

Integrated Impact Assessment – Final Summary Report

1. City of Edinburgh Council Fire Safety Policy.
2. This is a revision of a previous policy updating details of organisational responsibilities based on current organisational management structure and developments with Facilities Management, specifically the Health and Safety Operations function.
3. There are no planned briefings as Fire Safety arrangements within workplaces is well understood but the Policy will be advertised internally for information. Fire Safety training is provided through mylearninghub and through face-to-face sessions to meet operational needs of Services.
4. The proposal is not considered strategic under the [Fairer Scotland Duty](#).
5. 22 April 2024
- 6.

Name	Job Title	Date of IIA training
Chris Lawson	Head of Health, Safety and Risk	6 September 2023
Harry Bottesch	Principal Health and Safety Adviser	17 April 2024

7. Evidence available at the time of the IIA

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
Data on populations in need	N/A	
Data on service uptake/access		
Data on socio-economic disadvantage e.g. low income, low wealth, material deprivation, area deprivation.		
Data on equality outcomes		
Research/literature evidence		
Public/patient/client experience information		
Evidence of inclusive engagement of people who use the service and involvement findings		
Evidence of unmet need		
Good practice guidelines		
Carbon emissions generated/reduced data		
Environmental data		
Risk from cumulative impacts		
Other (please specify)		

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
Additional evidence required	N/A	

8. In summary, what impacts were identified and which groups will they affect?

Equality, Health and Wellbeing and Human Rights	Affected populations
Positive This is beneficial to the health and safety of employees and community as its aim is to protect all people so far as is reasonably practicable. This will protect those with disabilities as there is an obligation within the Policy to prepare Personal Emergency Evacuation Plans for colleagues who highlight a requirement for support to safely evacuate from premises. For all other locations the fire risk assessment will be used to determine the needs of users and any support required to facilitate safe evacuation of all.	Employees, service users, contractors/third parties, tenants of the Council and the community
Negative N/A	

Environment and Sustainability including climate change emissions and impacts	Affected populations
Positive local positive impacts through adhering to statutory legislation. Through applying sound fire safety measures, this will reduce the risk of fire and the associated carbon/pollution impact which could result.	Employees, service users, contractors/third parties, tenants of the Council and the community
Negative N/A	

Economic	Affected populations
Positive This policy helps safeguard the availability of key locations to deliver services, some of which are critical to citizens.	Employees, service users, contractors/third parties and the community
Negative N/A	

- 9. Contractors are required to comply fully with this policy by securing compliance with regulatory obligations.
- 10. This Policy will be communicated to all employees and those persons that engage with Council services (contractors) through internal communications and contractual agreement.

11. N/A

12. Additional Information and Evidence Required

N/A

13. Specific to this IIA only, what recommended actions have been, or will be, undertaken and by when? (these should be drawn from 7 – 11 above) Please complete:

Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)	Who will take them forward (name and job title)	Deadline for progressing	Review date
Publicise the revised Policy to all employees of the City of Edinburgh Council and publish on the Orb.	Chris Lawson, Head of Health, Safety and Risk	31 May 2024	May 2027

14. There are no negative impacts in section 8.

15. This policy sets out an approach to protect the health and safety of all employees and service users. This policy will protect all employees and makes provision for those who have a disability to ensure they are afforded an equal level of protection.

16. Sign off by Head of Service

Name Chris Lawson, Head of Health, Safety and Risk

Date 23 April 2024

17. Publication

Completed and signed IIAs should be sent to:

integratedimpactassessments@edinburgh.gov.uk to be published on the

Council website www.edinburgh.gov.uk/impactassessments

Edinburgh Integration Joint Board/Health and Social Care

sarah.bryson@edinburgh.gov.uk to be published at

www.edinburghhsc.scot/the-ijb/integrated-impact-assessments/