
Dalkeith Road –  
    From its junction with Lutton Place to its  
    junction with East Mayfield.  
Dryden Place  
Dumbiedykes Road  
Duncan Street  
East Mayfield  
East Newington Place  
East Parkside  
East Preston Street  
East Preston Street Lane  
Findhorn Place –  
    From its junction with Grange Road to its  
    junction with Grange Loan.  
Fingal Place  
Forbes Street  
Gladstone Terrace  
Grange Court  
Grange Court Lane  
Grange Loan –  
    From its junction with Ratcliffe Terrace  
    to its junction with Findhorn Place.  
Grange Road –  
    From its junction with Causewayside to  
    its junction with St. Catherine's Place  
    (1-29 & 2-26).  
Henry Street  
Hermits Croft  
Holyrood Park Road  
Hope Park Terrace  
Lord Russell Place  
Livingstone Place  
Lutton Place  
Mayfield Terrace  
Melville Terrace  
Middleby Street  
Millerfield Place  
Minto Street  
Moncrieff Terrace  
Newington Road  
Oxford Street  
Parkside Street  
Parkside Terrace  
Pleasance – Nos 178 to 186 only  
Ratcliffe Terrace  
Rillbank Crescent  
Rillbank Terrace  
Salisbury Place  
Salisbury Road  
Sciennes  
Sciennes Gardens  
Sciennes Hill Place  
Sciennes House Place  
Sciennes Place  
Sciennes Road  
Sienna Gardens  
South Clerk Street –  
    From its junction with Newington Road to  
    its junction with Bernard Terrace and Hope  
    Park Terrace.  
South Gray Street  
South Oxford Street  
Spence Street  
Spittalfield Street  
St. Catherine's Place  
St. John's Hill  
St. Leonard's Bank  
St. Leonard's Hill  
St. Leonard's Lane  
St. Leonard's Street –  
    From its junction with Bernard Terrace to its  
    junction with Lutton Place.  
Summerhall  
Summerhall Crescent  
Summerhall Place  
Summerhall Square  
Sylvan Place  
Terrars Croft  
Upper Gray Street  
Viewcraig Gardens  
Viewcraig Street  
West Mayfield

West Newington Place

**Sub-Section 2E: Zone 8**

Admiral Terrace

Alvanley Terrace

Argyle Park Terrace

Argyle Place (West Side)

Barclay Place

Barclay Terrace

Brandfield Street

Bruntsfield Place –

From its junction with Gillespie Place to its junction with Viewforth (Not including Nos. 103 – 129).

Dundee Street –

From its junction with Viewforth to its junction with Gilmore Park.

Fountainbridge –

From its junction with Gilmore Park to its junction with Grove Street.

Gillespie Crescent

Gillespie Street

Gilmore Park

Gilmore Place –

From its junction with Home Street and Leven Street to its junction with Viewforth.

Hailes Street

Leamington Road

Leamington Terrace

Lochrin Buildings

Lower Gilmore Place

Marchmont Crescent –

From its junction with Warrender Park Road to its junction with Meadow Place.

West Preston Street

Marchmont Road –

From its junction with Melville Drive to its junction with Warrender Park Road.

Marchmont Street

McEwan Square

Meadow Place

Rope Walk

Roseneath Place

Roseneath Street

Roseneath Terrace

St. Peter's Buildings

St. Peter's Place

Spottiswoode Street –

From its junction with Warrender Park Terrace to its junction with Warrender Park Road.

Upper Gilmore Place

Upper Grove Place

Viewforth

Viewforth Gardens

Viewforth Square

Warrender Park Crescent

Warrender Park Road

Warrender Park Terrace

West Tollcross –

From its junction with Earl Grey Street and Home Street south-westwards to its junction with Lochrin Place including the cul-de-sac south of Lochrin Place

Westhall Gardens

Whitehouse Loan

Wright's Houses

### Section 3: Extended Area

#### Section 3: Zone N1

Annandale Street	Easter Road –
Annandale Street Lane	From London Road to railway bridge north of Sunnyside.
Beaverbank Place	Edina Street
Beaverhall Road	Elgin Street
Bellevue	Elgin Terrace
Bellevue Gardens	Elm Row –
Bellevue Grove	From Peripheral Area boundary at Montgomery Street to Brunswick Street.
Bellevue Place	Heriot Hill Terrace
Bellevue Road	Green Street
Bellevue Street	Haddington Place –
Bellevue Terrace	From Peripheral Area boundary at Annandale Street to McDonald Road.
Boat Green	Heriot Hill Terrace
Broughton Road –	Hillside Crescent
From Peripheral Area boundary at Rodney Street to railway bridge north of Blandfield.	Hillside Street
Brunswick Place –	Hopetoun Crescent
From Brunswick Street to railway bridge north of Brunswick Road.	Hopetoun Street
Brunswick Road	Huntingdon Place
Brunswick Street	Leopold Place
Brunswick Street Lane (Mews)	Logie Green Gardens
Brunswick Terrace	Logie Green Loan
Brunton Gardens	Logie Green Road
Brunton Place	London Road –
Brunton Terrace	From its junction with Leith Walk to its junction with Easter Road.
Claremont Bank	McDonald Place
Claremont Court	McDonald Road
Claremont Crescent	McDonald Street
Claremont Grove	Melgund Terrace
Croall Place –	Montgomery Street
From McDonald Road to railway bridge north of McDonald Road.	Montgomery Street Lane (Mews)
Dryden Terrace	Rodney Street
Dunedin Street	Warriston Road –
East Claremont Street	From Peripheral Area boundary at Canonmills to bridge over Water of Leith
East London Street –	Wellington Street
From Peripheral Area boundary at Gayfield Square to Annandale Street	West Annandale Street
East Montgomery Place.	West Montgomery Place

West Norton Place  
Windsor Street

Windsor Street Lane (Mews)

#### **Section 4: Zone N2**

Arboretum Avenue  
Arboretum Place –  
    From Inverleith Place to Inverleith  
    Terrace.  
Avondale Place  
Balmoral Place  
Bangholm Terrace  
Bell Place  
Bridge Place  
Collins Place  
Colville Place  
Dunrobin Place  
Eildon Street  
Eildon Terrace  
Ettrickdale Place  
Glenogle House  
Glenogle Place  
Glenogle Road  
Glenogle Terrace  
Goldenacre Terrace  
Howard Place  
Howard Street  
Hugh Miller Place  
Inverleith Avenue South

Inverleith Place –  
    From Inverleith Row to Arboretum Place.  
  
Inverleith Place Lane  
Inverleith Row –  
    From Peripheral Area boundary at Brandon  
    Terrace to Inverleith Place  
  
Inverleith Terrace  
Inverleith Terrace Lane  
Kemp Place  
Liddesdale Place  
Monmouth Terrace  
Montagu Terrace  
Reid Terrace  
Rintoul Place  
Royston Terrace  
Summer Place  
Tanfield  
Teviotdale Place  
Warriston Avenue  
Warriston Crescent  
Warriston Drive  
Warriston Gardens  
Warriston Grove  
Warriston Place  
Warriston Terrace

### **Section 5: Zone N3**

No. 6 (Flat 3) Bedford Court only  
Bedford Street  
Carrington Road  
Cheyne Street  
Comely Bank  
Comely Bank Avenue  
Comely Bank Grove  
Comely Bank Place  
Comely Bank Place Mews  
Comely Bank Road –  
    From No. 175 Comely Bank Road  
    eastwards to Portgower Place.  
Comely Bank Row  
Comely Bank Street  
Comely Bank Terrace  
Dean Park Mews  
Dean Park Street  
East Fettes Avenue –  
    From Comely Bank Road to a point  
    65 metres north of Inverleith Place.  
Fettes Avenue

Inverleith Place –  
    From Arboretum Place to East Fettes  
    Avenue  
  
Learmonth Avenue  
Learmonth Court  
Learmonth Crescent  
Learmonth Gardens  
Learmonth Gardens Lane  
Learmonth Gardens Mews  
Learmonth Grove  
Learmonth Park  
Learmonth Place  
Learmonth Terrace Lane  
Learmonth View  
Mary's Place  
North Park Terrace  
Portgower Place  
Raeburn Place  
Raeburn Street  
South Learmonth Avenue  
South Learmonth Gardens



**Section 6: Zone N4**

Craigeith Hill  
Craigeith Hill Avenue  
Craigeith Hill Crescent  
Craigeith Hill Gardens  
Craigeith Hill Green  
Craigeith Hill Grove  
Craigeith Hill Loan  
Craigeith Hill Park  
Craigeith Hill Row

## **Section 7: Zone N5**

Back Dean  
Balbirnie Place  
Belford Avenue  
Belford Gardens  
Belford Road –  
    From Peripheral Area boundary at  
    Belford Park to Ravelston Dykes Road.  
Borthwick Place  
Carberry Place  
Comely Bank Road –  
    From its junction with Crewe Road  
    South and Orchard Brae, eastwards to  
    No. 177 Comely Bank Road.  
Craigleith Road –  
    From the roundabout at Orchard Brae to  
    Orchard Drive.  
Devon Gardens –  
Devon Place  
Hampton Place  
Hampton Terrace  
Kew Terrace  
Orchard Bank  
Orchard Brae  
Orchard Brae Avenue  
Orchard Brae Gardens  
Orchard Brae Gardens West  
Orchard Brae West  
Orchard Grove  
Orchard Place  
Orchard Road  
Orchard Road South  
Orchard Terrace  
Osbourne Terrace  
Pembroke Place  
Queensferry Road –  
    From Peripheral Area boundary at Dean  
    Path to Queensferry Terrace.  
Queensferry Terrace  
Ravelston Dykes –  
    From Queensferry Terrace to Orchard Road  
    South.  
Ravelston Park  
Ravelston Place  
Ravelston Terrace  
Stanhope Place  
Stanhope Street  
Sutherland Street  
West Catherine Place  
West Coates –  
    From Magdala Crescent to Wester Coates  
    Crescent.  
West Stanhope Place  
Wester Coates Avenue  
Wester Coates Gardens  
Wester Coates Place  
Wester Coates Road  
Wester Coates Terrace

**Section 8: Zone S1**

Arden Street  
Beaufort Road  
Blackford Road  
Chalmers Crescent  
Cumin Place  
Dalrymple Crescent  
Dick Place  
Grange Crescent  
Grange Loan –  
    From Whitehouse Road to Peripheral Area  
    boundary at Findhorn Place.  
Grange Loan Gardens  
Grange Road –  
    From Beaufort Road to Peripheral Area  
    Boundary at St Catherine’s Place.  
Hatton Place  
Hope Terrace  
Kilgraston Road –  
    From Strathearn Road to Grange Loan.  
Lauder Road  
Lauderdale Street  
Mansionhouse Road

Marchmont Crescent –  
    From Peripheral Area Boundary at  
    Warrender Park Road to its southern  
    junction with Marchmont Road.  
Marchmont Road –  
    From Peripheral Area boundary at  
    Warrender Park Road to Strathearn Road.  
Mount Grange  
Monkwood Court  
Palmerston Road  
Seton Place  
Spottiswoode Road  
Spottiswoode Street –  
    From Peripheral Area boundary at  
    Warrender Park Road to Thirlestane Road.  
St Margaret’s Place  
Strathearn Road  
Strathfillan Road  
Tantallon Place  
Thirlestane Road  
Warrender Park Road  
Whitehouse Terrace  
Wyvern Park

## **Section 9: Zone S2**

Abbotsford Crescent  
Abbotsford Park  
Albert Terrace  
Braid Avenue –  
    From Cluny Avenue to Woodburn Terrace.  
Bruntsfield Crescent  
Bruntsfield Gardens  
Bruntsfield Place (East Side) –  
    From Peripheral Area boundary at  
    Bruntsfield Terrace to Chamberlain Road.  
Bruntsfield Terrace  
Canaan Lane  
Chamberlain Road  
Church Hill  
Church Hill Place  
Clinton Road  
Cluny Avenue  
Cluny Place  
Cluny Terrace  
Colinton Road –  
    From Bruntsfield Place to Tipperlinn Road.  
Cuddy Lane  
Eden Lane  
Eden Terrace  
Egypt Mews  
Falcon Avenue  
Falcon Gardens  
Falcon Road  
Falcon Road West  
Forbes Road  
Greenhill Court  
Greenhill Gardens  
Greenhill Park  
Greenhill Place  
Greenhill Terrace  
Hermitage Terrace  
Jordan Lane  
Maxwell Street  
Merchiston Bank Avenue  
Merchiston Bank Gardens  
Millar Crescent  
Millar Place  
Millar Place Lane  
Morningside Park  
Morningside Place  
Morningside Road  
Morningside Terrace  
Newbattle Terrace  
Nile Grove  
Pitsligo Road  
Springvalley Gardens  
Springvalley Terrace  
St Margaret's Road  
Stable Lane  
Steel's Place  
Strathearn Place  
Tipperlinn Road  
Whitehouse Loan –  
    From Peripheral Area boundary at Bruntsfield  
    Crescent to Grange Loan.  
Woodburn Place  
Woodburn Terrace

### **Section 10: Zone S3**

Blantyre Terrace	Mardale Crescent
Bruntsfield Avenue	McNeill Street
Bruntsfield Place (West Side) – From Peripheral Area boundary at Viewforth to Colinton Road.	Merchiston Avenue
Colinton Road – From the south-western kerblines of Tipperlinn Road to a point 20m or thereby north-east of the north-eastern kerblines of Craiglockhart Terrace.	Merchiston Crescent
Dorset Place	Merchiston Gardens
East Castle Road	Merchiston Mews
Ettrick Grove	Merchiston Park
Ettrick Loan	Merchiston Place
Ettrick Road	Mertoun Place
Gillsland Park	Mid Gillsland Road
Gillsland Road	Montpelier
Gilmore Place – From Peripheral Area boundary at Viewforth to Granville Terrace.	Montpelier Park
Granville Terrace	Montpelier Terrace
Gray's Loan – From Colinton Road to a point 60m or thereby north-west of the north-western kerblines of Polwarth Terrace.	Myreside Road – From Colinton Road and Merchiston Gardens to a point 50 metres or thereby north-east of the north-eastern kerblines of Myreside Court.
Harden Place	Napier Loan
Harrison Road – From Polwarth Terrace to a point 55m or thereby north-west of the north-western kerblines of Polwarth Terrace.	Napier Road
Hartington Gardens	Polwarth Crescent
Hartington Place	Polwarth Gardens
Horne Terrace	Polwarth Grove
	Polwarth Park
	Polwarth Place
	Polwarth Terrace
	Rochester Terrace
	South Ettrick Road
	South Gillsland Road
	Spylaw Road
	Temple Park Crescent
	Thistle Place
	Viewforth Terrace
	West Castle Road

## **Section 11: Zone S4**

Angle Park Terrace  
Armillan Place  
Armillan Terrace  
Argyll Terrace  
Atholl Terrace  
Breadalbane Terrace  
Bright Terrace  
Bryson Road  
Caledonian Crescent  
Caledonian Place  
Caledonian Road  
Cathcart Place  
Cobden Terrace  
Dalry Road  
Douglas Terrace  
Downfield Place  
Duff Street  
Duff Street Lane  
Dundee Street  
    From Peripheral Area boundary at  
    Viewforth to Henderson Terrace.  
Dundee Terrace  
Easter Dalry Road  
Fowler Terrace  
Gibson Terrace  
Gorgie Road  
    From Armillan Terrace to railway  
    bridge at Tynecastle Lane.  
Harrison Lane  
Harrison Road  
Henderson Terrace  
Laurel Terrace  
Lewis Terrace  
McLaren Terrace  
Morrison Circus  
Morrison Crescent  
Morrison Street Link  
Murdoch Terrace  
Murieston Crescent  
Murieston Crescent Lane  
Murieston Lane  
Murieston Place  
Murieston Road  
Murieston Terrace  
Orwell Place  
Orwell Terrace

Richmond Terrace  
Ritchie Place  
Slateford Road  
    From Armillan Terrace to Laurel Terrace.  
Springwell Place  
Tay Street  
Violet Terrace  
Walker Terrace  
Washington Lane  
Watson Crescent  
West Bryson Road  
West End Place  
West Park Place  
Yeaman Place

## **Section 12: Zone K**

Kingston Avenue

Old Dalkeith Road –

Nos. 130 to 140 inclusive & No. 162 only.

## **Section 13: Priority Parking Area B1**

Blackford Avenue

From Grange Loan to a point 20m  
south-east of the south-east  
kerbline of Blackford Bank

Bright's Crescent

Burgess Terrace

Cobden Crescent

Cobden Road

Dalkeith Road

South-west side (even numbers)  
from East Mayfield to  
Prestonfield Avenue

Findhorn Place

From Peripheral Zone boundary  
to Relugas Road

Fountainhall Road

Glenisla Gardens

Glenisla Gardens Lane

Glenorchy Terrace

Grange Terrace

Kilgraston Road

From Grange Loan to  
Oswald Road

Mayfield Gardens

From West Mayfield to a point  
40m south-east of Ventnor  
Terrace

Mayfield Road

From West Mayfield to a point  
70m south-east of Mentone Terrace

McLaren Road

Mentone Gardens

Mentone Terrace

Mortonhall Road

Moston Terrace

Oswald Court

Oswald Road

Peel Terrace

Queen's Crescent

Relugas Gardens

Relugas Place

Relugas Road

South Lauder Road

South Oswald Road

St Alban's Road

St Thomas Road

Trotter Haugh

Ventnor Place

Ventnor Terrace

West Relugas Road

## Section 14: Priority Parking Area B2

Balcarres Street

Belhaven Place

Belhaven Terrace

Braid Avenue

Braid Crescent

Braid Road

From its junction with Cluny  
Gardens to its junction with  
Braidburn Terrace

Braidburn Crescent

Braidburn Terrace

Bruce Street

Cluny Drive

Cluny Gardens -

North side, between numbers 1  
and 79 inclusive

South side, between numbers 2  
and 50 inclusive

Comiston Drive -

North side, between numbers 2  
and 76 inclusive

South side, between numbers 1  
and 71 inclusive

Comiston Gardens

Comiston Place

Comiston Road

From its junction with Belhaven  
Terrace and Braid Road to its  
junction with Braidburn Terrace  
and Greenbank Crescent

Comiston Terrace

Corrennie Drive

Corrennie Gardens

Craighouse Gardens

Craiglea Drive -

North side, between numbers 2  
and 96 inclusive

South side, between numbers 1  
and 107 inclusive

Dalhousie Terrace

Ethel Terrace

Greenbank Place



Greenbank Terrace  
Hermitage Drive  
Hermitage Gardens  
Midmar Avenue  
Midmar Drive  
Midmar Gardens  
Morningside Drive -  
    North side, between numbers 2  
    and 78 inclusive  
    South side, between numbers 1  
    and 65 inclusive  
St Ronan's Terrace  
St Fillan's Terrace  
The Crescent  
The North Walk

### **Section 15: Priority Parking Area B3**

Arboretum Road  
Kinnear Rise  
Kinnear Road

### **Section 16: Priority Parking Area B4**

Craigeith Road (North side)  
    between its junction with Craigeith Hill  
    Crescent and its junction with  
    Queensferry Road.  
Craigeith Road (South side)  
    between its junction with Orchard Drive  
    and its junction with Queensferry Road.  
Orchard Crescent  
Orchard Drive  
Queensferry Road (North side)  
    between its junction with Orchard Road  
    and its junction with Craigeith Road.

### **Section 17: Priority Parking Area B5**

Blinkbonny Avenue  
Blinkbonny Gardens  
Blinkbonny Grove  
Blinkbonny Grove West  
Blinkbonny Road  
Craigeith Drive  
    between Queensferry Road and the  
    bridge under the line of the old railway.  
Crarae Avenue  
Orchard Road South  
Orchard Toll  
Queensferry Road (South side)  
    between Queensferry Terrace and a  
    point opposite the extended east  
    kerbline of South Groathill Avenue.  
Ravelston Dykes  
    between its junction with Orchard Road  
    South and the bridge over the cycle  
    track.

## **Section 18: Priority Parking Area B6**

Blackbarony Road

Craigmillar Park

Between the line of the south-suburban railway and the junction with Lady Road, Gordon Terrace

Crawfurd Road

East Savile Road

East Suffolk Road

Esslemont Road

Gilmour Road

Gordon Terrace

Granby Road

Hallhead Road

Lygon Road

Mayfield Road (East side)

(odd numbers) between the line of the south-suburban railway and a point 210 metres north-west of the extended west kerblines of Liberton Road

Ross Road

Savile Terrace

Suffolk Road

West Savile Road

Wilton Road

## **Section 19: Priority Parking Area B7**

Dalkeith Road (North-east side)

From its junction with East Mayfield to its junction with Prestonfield Avenue

Kilmaurs Road

Kilmaurs Terrace

Kirkhill Drive

Kirkhill Gardens

Kirkhill Road

Kirkhill Terrace

Marchhall Crescent

Marchhall Place

Marchhall Road

Priestfield Avenue

Priestfield Crescent

Priestfield Gardens

Priestfield Grove

Priestfield Road

From its junction with Dalkeith Road to its junction with Prestonfield Avenue

Priestfield Road North

**Section 20: Priority Parking Area B8**

Colinton Road (south-side)  
    between both its junctions with Meggetland Terrace  
    (odd numbers between 101 to 135)  
Craiglockhart Terrace  
Meggetland Terrace

**Section 21: Priority Parking Area B9**

Abinger Gardens  
Coltbridge Avenue  
Coltbridge Terrace  
Coltbridge Vale  
Garscube Terrace  
Henderland Road  
Kingsburgh Road  
Murrayfield Avenue  
Murrayfield Drive  
Murrayfield Gardens  
Murrayfield Place  
Murrayfield Road  
    Between its junction with Corstorphine Road  
    and its junction with Murrayfield Drive  
Ormidale Terrace  
Succoth Avenue  
Succoth Gardens  
Succoth Place  
Upper Coltbridge Terrace

**Section 22: Priority Parking Area B10**

Telford Drive  
Telford Gardens  
Telford March  
Telford Place  
Telford Road  
    (odd numbers only, between Nos. 99 and  
    219)

## **SCHEDULE 6**

### **Charges for Permits**

For the purposes of the application of this order, the following charges will apply in accordance with the requirements of Article 5-2. Reference should be made to the applicable section of this Schedule in respect of charges for the following permit types:

Section 1A – Residents’ Permits

Section 1B – Additional Charges

Section 2 – Visitors’ Permits

Section 3 – Retailers’ Permits

Section 4 – Business Permits

Section 5 – Trades’ Permits

Section 6 – Healthcare Workers’ Permits

Section 7 – RNLI Permits

Section 8 – Doctors’ Permits

Section 9 – Replacement Permits

Section 10 – Refunds

In this Schedule:

"Central Zone" means sub-zones 1, 1A, 2, 3 and 4

"Peripheral Zone" means sub-zones 5, 5A, 6, 7 and 8

"Extended Zones" means zones N1, N2, N3, N4, N5, S1, S2, S3 and S4

"Priority Parking Areas" means areas B1 to B10

Section 1 – Residents’ Permits

			Charges						
			Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
Engine Size (cc) (see Note 1)			0 to 1000	1001 to 1200	1201 to 1800	1801 to 2000	2001 to 2500	2501 to 3000	3001 to ∞
CO <sub>2</sub> (g/km) (see Note 2)			0 to 100	101 to 120	121 to 140	141 to 165	166 to 185	186 to 225	225 to ∞
Section 1 Central Zones	1 <sup>st</sup> Permit	3 Month Permit	Not Available	£49.80	£71.90	£87.20	£103.00	£134.70	£193.20
		6 Month Permit	Not Available	£89.80	£129.60	£157.20	£185.60	£242.80	£348.20
		Annual Permit	£62.90	£149.60	£216.00	£262.10	£309.30	£404.70	£580.40
	2 <sup>nd</sup> Permit	3 Month Permit	Not Available	£59.80	£89.90	£109.10	£128.70	£175.20	£251.20
		6 Month Permit	Not Available	£107.70	£162.00	£196.50	£232.00	£315.70	£452.70
		Annual Permit	£75.50	£179.60	£270.00	£327.60	£386.60	£526.20	£754.50
Sections 2 to 11 Peripheral and Extended Zones	1 <sup>st</sup> Permit	3 Month Permit	Not Available	£24.30	£34.70	£41.90	£49.10	£63.50	£89.00
		6 Month Permit	Not Available	£43.80	£62.60	£75.50	£88.50	£114.40	£160.40
		Annual Permit	£31.10	£73.10	£104.40	£125.90	£147.60	£190.70	£267.40
	2 <sup>nd</sup> Permit	3 Month Permit	Not Available	£29.20	£43.40	£52.40	£61.40	£82.50	£115.70
		6 Month Permit	Not Available	£52.60	£78.30	£94.40	£110.70	£148.70	£208.60
		Annual Permit	£37.40	£87.70	£130.50	£157.40	£184.50	£247.90	£347.70
Sections 13 to 22 Priority Parking Areas	1 <sup>st</sup> Permit	3 Month Permit	Not Available	£8.10	£11.50	£13.90	£16.30	£21.10	£29.60
		6 Month Permit	Not Available	£14.60	£20.80	£25.10	£29.50	£38.10	£53.40
		Annual Permit	£10.30	£24.30	£34.70	£41.90	£49.10	£63.50	£89.00
	2 <sup>nd</sup> Permit	3 Month Permit	Not Available	£9.70	£14.40	£17.40	£20.40	£27.40	£38.50
		6 Month Permit	Not Available	£17.50	£26.00	£31.40	£36.80	£49.50	£69.40
		Annual Permit	£12.40	£29.30	£43.40	£52.40	£61.40	£82.50	£115.70

		Charges							
		Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7	
Engine Size (cc) (see Note 1)		0 to 1000	1001 to 1200	1201 to 1800	1801 to 2000	2001 to 2500	2501 to 3000	3001 to ∞	
CO <sub>2</sub> (g/km) (see Note 2)		0 to 100	101 to 120	121 to 140	141 to 165	166 to 185	186 to 225	225 to ∞	
<b>Section 12 Zone K</b>	<b>1<sup>st</sup> Permit</b>	<b>3 Month Permit</b>	Not Available	£10.70	£15.30	£18.40	£21.60	£27.90	£39.10
		<b>6 Month Permit</b>	Not Available	£19.30	£27.50	£33.20	£38.90	£50.30	£70.60
		<b>Annual Permit</b>	£13.70	£32.10	£45.90	£55.40	£64.90	£83.90	£117.60
	<b>2<sup>nd</sup> Permit</b>	<b>3 Month Permit</b>	Not Available	£12.80	£19.10	£23.00	£27.00	£36.30	£50.90
		<b>6 Month Permit</b>	Not Available	£23.10	£34.40	£41.50	£48.70	£65.40	£91.70
		<b>Annual Permit</b>	£16.40	£38.60	£57.40	£69.20	£81.20	£109.10	£152.90

Note 1: Permit Charges for Vehicles Registered prior to 1 March 2001 will be calculated using the Engine Size of the Vehicle.

Note 2: Permit Charges for Vehicles Registered after 1 March 2001 will be calculated using the CO<sub>2</sub> emissions of the Vehicle.

Note 3: In the case of any permit assigned to more than one vehicle, the applicable permit charge shall be calculated from the vehicle having either largest Engine Size or greatest CO<sub>2</sub> emissions.

Note 4: Where any household applies simultaneously for two separate permits, the charges shall be applied in such a way as to apply the lowest possible charge.

### Section 1B – Additional Charges

The charges set out in this table will be added to the cost of any residents' permit granted to a vehicle powered by diesel (heavy oil):

		Section A			Section B
		Existing permit holder		New permit holders	All permit holders
		With an existing diesel vehicle as at the date of the introduction of the surcharge		Changing to, or replacing an existing, diesel vehicle	All instances where the permit is for a diesel vehicle
Permit Duration		Renewed permit	Moving within the CPZ		
All Zones and Priority Parking Areas	12 months (annual)	£0	£0	£40.00	£40.00
	6 months			£24.00	£24.00
	3 months			£13.20	£13.20

Note 1: The diesel surcharge was introduced on 1<sup>st</sup> April 2020. From 1<sup>st</sup> April until 31<sup>st</sup> March 2023, Section A will determine the correct level of surcharge that should be applied to all permit prices. All concessions detailed will expire as of 31<sup>st</sup> March 2023, at which time the charges shown in Section B will apply to all permits granted.

Note 2: In the above table, Section A refers to all permits granted within a three-year period commencing on the date of the introduction of the diesel surcharge.

Note 3: In the above table, Section B applies to all permits granted after the expiry of a three-year period following the introduction of the diesel surcharge



## Section 2 – Visitors’ Permits

		<b>Maximum No of Permits (per household)</b>	<b>Charges (per permit)</b>	<b>Charges (per book of 10)</b>
<b>Central Zone</b>	<b>Standard Eligibility (See Article 5-8(b))</b>	200	£2.57	£27.00
	<b>Enhanced Eligibility (See Article 5-8(e))</b>	400	£1.35	£13.50
<b>Peripheral Zone</b>	<b>Standard Eligibility (See Article 5-8(b))</b>	150	£2.05	£20.50
	<b>Enhanced Eligibility (See Article 5-8(e))</b>	300	£1.02	£10.20
<b>Extended Zones</b>	<b>Standard Eligibility (See Article 5-8(b))</b>	150	£1.72	£17.20
	<b>Enhanced Eligibility (See Article 5-8(e))</b>	300	£0.86	£8.60
<b>Priority Parking Areas</b>	<b>Standard Eligibility (See Article 5-8(b))</b>	30	£1.05	£10.50
	<b>Enhanced Eligibility (See Article 5-8(e))</b>	60	£0.52	£5.20

Note: Visitors’ Permits are sold only in multiples of 10.

Section 3 – Retailers’ Permits

		Permit Duration	Charges	
			Diesel Vehicle	All other vehicles
<b>Central Zone</b>		Not Available		
<b>Peripheral Zone</b>	Permit 1	12 months (Annual)	£518.00	£478.00
	Permit 2		Not Available	
<b>Extended Zones</b>	Permit 1	12 months (Annual)	£403.70	£363.70
	Permit 2		£442.70	£402.70
<b>Priority Parking Areas</b>		Not Available		

Section 4 – Business Permits

		Permit Duration	Charges	
			Diesel Vehicle	All other vehicles
<b>Central Zone</b>		Not Available		
<b>Peripheral Zone</b>		Not Available		
<b>Extended Zones</b>	Permit 1	12 months (annual)	£403.70	£363.70
	Permit 2		£442.70	£402.70
<b>Priority Parking Areas</b>		Not Available		

Section 5 – Trades’ Permits

<b>Charges</b>	
<b>Monthly Permit</b>	<b>Annual Permit</b>
£129.90	£1,351

Section 6 – Healthcare Workers’ Permits

	<b>Charge</b>
<b>Annual Permit (1 January to 31 December)</b>	£10

Section 7 – RNLI Permits

	<b>Charges</b>
<b>Annual Permit</b>	No Charge

Section 8 – Doctors’ Permits

	<b>Charge</b>
<b>Annual Permit (1 January to 31 December)</b>	£60

Section 9 – Replacement Permits

<b>Permit Type</b>	<b>Charges</b>		
	<b>Damaged Permit</b>	<b>Defaced Permit</b>	<b>Lost Permit</b>
<b>Residents’ Permit</b>	←	10% of original charge (£10 minimum)	→
<b>Visitors’ Permits</b>	Not Applicable	Not Applicable	Not Applicable
<b>Retailers’ Permits</b>	←	10% of original charge (£10 minimum)	→
<b>Business Permits</b>	←	10% of original charge (£10 minimum)	→
<b>Trades’</b>	←	10% of original charge (£10 minimum)	→
<b>Healthcare Workers’ Permits</b>	←	10% of original charge (£10 minimum)	→
<b>RNLI Permit</b>	Not Applicable	Not Applicable	Not Applicable
<b>Doctors’ Permits</b>	←	10% of original charge (£10 minimum)	→

**Section 10 – Refunds**

<b>Residents' Permits</b>					
	<b>Refunds Payable for:</b>	<b>Rate of Refund per Month</b>			<b>Administration Charge</b>
		<b>12 Month Permit</b>	<b>6 Month Permit</b>	<b>3 Month Permit</b>	
<b>Central Zone</b>	Any remaining whole months	Equal to 1/12 <sup>th</sup> of the total cost of the permit	Equal to 1/6 <sup>th</sup> of the total cost of the permit	Equal to 1/4 of the total cost of the permit	£10
<b>Peripheral Zone</b>					
<b>Extended Zones</b>					
<b>Priority Parking Areas</b>					

Note: Any residents' permit holder who surrenders a residents' permit to the Council before the permit becomes valid shall be entitled to a full refund.

**Section 10 – Refunds (continued)**

<b>Retailers' Permit / Business Permit</b>		
	<b>Refunds payable</b>	<b>Rate of Refund per month</b>
<b>Annual Permit</b>	<b>Any remaining whole months</b>	<b>Equal to 8% (1/12.5) of the total cost of the permit as granted</b>

<b>Healthcare Workers' Permit</b>	
<b>Permit Charge</b>	<b>Refund Rate</b>
<b>£10.00</b>	Not Available

<b>Trades Permit</b>	
<b>Permit Charge</b>	<b>Refund Rate (per whole month)</b>
<b>£1351.00 (Annual Permit)</b>	£107.00
<b>£129.90 (Monthly Permit)</b>	Not Available

<b>Doctors Permits</b>	
<b>Permit Charge</b>	<b>Refund Rate</b>
<b>£60.00</b>	£5.00

**SCHEDULE 7**

**Permit Price Increase Calculations**

For the purposes of this order:

- a) Any reference in this Schedule to RPI is a reference to the Retail Price Index, as calculated and published the Office of National Statistics, and
- b) The following methodology will be used to calculate prices for the following permit types:

- Section 1 - Resident Permits
- Section 2 - Business Permits
- Section 3 - Retailers Permits
- Section 4 - Trades Permits
- Section 5 - Visitor Permits

**Section 1 – Resident Permits**

- (1) Permit prices will be calculated on the following basis, with the following methodology applying for all permit prices changes applied until the end of April 2025.
- (2) Price increases will be applied annually on the first Monday in April of each year.
- (3) The methodology will be reviewed after the application of the new permit prices in 2025 and, subject to the successful completion of the required legal process, this Schedule will be updated with the revised methodology for applying future price increases.
- (4) Permit price increases will be directly linked to RPI, with prices for all 12 month first permits in the Central, Peripheral and Extended Zones calculated on an RPI+ basis, as follows:

Band	Rate of Annual Increase
1	RPI + 0.0%
2	RPI + 0.5%
3	RPI + 0.5%
4	RPI + 1.0%
5	RPI + 1.5%
6	RPI + 2.0%
7	RPI + 3.0%

- (5) Second permit prices will be calculated using the following percentages:

Band	Second permit price differential
1	+20%
2	+20%
3	+25%
4	+25%
5	+25%
6	+30%
7	+30%

- (6) All 12 month first permits in Priority Parking Areas will cost 33% of 12 month permit prices in the Peripheral and Extended Zones
- (7) All 12 month first permits in Zone K will cost 44% of 12 month permit prices in the Peripheral and Extended Zones

- (8) All 6 month first and second permits calculated at 60% of the respective first or second 12 month permit price in each Band
- (9) All 3 month first and second permits calculated at 33% of the respective first or second 12 month permit price in each Band;
- (10) For the purposes of the price payable, the calculated figures will be rounded down to the nearest £0.10. For the purposes of future calculations, the calculated price, without rounding, will be used to calculate future prices;
- (11) In January of each year the average rate of RPI will be calculated using monthly figures for the preceding 12 month period divided by 12. This average rate will be used as a basis for calculating the changes to permit prices.
- (12) Permit price changes will be applied as per tables 1 through 4, as follows:

**Table 1: Peripheral and Extended Area Price calculations:**

		Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
Base Price (see note 1)		<i>A1</i>	<i>B1</i>	<i>C1</i>	<i>D1</i>	<i>E1</i>	<i>F1</i>	<i>G1</i>
Permit 1	12 Month	$A1 + \text{RPI} + 0.0\%$	$B1 + \text{RPI} + 0.5\%$	$C1 + \text{RPI} + 0.5\%$	$D1 + \text{RPI} + 1.0\%$	$E1 + \text{RPI} + 1.5\%$	$F1 + \text{RPI} + 2.0\%$	$G1 + \text{RPI} + 3.0\%$
	Result	<i>A2</i>	<i>B2</i>	<i>C2</i>	<i>D2</i>	<i>E2</i>	<i>F2</i>	<i>G2</i>
	6 Month	No permit	$B2 \times 0.6$	$C2 \times 0.6$	$D2 \times 0.6$	$E2 \times 0.6$	$F2 \times 0.6$	$G2 \times 0.6$
	3 Month	No permit	$B2 \times 0.333$	$C2 \times 0.333$	$D2 \times 0.333$	$E2 \times 0.333$	$F2 \times 0.333$	$G2 \times 0.333$
Permit 2	12 Month	$A2 + 20\%$	$B2 + 20\%$	$C2 + 25\%$	$D2 + 25\%$	$E2 + 25\%$	$F2 + 30\%$	$G2 + 30\%$
	Result	<i>A3</i>	<i>B3</i>	<i>C3</i>	<i>D3</i>	<i>E3</i>	<i>F3</i>	<i>G3</i>
	6 Month	No permit	$B3 \times 0.6$	$C3 \times 0.6$	$D3 \times 0.6$	$E3 \times 0.6$	$F3 \times 0.6$	$G3 \times 0.6$
	3 Month	No permit	$B3 \times 0.333$	$C3 \times 0.333$	$D3 \times 0.333$	$E3 \times 0.333$	$F3 \times 0.333$	$G3 \times 0.333$

Note 1: "Base Price" refers to the permit prices payable in each band within the Peripheral and Extended Zones of the Controlled Parking Zones as at 1 January in the year of calculation.

**Table 2 – Central Zone Price Calculations**

Note: The 12 month prices are calculated, using the specified differentials, from the new 12 month prices in Table 1.

		Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
Differentials		2.02	2.047	2.068	2.081	2.095	2.122	2.17
Permit 1	12 month	$A2 \times 2.02$	$B2 \times 2.047$	$C2 \times 2.068$	$D2 \times 2.081$	$E2 \times 2.095$	$F2 \times 2.122$	$G2 \times 2.17$
	Result	<i>A4</i>	<i>B4</i>	<i>C4</i>	<i>D4</i>	<i>E4</i>	<i>F4</i>	<i>G4</i>
	6 month	No permit	$B4 \times 0.6$	$C4 \times 0.6$	$D4 \times 0.6$	$E4 \times 0.6$	$F4 \times 0.6$	$G4 \times 0.6$
	3 month	No permit	$B4 \times 0.333$	$C4 \times 0.333$	$D4 \times 0.333$	$E4 \times 0.333$	$F4 \times 0.333$	$G4 \times 0.333$
Permit 2	12 month	$A4 + 20\%$	$B4 + 20\%$	$C4 + 25\%$	$D4 + 25\%$	$E4 + 25\%$	$F4 + 30\%$	$G4 + 30\%$
	Result	<i>A5</i>	<i>B5</i>	<i>C5</i>	<i>D5</i>	<i>E5</i>	<i>F5</i>	<i>G5</i>
	6 month	No permit	$B5 \times 0.6$	$C5 \times 0.6$	$D5 \times 0.6$	$E5 \times 0.6$	$F5 \times 0.6$	$G5 \times 0.6$
	3 month	No permit	$B5 \times 0.333$	$C5 \times 0.333$	$D5 \times 0.333$	$E5 \times 0.333$	$F5 \times 0.333$	$G5 \times 0.333$



**Table 3 – Priority Parking Areas**

Note: The 12 month, permit 1 prices are calculated, using the specified differential, from the new 12 month prices in Table 1.

		Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
Differential		0.333						
Permit 1	12 month	A2 x 0.333	B2 x 0.333	C2 x 0.333	D2 x 0.333	E2 x 0.333	F2 x 0.333	G2 x 0.333
	Result	A6	B6	C6	D6	E6	F6	G6
	6 month	No permit	B6 x 0.6	C6 x 0.6	D6 x 0.6	E6 x 0.6	F6 x 0.6	G6 x 0.6
	3 month	No permit	B6 x 0.333	C6 x 0.333	D6 x 0.333	E6 X 0.333	F6 X 0.333	G6 X 0.333
Permit 2	12 month	A2 + 20%	B2 + 20%	C2 + 25%	D2 + 25%	E2 + 25%	F2 + 30%	G2 + 30%
	Result	A7	B7	C7	D7	E7	F7	G7
	6 month	No permit	B7*0.6	C7*0.6	D7*0.6	E7*0.6	F7*0.6	G7*0.6
	3 month	No permit	B7*0.333	C7*0.333	D7*0.333	E7*0.333	F7*0.333	G7*0.333

**Table 9 – Zone K**

Note: The 12 month, permit 1 prices are calculated, using the specified differential, from the new 12 month prices in Table 1.

		Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
Differential		0.44						
Permit 1	12 month	A2 x 0.44	B2 x 0.44	C2 x 0.44	D2 x 0.44	E2 x 0.44	F2 x 0.44	G2 x 0.44
	Result	A8	B8	C8	D8	E8	F8	G8
	6 month	No permit	B8 x 0.6	C8 x 0.6	D8 x 0.6	E8 x 0.6	F8 x 0.6	G8 x 0.6
	3 month	No permit	B8 x 0.333	C8 x 0.333	D8 x 0.333	E8 x 0.333	F8 x 0.333	G8 x 0.333
Permit 2	12 month	A8 + 20%	B8 + 20%	C8 + 25%	D8 + 25%	E8 + 25%	F8 + 30%	G8 + 30%
	Result	A9	B9	C9	D9	E9	F9	G9
	6 month	No permit	B9 x 0.6	C9 x 0.6	D9 x 0.6	E9 x 0.6	F9 x 0.6	G9 x 0.6
	3 month	No permit	B9 x 0.333	C9 x 0.333	D9 x 0.333	E9 x 0.333	F9 x 0.333	G9 x 0.333

**Section 2 – Business permits**

- (1) Business permit prices will be subject to annual price increases, with the following methodology applying for all permit prices changes applied until the end of April 2025
- (2) Price increases shall be applied on the first Monday in April each year
- (3) For the purposes of the price payable, the calculated figures will be rounded down to the nearest £0.10. For the purposes of future calculations, the calculated price, without rounding, will be used to calculate future prices;
- (4) In January of each year the average rate of RPI will be calculated using monthly figures for the preceding 12 month period divided by 12. This average rate will be used as a basis for calculating the changes to permit prices
- (5) Business permit prices will be calculated as follows:

		Price Increase
Business Permit	Permit 1	RPI+1%
	Permit 2	RPI+1%

### Section 3 – Retailers permits

- (1) Retailers permit prices will be subject to annual price increases, with the following methodology applying for all permit prices changes applied until the end of April 2025
- (2) Price increases shall be applied on the first Monday in April each year
- (3) For the purposes of the price payable, the calculated figures will be rounded down to the nearest £0.10. For the purposes of future calculations, the calculated price, without rounding, will be used to calculate future prices;
- (4) In January of each year the average rate of RPI will be calculated using monthly figures for the preceding 12 month period divided by 12. This average rate will be used as a basis for calculating the changes to permit prices
- (5) Business permit prices will be calculated as follows:

		Price Increase
Retailers Permit	Permit 1	RPI+1%
	Permit 2	RPI+1%

### Section 4 – Trades permits

- (1) Trades permit prices will be subject to annual price increases, with the following methodology applying for all permit prices changes applied until the end of April 2025
- (2) Price increases shall be applied on the first Monday in April each year
- (3) For the purposes of the price payable, the calculated figures will be rounded down to the nearest £0.10. For the purposes of future calculations, the calculated price, without rounding, will be used to calculate future prices;
- (4) In January of each year the average rate of RPI will be calculated using monthly figures for the preceding 12 month period divided by 12. This average rate will be used as a basis for calculating the changes to permit prices
- (5) Business permit prices will be calculated as follows:

		Price Increase
Trades Permit	Permit 1	RPI+1%
	Permit 2	RPI+1%

### Section 5 – Visitor permits

- (1) Visitor permit prices will be linked to the cost of pay and display parking, with prices being set at a percentage of the lowest standard pay-and-display rate available within each zone. Visitor permit prices will, therefore, change in accordance with changes to pay-and-display rates.
- (2) Visitor permit prices will be set at the following rate:

		% age of lowest standard pay-and-display rate
Visitor Permit	Central Zone	66%
	Peripheral Zone	
	Extended Zones	
	Priority Parking Areas	