

# Standard Conditions on the Licensing and Regulation of Sexual Entertainment Venues (SEVs)

## Definitions

- **Sexual Entertainment** means live performance or any live display of nudity which is of a nature that, ignoring financial gain, it must reasonably be assumed to be provided solely or principally for the purposes of sexually stimulating any member of the audience (whether by verbal or other means)
- **Performer** is defined in these conditions as any person operating at a sexual entertainment venue who carries out any activity falling within the definition of relevant entertainment.
- **Sexual Entertainment Venue (SEV)** means any premises at which sexual entertainment is provided before a live audience for (or with a view to) the financial gain of the organiser

## Conditions

### Opening Hours

- 1 The licensed premises shall not be open or used for the purposes for which the licence is granted except between the hours prescribed within the licence

### Control of Entry to the Premises

- 2 No person under the age of 18 shall be admitted to the premises at any time or employed in the business of the establishment.
- 3 A prominent, clear notice shall be displayed at each entrance to the premises which states that no person under the age of 18 will be admitted to the premises and that proof of age may be required.
- 4 The Challenge 25 proof of age scheme shall be operated at the premises whereby any person suspected of being under 25 years of age shall be required to produce identification proving they are over 18 years of age, to ensure that no one under 18 enters the premises. Such credible evidence, which shall include a photograph of the customer will either be a passport, photographic driving licence, or proof of age card carrying a 'PASS' logo.
- 5 The premises shall maintain a refusals log whereby any occasion a person is refused entry shall be recorded and available upon request by the Police or an authorised Council officer.
- 6 Any authorised Council officer, Police Constable or officer of the Scottish Fire & Rescue Service shall be permitted access to the premises at any time, including any area not accessible to customers.

## **Exhibition of SEV Licence**

- 7 A copy of the licence shall be prominently exhibited on the premises in a position that can easily be read by all persons frequenting the premises.
- 8 A copy of the licence and conditions attached to the licence shall be kept on the premises and be available for inspection by any of those persons referred to in condition 6.

## **Security & CCTV**

- 9 An adequate number of door supervisors registered in accordance with the Security Industry Authority (SIA) shall be on duty at all times whilst relevant entertainment is taking place.
- 10 A CCTV system shall be installed and working to the satisfaction of the Chief Constable and Council officers. The system shall cover the whole of the parts of the premises to which the public have access. This shall include external areas of the premises including the area immediately outside any entrance to, or exit from, the premises.
- 11 Notices shall be displayed at the entrance, and in prominent positions throughout the premises, advising that CCTV is in operation.
- 12 CCTV monitors covering the premises shall be available in an appropriate area of the premises where they can be viewed by Police or authorised Council officers during an inspection of the premises. This condition does not preclude further monitors being located in other parts of the premises.
- 13 All CCTV cameras shall continually record whilst the premises is open for licensable activity. All recordings shall be stored for a minimum period of 28 days.
- 14 Staff will be fully trained in the operation of the CCTV system and there shall be at least one member of staff on duty during trading hours who is able to provide a recording of any incident in a format that can be taken away to be viewed. The premises will provide copies of any recordings upon request by the police or any authorised Council officer within 24 hours of the request.
- 15 Each area where relevant entertainment is conducted shall be supervised by management and/or SIA accredited door supervisors and/or contain a panic alarm for the safety of performers. Additionally, all dance booths or cubicles will be equipped with a panic alarm.

## **Layout & External Appearance of Premises**

- 16 No display, advertisement, signage or other matter shall be exhibited so as to be visible from outside of the premises except:

- a. The name of the premises
  - b. The opening hours of the premises
  - c. Notice of any admission charge to the premises
  - d. Any other notice required to be displayed by law or by these conditions
- 17 The external doors of the premises shall be fitted with a device to provide for their automatic closure and such devices shall be maintained in good working order.
  - 18 The windows and openings of the licensed premises shall be of material or covered with material which will render the interior of the premises invisible to passers-by.
  - 19 The layout of the premises shall be such that performers cannot be seen from outside the premises.
  - 20 Performers or other member of staff shall not stand in lobby, reception or foyer areas or outside the premises entrance for the purposes of greeting customers or encouraging customers to enter the venue.
  - 21 There shall be no alterations to the layout plan of the premises without the prior written approval of the Council.

## **Record Keeping**

- 22 A record of full names, dates of birth, and copies of photographic proof of age documents, nationality and contact details (address or telephone number) for all staff & performers shall be available on the premises for immediate inspection if requested by police or an authorised Council officer.
- 23 All staff and performers shall be eligible to work in the UK and proof of eligibility records shall be kept on the premises. The licence holder shall ensure that such records are regularly checked to ensure compliance.
- 24 An incident log shall be kept at the premises, and made available on request to an authorised Council officer or the Police, which will record the following:
  - a. All crimes reported to the premises;
  - b. All ejections of patrons;
  - c. Any incidents of disorder;
  - d. Any faults in the CCTV system;
  - e. Any refusal of the sale of alcohol;
  - f. Any breach of licence conditions reported by a performer
- 25 The incident log shall show the date and time of the incident, the name of the staff member reporting the incident, a brief description of the customer involved/name of performer where appropriate and brief details of the incident along with action taken by staff.
- 26 Staff shall complete the incident log as soon as reasonably practicable after any incident has occurred.

- 27 The incident log shall be kept in a place where it can be easily accessed by staff working at the premises and all staff shall be aware of the location of the incident log and the need to complete it in the case of any of the circumstances described above.

## **Performances**

- 28 Performers shall be aged not less than 18 years.
- 29 Sexual entertainment shall be given only by performers and the audience shall not be permitted to participate in the relevant entertainment.
- 30 Performers must only be present in the licensed area in a state of nudity when they are performing on stage or providing a private dance.
- 31 Immediately after each performance, performers must fully redress in that they will have the same clothing on prior to the start of their performance.
- 32 Sexual entertainment shall take place only in the designated areas approved by the Council as shown on the licence plan.
- 33 The licence holder shall ensure that there will be no physical contact between performers and customers.
- 34 The licence holder will take all reasonable steps to ensure that performers will not provide any telephone number, address or any other personal contact information to any customer and that performers will not request any such personal contact from customers. The licence holder will take all reasonable steps to ensure that any such information given by a customer is surrendered to the premises manager as soon as is practicable.
- 35 The licence holder will take all reasonable steps to ensure that customers remain fully clothed at all times and that the performer will not remove any of the customer's clothing at any time.
- 36 The licence holder will ensure that there will be no photography or recording of any images or videos by customers on the premises.
- 37 Where sexual entertainment is provided in booths, or other areas of the premises where private performances are provided, the booth or area shall not have a door, curtain or other similar closure, the area shall constantly be monitored by CCTV, and access to the booth or other area shall be adequately supervised.
- 38 A price list shall be displayed in a prominent position giving the price and the duration of any sexual entertainment that will take place in private booths

## **Premises Management & Staff Welfare**

- 39 The licence holder shall nominate a manager who will be responsible for the day-to-day running of the premises and will ensure that the manager operates the premises in accordance with these conditions.

- 40 Performers shall be provided with unrestricted access to secure and private changing facilities. Such changing facilities shall be secured so as not to be accessible to members of the public.
- 41 All entrances to private areas to which members of the public are not permitted access shall have clear signage stating that access is restricted.
- 42 Performers shall be provided with their own sanitary facilities separate from those used by customers.
- 43 Performers must be provided with an information pack which will include, as a minimum, the following information:
- A copy of the Sexual Entertainment Venue Licence, including these and any additional conditions applied by the Council.
  - Details of any conditions or house rules applied by the licence holder or manager of the premises. This will include the level of any house fees and fines.
  - Details of how to report crime to the relevant authority.
  - Details of unions, trade organisations or other bodies that represent the interests of performers
  - Price lists for any sexual entertainment provided on the premises.
- 44 The information provided in the pack will be provided in the performers dressing rooms and will be available on request to the police or an authorised Council officer.
- 45 The licence holder shall have a Performers Welfare Policy in place at the premises.
- 46 The Performers Welfare Policy shall, at a minimum, state that
- Any performer concerned about the behaviour of a customer shall report the incident immediately to the Premises Manager (or any member of management on shift if the Premises Manager is not on the premises), who shall take immediate action to resolve the matter.
  - Staff members must supervise the behaviour of customers at the premises constantly and shall intervene where any customer is acting inappropriately or is otherwise causing alarm or distress to a performer.
  - Any customer behaving inappropriately will be ejected from the premises.
  - Performers shall be provided with free drinking water on request.

## **Touting for Business**

- 47 The licence holder must take reasonable steps to ensure that there shall be no touting for business for the premises in a public place by way of flyer, persons holding advertising boards, branded vehicles or personal solicitation.