# School Lets – “one off” invoicing procedure 2024/25

Please be advised that as of academic year 2024/25, commencing August 2024, there will be a change to the invoicing process for your School Let. All bookings which take place, and are limited, to a single term period come under a one off payment which is required in advance of your Let commencing.

School Lets will issue your permit which will show the amount owed for your Let. Following this an invoice will be issued with information on how to make payment to City of Edinburgh Council. Please ensure that payment is made prior to accessing your Let.

Regards

Primary, Secondary and ASN School Lets