

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
**(A company limited by guarantee)**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
**(A company limited by guarantee)**

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**THE CAPITAL CITY PARTNERSHIP LIMITED**

(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS DIRECTORS AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2024**

|                                  |   |
|----------------------------------|---|
| <b>Directors</b>                 | Donald Urquhart<br>Bridget Ashrowan<br>Jane Meagher<br>Jack Caldwell<br>Simita Kumar                                |
| <b>Company registered number</b> | SC193404  |
| <b>Charity registered number</b> | SC031026  |
| <b>Registered office</b>         | Foxglove Offices<br>14 Links Place<br>Edinburgh<br>EH6 7EZ  |
| <b>Company secretary</b>         | Rona Hunter   |
| <b>Independent auditors</b>      | Sumer Auditco Limited<br>Chartered Accountants<br>Pentland House<br>Saltire Centre<br>Glenrothes<br>Fife<br>KY6 2AH |
| <b>Bankers</b>                   | The Bank of Scotland<br>52 Shandwick Place<br>Edinburgh<br>EH2 4SB  |
| <b>Solicitors</b>                | Burness Paul Solicitors<br>50 Lothian Road<br>Edinburgh<br>EH3 9WJ  |

## **THE CAPITAL CITY PARTNERSHIP LIMITED**

**(A company limited by guarantee)**

### **DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2024**

The Directors have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2024.

#### **STATUS**

The company is an arm's length organization (ALEO) of the City of Edinburgh Council, a charitable company limited by guarantee incorporated on 5 February 1999 and recognized as a charity by the Inland Revenue on 1st April 2000.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

#### **PRINCIPLE ACTIVITIES**

The Capital City Partnership (CCP), since its formation, has promoted community regeneration by using a robust evidence base to report on and add value to local programmes and mainstream services aimed at tackling aspects of exclusion, disadvantage and poverty. It continues to bring together key statutory, voluntary, community and private sector organizations to promote change and joint working in order to address poverty. Drawing on the expertise of the staff team and its partners, CCP identifies and addresses the barriers to social inclusion by promoting a collaborative approach to tackling poverty.

The Partnership supports the Joined Up For Jobs, Joined Up for Business and Joined Up for Families strategies. It also supports specific elements of the Edinburgh and Southeast Scotland City Region Deal, UK shared Prosperity and Regional Prosperity programmes. Resources are focused on a range of activities including procurement and performance management of employment support services to supplement the statutory services delivered by its member agencies.

The status of the company as an arm's length organization (ALEO) of the City of Edinburgh Council is deemed to be the most appropriate means of providing an efficient delivery mechanism for employability services in a financially challenging economic situation. This mechanism is supported by a service level agreement between the City of Edinburgh Council and Capital City Partnership and secures funding levels on an annual basis. The SLA provides guidance on the respective roles and responsibilities of the two organizations and a robust collaborative approach to service delivery across key areas.

Under the Service Level Agreement, Capital City Partnership's focus is on provision of contract, performance, audit and compliance management functions for services funded within the city's Integrated Employability Service. It also provides development / administrative support to the city's Jobs Strategy including a web-based MIS, websites, directories and online forums.

The company also manages the Intensive Family Service, Integrated Knowledge Systems and Integrated Employer Engagement activities for six local authority regions under the Edinburgh and Southeast Scotland City Region Deal which runs until 2026.

#### **ORGANISATION STRUCTURE**

The Capital City Partnership is governed by a Memorandum and Articles of Association which stipulates the statutory and non statutory organizations which form the partnership and from which the Board of Directors is appointed. Members of the Board of Directors, who are Directors for the purposes of company law and trustees for the purposes of charity law, who served during the period up to the date of this report are listed on page 1. The Directors are elected at the AGM to serve at least until the next AGM.

The Board of Directors maintains its ability to gather opinion and expertise from a wide range of organizations, thus influencing policy and improving the steering role of the Board of Directors.

## **THE CAPITAL CITY PARTNERSHIP LIMITED**

**(A company limited by guarantee)**

### **DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

Board meetings are scheduled on a quarterly basis however the Chair can convene extraordinary meetings of the Board in addition to scheduled meetings if circumstances require urgent action. The Board is responsible for all strategic decisions. The Chief Officer has delegated authority from the Board to manage the organization on a day to day basis, to make funding decisions in relation to core operational matters and to recommend strategic decisions for discussion / homologation by the Board. The Chief Executive and staff hold fortnightly team meetings at which projects and activities are discussed and progress reviewed.

### **ACHIEVEMENTS AND PERFORMANCE**

Over the course of the year, the company contract managed and performance monitored approximately 100 projects, 56 of which fall under the auspices of the CEC Employability Programme. The company also maintained common infrastructure including the web-based MIS and Joined Up For Jobs website / directories.

The key areas of focus in 2023-24 (as reported to the city council under our SLA reporting requirements) were;

- To monitor and report performance of the employability services contracts as specified under the SLA with the City of Edinburgh Council
- To facilitate the Job Strategy and Joined Up for Business Groups.
- To lead on and develop three workstreams of the Edinburgh and South East Scotland City Regional Deal Employability and Skills sector.
- To maintain a focus (in respect of services managed) on the city's most disadvantaged residents and communities while acknowledging that the economic situation was impacting across the wider population.
- To strive to impact upon the reduction of in work poverty
- To promote recruitment skills models in Fort Kinnaird, city centre and through a vocational training framework model

The company is a core stakeholder in the Employability Skills (IRES) element of the Edinburgh and Southeast Scotland City Regional Deal, with lead responsibility for the Integrated Knowledge Systems (IKS) and delivery of the Integrated Employer Engagement (IEE) and Intensive Family Support (IFS) services. The IKS team continues to develop the Helix Management Information System and continues to schedule on boarding of the six regional authorities along with an extended reach to other employability organisations. A funding model to develop and maintain the system is now in place. The IEE team managed another successful employer fund grants programme with Business Gateway, promoted the online Community Benefits portal, lead a successful sectoral awareness campaign for Green Economy jobs and expanded a Regional Accreditation Partnership, growing employer lead satellite training offers. The IFS team continued to contract manage services in the six LA regions.

The Whole Family Equality project continued to support efficacy and to empower minority ethnic communities in a respectful and collaborative approach with a range of agencies to deliver meaningful strategic change including continued collaboration with the Citizens Panel.

### **Cost of Delivery**

Core expenditure for the company is primarily staff and office related however efforts were made to ensure that core costs remain low in proportion to overall expenditure. Net staff and operational costs account for 5% of overall expenditure.

### **FUTURE PLANS**

The focus is upon continuing to monitor and support existing activity streams while securing additional funding and identifying emerging themes. The challenge continues to be the economic situation in terms of lower job security and increased poverty however CCP has demonstrated adaptability by seeking new, innovative and responsive approaches wherever possible and continuing to provide added value to the employability landscape with significant projected leverage annually against SLA target.

## **THE CAPITAL CITY PARTNERSHIP LIMITED**

**(A company limited by guarantee)**

### **DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

The company will continue to fulfill the requirements of the Service Level Agreement with CEC including additional contract management responsibility for UK Shared Prosperity Fund of circa £3 million per annum, Parental Employment Support, Vocational Training Framework and Young Persons Guarantee activity including operational elements and grant management. The company will continue to manage the Integrated Regional Employability Skills elements of the Edinburgh and Southeast Scotland City Regional Deal, forging strong partnerships with employability and employer engagement teams across the partner agencies and tackling poverty holistically through family focused support. The company is also managing a series of pilot projects for the six local authorities under the Regional Prosperity Framework.

Key national and local authority data will inform the direction of travel for CCP in the coming year.

#### **GRANT MAKING POLICY**

Capital City Partnership works with a range of funders and grant making policy is driven by specific funder requirements combined with statutory financial and regulatory rules but is founded upon a programme of funding which is outcome based and employability focused.

Grants are made to organisations for specific activities which meet the requirements set out in the funding guidance documents. Funding panels comprising representatives of each funding partner will score funding applications to strict criteria and award funds based both on aggregate score and funding limitations. Contracts drawn up with the successful organisations stipulate funding criteria, reporting format / timeframe, payment schedule and actions required throughout the year.

Progress is monitored by CCP and reported to the Board of Directors through performance management reports.

#### **RISK MANAGEMENT**

Systems and procedures have been reviewed and strengthened and risk assessments / mitigating actions have been developed to support staff since the shift to remote working. The company maintains an office base in Leith and satellite office in Fort Kinnaird while encouraging flexible and hybrid working patterns for staff to promote healthy work / life balance, good staff morale, high productivity and relatively low operating costs.

Financial controls were critically examined this year because the organization suffered a financial loss due to cybercrime. This was reported to the company's bank, the police the Board of Directors and the funding authority. Since the event in November 2023 further scrutiny is being undertaken for all payees including two person verifications to ensure all transactions are legitimate, authorised and documented. Investment in IT is integral to all projects in order to bolster the remote working capacity of the organization including improved cloud back up and anti-virus. The staff handbook and company policies have been comprehensively reviewed and updated to be compliant with current employment law / GDPR requirements. A risk register is reviewed regularly by the management team and the ESESCRD activities require mandatory monthly / quarterly risk reports.

#### **RESERVES POLICY**

Due to the requirements in respect of reporting on pension provision and the fluctuation of pension investments / returns it is difficult to identify with confidence the absolute level of reserves which the company is required to maintain in respect of pension liabilities. However, steps have been taken to make best use of any reserves available, to mitigate risk and to secure a diverse range of funding.

The Unrestricted General Fund represents the unrestricted funds arising from past operating results. It also represents the free reserves of the charity. The directors are satisfied that the fund, amounting to £717,437 (2023 £708,937) approximates to the equivalent of 13 months operating expenditure. The Board aims to have a free reserve target of up to 12 months, which at current operating levels equates to £682,261.

## **THE CAPITAL CITY PARTNERSHIP LIMITED**

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### **DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

The Designated Fund was created by the Directors to cover costs in relation to company review and restructure over the next three years, in preparation for various programmes ending and new themes emerging. The Designated fund was set at £200,000 of which, £34,344 expenditure was incurred in Financial year 2023-24 and the balance is £165,656 however further expenditure is anticipated against the Designated Fund in financial years 2024-25 and 2025-26.

The Restricted Funds represent those activities which have included support from external funding sources whose criteria limits the use of the funds or stipulates specific reporting requirements. CCP aims to support activities using any appropriate funds made available for the purpose and in doing so, the organization takes care to scrutinize funding agreements and adhere to any specific requirements therein. The Directors are aware of the need for transparency and accountability; therefore all restricted funds are accounted for using dedicated cost centres and reports are provided to funders as per contractual agreements.

### **FINANCIAL REVIEW**

The Board of Directors regularly receives financial reports and exercises prudence when necessary. The annual budget is set at the first board meeting of the year alongside budget outturn for the preceding year. Routine updates are provided to directors in year with attention drawn to variations on budget. A report detailing performance of contracted services is also provided to the Board of Directors at each meeting along with a summary of contracted services values, leverage secured and current live funding bids. The reserves position is reviewed regularly to ensure an adequate but not excessive reserve is maintained for operational activities and other liabilities. Financial operations in general have been within the anticipated level. Given the fluctuating position year on year in respect of Lothian Pension Fund (LPF) liabilities and the continuing reductions in core income from the SLA, the company is focused on reducing overheads and maximizing / diversifying income. Biannual structural reviews are undertaken, financial forecasts are reviewed quarterly.

Income for 2024 was £11,763,710 against prior year £8,507,681. The increase of £3,256,029 is due to additional funding streams being secured and an expansion of the CEC service level agreement to incorporate new and additional funding for dispersal by CCP. Expenditure in 2024 was £11,403,313 against prior year £8,366,338 which represents an increase of £3,036,975 and reflects higher level of funding dispersal under CEC SLA arrangement plus increased project activity and higher associated staffing levels.

### **GOING CONCERN**

The Directors have prepared the financial statement on a going concern basis as a review of the budget for the 2024/25 period indicates that reserves are adequate to meet the needs of the organization for the foreseeable future. In making this assessment the Board have considered the 12 months period beyond sign off and in doing so are aware that the Service Level Agreement in place with the City of Edinburgh Council has been approved for a three year period to March 2027 with detailed funding allocation agreed annually. The Board are confident that adequate levels of funding will be received and in light of holding net current assets on 31 March 2024 of £2,694,526 which are mainly represented in cash they support the going concern basis of preparation for a period of 12 months from date of approval of these financial statements.

### **MEMBERS**

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees on 31 March 2024 was 5.

## **THE CAPITAL CITY PARTNERSHIP LIMITED**

**(A company limited by guarantee)**

### **DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

#### **DIRECTORS RESPONSIBILITIES**

The Directors are responsible for preparing the Directors report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year. Under company law, the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the company for that period.

In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial statements are published on the company's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the company's website is the responsibility of the Directors. The Directors' responsibility also extends to the ongoing integrity of the financial statements contained therein.

#### **DISCLOSURE OF INFORMATION TO AUDITOR**

Each of the persons who are Directors at the time when this Directors' report is approved has confirmed that:

- so far as that Director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- that Director has taken all the steps that ought to have been taken as a Director in order to be aware of any relevant audit information and to establish that the company's auditors are aware of that information.



**THE CAPITAL CITY PARTNERSHIP LIMITED**  
(A company limited by guarantee)

**DIRECTORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**AUDITORS**

The auditors, Sumer Auditco Limited, have indicated their willingness to continue in office. The designated Directors will propose a motion reappointing the auditors at a meeting of the Directors.

Approved by order of the members of the board of Directors on 3 September 2024 and signed on their behalf by:

**Jane Meagher**  
Director

## **THE CAPITAL CITY PARTNERSHIP LIMITED**

**(A company limited by guarantee)**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE CAPITAL CITY PARTNERSHIP LIMITED**

#### **Opinion**

We have audited the financial statements of The Capital City Partnership Limited (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

## **THE CAPITAL CITY PARTNERSHIP LIMITED**

**(A company limited by guarantee)**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE CAPITAL CITY PARTNERSHIP LIMITED (CONTINUED)**

#### **Other information**

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Directors are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Directors' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Directors' report and from the requirement to prepare a Strategic report.

#### **Responsibilities of directors**

As explained more fully in the Directors' responsibilities statement, the Directors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## **THE CAPITAL CITY PARTNERSHIP LIMITED**

**(A company limited by guarantee)**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE CAPITAL CITY PARTNERSHIP LIMITED (CONTINUED)**

#### **Auditors' responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the company and the industry in which it operates, and considered the risk of acts by the company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

We focused on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Charities and Trustee Investment (Scotland) Act 2005 and UK tax legislation. Our tests included agreeing the financial statement disclosures to underlying supporting documentation and enquiries with management. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. As in all our audits, we also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

**THE CAPITAL CITY PARTNERSHIP LIMITED**

**(A company limited by guarantee)**

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE CAPITAL CITY PARTNERSHIP LIMITED (CONTINUED)**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and Directors those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, its members, as a body, and its trustees, as a body for our audit work, for this report, or for the opinions we have formed.

**Greg Stapley (Senior statutory auditor)**

for and on behalf of

**Sumer Auditco Limited**

Chartered Accountants

Statutory Auditors

Pentland House

Saltire Centre

Glenrothes

Fife

KY6 2AH

3 September 2024

Sumer Auditco Limited are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2024**

|   |    | Unrestricted<br>funds<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>funds<br>2024<br>£ | <i>As restated</i><br><i>Total</i><br><i>funds</i><br>2023<br>£ |
|---|----|------------------------------------|----------------------------------|-----------------------------|---|
| <b>Income from:</b>   |    |                                    |                                  |                             |   |
| Donations and legacies  | 4  | 647,212                            | 10,970,558                       | 11,617,770                  | 8,502,870   |
| Investments   | 5  | 145,940                            | -                                | 145,940                     | 4,811   |
| <b>Total income</b>   |    | <u>793,152</u>                     | <u>10,970,558</u>                | <u>11,763,710</u>           | <u>8,507,681</u>  |
| <b>Expenditure on:</b>  |    |                                    |                                  |                             |   |
| Charitable activities   | 6  | 719,996                            | 10,683,317                       | 11,403,313                  | 8,366,338   |
| <b>Total expenditure</b>  |    | <u>719,996</u>                     | <u>10,683,317</u>                | <u>11,403,313</u>           | <u>8,366,338</u>  |
| <b>Net movement in funds before other<br/>recognised gains/(losses)</b> |    | 73,156                             | 287,241                          | 360,397                     | 141,343   |
| <b>Other recognised gains/(losses):</b>                                 |    |                                    |                                  |                             |   |
| Actuarial gains on defined benefit<br>pension schemes                   | 20 | 184,000                            | -                                | 184,000                     | 2,236,000   |
| Pension surplus not recognised  | 20 | (283,000)                          | -                                | (283,000)                   | (2,063,000)   |
| <b>Net movement in funds</b>  |    | <u>(25,844)</u>                    | <u>287,241</u>                   | <u>261,397</u>              | <u>314,343</u>  |
| <b>Reconciliation of funds:</b>   |    |                                    |                                  |                             |   |
| Total funds brought forward   |    | 908,937                            | 1,539,652                        | 2,448,589                   | 2,134,246   |
| Net movement in funds   |    | (25,844)                           | 287,241                          | 261,397                     | 314,343   |
| <b>Total funds carried forward</b>                                      |    | <u>883,093</u>                     | <u>1,826,893</u>                 | <u>2,709,986</u>            | <u>2,448,589</u>  |

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 15 to 38 form part of these financial statements.

**THE CAPITAL CITY PARTNERSHIP LIMITED**

(A company limited by guarantee)  
REGISTERED NUMBER: SC193404

**BALANCE SHEET  
AS AT 31 MARCH 2024**

|  |    | <b>2024</b>      | <i>As restated</i> |
|--|----|------------------|--------------------|
|  |    | <b>£</b>         | <i>2023</i>        |
|  |    |                  | <b>£</b>           |
| <b>Fixed assets</b>                            |    |                  |                    |
| Tangible assets                                | 12 | <b>15,460</b>    | 17,324             |
|  |    | <hr/>            | <hr/>              |
|  |    | <b>15,460</b>    | 17,324             |
| <b>Current assets</b>                          |    |                  |                    |
| Debtors  | 13 | <b>575,368</b>   | 1,311,799          |
| Cash at bank and in hand                       |    | <b>2,771,806</b> | 2,296,724          |
|  |    | <hr/>            | <hr/>              |
|  |    | <b>3,347,174</b> | 3,608,523          |
| Creditors: amounts falling due within one year | 14 | <b>(652,648)</b> | (1,177,258)        |
|  |    | <hr/>            | <hr/>              |
| <b>Net current assets</b>                      |    | <b>2,694,526</b> | 2,431,265          |
|  |    | <hr/>            | <hr/>              |
| <b>Total net assets</b>                        |    | <b>2,709,986</b> | 2,448,589          |
|  |    | <hr/> <hr/>      | <hr/> <hr/>        |
| <b>Charity funds</b>                           |    |                  |                    |
| Restricted funds                               | 15 | <b>1,826,893</b> | 1,539,652          |
| Unrestricted funds                             |    |                  |                    |
| General reserve                                | 15 | <b>717,437</b>   | 708,937            |
| Designated fund                                | 15 | <b>165,656</b>   | 200,000            |
|  |    | <hr/>            | <hr/>              |
| Total unrestricted funds                       | 15 | <b>883,093</b>   | 908,937            |
|  |    | <hr/>            | <hr/>              |
| <b>Total funds</b>                             |    | <b>2,709,986</b> | 2,448,589          |
|  |    | <hr/> <hr/>      | <hr/> <hr/>        |

The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Directors on 03 September 2024 and signed on their behalf by:

**Jane Meagher**  
Director

The notes on pages 15 to 38 form part of these financial statements.

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
**(A company limited by guarantee)**

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

|  |    | <b>2024</b>      | <b>2023</b>    |
|--|----|------------------|----------------|
|  |    | <b>£</b>         | <b>£</b>       |
| <b>Cash flows from operating activities</b>                |    |                  |                |
| Net cash used in operating activities                      | 17 | <b>435,892</b>   | 512,342        |
|  |    | <hr/>            | <hr/>          |
| <b>Cash flows from investing activities</b>                |    |                  |                |
| Interest receivable  |    | <b>43,940</b>    | 4,811          |
| Purchase of tangible fixed assets                          |    | <b>(4,750)</b>   | (8,313)        |
|  |    | <hr/>            | <hr/>          |
| <b>Net cash provided by/(used in) investing activities</b> |    | <b>39,190</b>    | <b>(3,502)</b> |
|  |    | <hr/>            | <hr/>          |
| <b>Change in cash and cash equivalents in the year</b>     |    | <b>475,082</b>   | <b>508,840</b> |
| Cash and cash equivalents at the beginning of the year     |    | <b>2,296,724</b> | 1,787,884      |
|  |    | <hr/>            | <hr/>          |
| <b>Cash and cash equivalents at the end of the year</b>    | 18 | <b>2,771,806</b> | 2,296,724      |
|  |    | <hr/> <hr/>      | <hr/> <hr/>    |

The notes on pages 15 to 38 form part of these financial statements



## THE CAPITAL CITY PARTNERSHIP LIMITED

(A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

#### 1. General information

The Capital City Partnership is a charitable company limited by guarantee, incorporated in Scotland, UK. The company's registered office and company number are disclosed on the company information page. The Capital City Partnership Limited constitutes a public benefit entity as defined by FRS 102. The Company's principal activity is as described in the directors' report.

The presentation currency of these financial statements is GBP. Rounding to the nearest pound has been applied in the preparation of these financial statements

#### 2. Accounting policies

##### 2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### 2.2 Going concern

The company currently operates with a mixture of public and private sector funding. A Service Level Agreement (SLA) with the City of Edinburgh Council is a key aspect of the financial stability of the company as is the Edinburgh and Southeast Scotland City Regional Deal funding (ESES CRD). The SLA which was due to expire in March 2024 was renewed by the City of Edinburgh Council from April 2024 for a three year period.

Given the nature of the work undertaken by the company and the current economic climate, demand for services has been high, with employability, skills, labour market intelligence, welfare support and tackling poverty and social injustice being high on the national agenda. The need for this work is increasing as the detrimental effects of the economic situation become apparent. There is no indication that CEC SLA funding nor Scottish Government ESES CRD funding will cease and every indication that services will continue to be required at a more intensive pace.

The unexpected removal of either of these funding streams would not only impact on the company's ability to secure financial leverage which is key to current strategic plans, but would seriously affect the viability of the company, however as the demand for services is increasing and both funding streams are considered relatively stable, the risk that this scenario would arise is deemed relatively low and a policy of bolstering the general reserve last year was deliberately pursued with the aim of mitigating the effects of volatility such as may be generated by the current economic situation. Financial models have been prepared for the period to March 2026 which set out the funding streams, their probability and the associated costs as well as the cash flow position for the same period.

The Directors therefore consider that operational capacity, demand for services and current financial health of the company do not represent a material uncertainty in relation to the going concern basis of preparation of the financial statements.

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**2. Accounting policies (continued)**

**2.3 Consolidation**

The charity's financial statements are consolidated within the financial statements of the City of Edinburgh Council. As stated in the Articles of Association, The City of Edinburgh Council are the members of the charitable company and as a result have control over the activities of the charity as well as the ability to appoint and remove directors. The consolidated statements are available to the public and can be obtained from [www.edinburgh.gov.uk](http://www.edinburgh.gov.uk).

**2.4 Income**

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**2.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on the following basis which is an estimate, based on staff time, of the amount attributable to each activity:

|                       |     |
|-----------------------|-----|
| Charitable activities | 80% |
| Support costs         | 20% |

Governance costs are charged directly to the Statement of Financial Activities when incurred and include audit and accountancy fees and any directors' expenses. These are charged to the activity to which they relate.

Grants are recognised in full in the Statement of Financial Activities in the year in which an offer is formally accepted by the benefactor.

All expenditure is inclusive of irrecoverable VAT.

**2.6 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**2. Accounting policies (continued)**

**2.7 Tangible fixed assets and depreciation**

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

|                       |                |
|-----------------------|----------------|
| Fixtures and fittings | - over 4 years |
| Office equipment      | - over 3 years |

**2.8 Debtors**

Short term debtors are measured at the transaction price, less any impairment. Grants receivable are recognized in so far as the conditions attached to the grants have been met and have been demonstrated to the grant giver. Prepayments are valued at the amount prepaid.

**2.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.11 Financial instruments**

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.12 Operating leases**

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**2. Accounting policies (continued)**

**2.13 Pensions**

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

The Company participates in a multi-employer defined benefit pension scheme into which payments are made. The current service costs are charged to the Statement of Financial Activities as they fall due (see note 20). The information is based on a full actuarial valuation dated 31 March 2023.

The organisation fully adopts the Financial Reporting Standard FRS102 Section 28 'Employee Benefits'. The scheme actuary has calculated the split of net assets and liabilities between the participating employers. The impact on the results and on reserves is given in note 20 to the financial statements and the Statement of Financial Activities.

The Statement of Financial Activities is charged with the cost of providing pension benefits earned by employees in the period. The interest on pension scheme assets less the interest on pension scheme liabilities is included as part of this charge. Actuarial gains and losses arising in the period from the difference between actual and expected returns on pension scheme assets, experience gains and losses on pension scheme liabilities and the effects of changes in demographics and financial assumptions, are included in total recognised gains and losses.

The organisation's share of the accumulated pension scheme surplus is not recognised or included in the balance sheet. The trustees do not believe the Company is able to recover the surplus either through reduced contributions in the future or through refunds from the plan.

**2.14 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Directors in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Directors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

## THE CAPITAL CITY PARTNERSHIP LIMITED

(A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

#### 3. Key judgement and areas of estimation uncertainty

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The key judgements and sources of estimation uncertainty in the preparation of the financial statements are as follows:

##### **Grants receivable and payable**

The level and timing of income and expenditure in relation to grants is an area of key judgement as it is determined for accounting purposes by referring to the conditions of grant. Grants receivable are recognised in so far as the conditions attached to the grant have been met and have been demonstrated to the grant giver. The level and timing of provision to grant recipients is determined by monitoring grant criteria and ensuring that conditions are being met.

##### **Pension**

The actuarial assumptions used in calculating the defined benefit pension scheme requires judgement on the part of the Directors. In making these assumptions, advice has been taken from an independent qualified actuary. The assumptions are all shown in note 20.

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**4. Income from donations and legacies**

|                               | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> | <b>Restricted<br/>funds<br/>2024<br/>£</b> | <b>Total<br/>funds<br/>2024<br/>£</b> |
|-------------------------------|--|--|---------------------------------------|
| <b>Grants</b>                 |  |  |                                       |
| Employer engagement           | 30,000                                       | -  | <b>30,000</b>                         |
| City of Edinburgh Council     | 617,212                                      | 3,911,265                                  | <b>4,528,477</b>                      |
| City Regional Deal            | -  | 1,486,957                                  | <b>1,486,957</b>                      |
| Skills centres                | -  | 1,008,151                                  | <b>1,008,151</b>                      |
| Joined Up For Families        | -  | 390,810                                    | <b>390,810</b>                        |
| UK Shared Prosperity Fund     | -  | 3,620,097                                  | <b>3,620,097</b>                      |
| Regional Prosperity Framework | -  | 228,278                                    | <b>228,278</b>                        |
| Youth Programme               | -  | 325,000                                    | <b>325,000</b>                        |
|                               | <u>647,212</u>                               | <u>10,970,558</u>                          | <u><b>11,617,770</b></u>              |
|                               | <u><u>647,212</u></u>                        | <u><u>10,970,558</u></u>                   | <u><u><b>11,617,770</b></u></u>       |
|                               | <i>Unrestricted<br/>funds<br/>2023<br/>£</i> | <i>Restricted<br/>funds<br/>2023<br/>£</i> | <i>Total<br/>funds<br/>2023<br/>£</i> |
| <b>Grants</b>                 |  |  |                                       |
| Employer engagement           | 30,000                                       | -  | 30,000                                |
| City of Edinburgh Council     | 561,500                                      | 3,208,949                                  | 3,770,449                             |
| City Regional Deal            | -  | 1,531,975                                  | 1,531,975                             |
| Skills centres                | -  | 702,250                                    | 702,250                               |
| Joined Up For Families        | -  | 630,431                                    | 630,431                               |
| UK Shared Prosperity Fund     | -  | 572,347                                    | 572,347                               |
| Youth Programme               | -  | 1,265,418                                  | 1,265,418                             |
|                               | <u>591,500</u>                               | <u>7,911,370</u>                           | <u>8,502,870</u>                      |
|                               | <u><u>591,500</u></u>                        | <u><u>7,911,370</u></u>                    | <u><u>8,502,870</u></u>               |

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**5. Investment income**

|  | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> | <b>Total<br/>funds<br/>2024<br/>£</b> |
|--|--|---------------------------------------|
| Bank interest                            | 43,940                                       | <b>43,940</b>                         |
| Interest on defined benefit scheme asset | 102,000                                      | <b>102,000</b>                        |
|  | <u>145,940</u>                               | <u><b>145,940</b></u>                 |
|  | <i>Unrestricted<br/>funds<br/>2023<br/>£</i> | <i>Total<br/>funds<br/>2023<br/>£</i> |
| Bank interest                            | 4,811  | 4,811                                 |
|  | <u>4,811</u>                                 | <u>4,811</u>                          |

**6. Analysis of expenditure on charitable activities**

**Summary by fund type**

|  | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> | <b>Restricted<br/>funds<br/>2024<br/>£</b> | <b>Total<br/>2024<br/>£</b> |
|--|--|--|-----------------------------|
| Furthering social justice in Edinburgh | 719,996                                      | 10,683,317                                 | <b>11,403,313</b>           |
|  | <u>719,996</u>                               | <u>10,683,317</u>                          | <u><b>11,403,313</b></u>    |
|  | <i>Unrestricted<br/>funds<br/>2023<br/>£</i> | <i>Restricted<br/>funds<br/>2023<br/>£</i> | <i>Total<br/>2023<br/>£</i> |
| Furthering social justice in Edinburgh | 672,618                                      | 7,693,720                                  | 8,366,338                   |
|  | <u>672,618</u>                               | <u>7,693,720</u>                           | <u>8,366,338</u>            |

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**7. Analysis of grants**

|  | <b>Grants to<br/>Institutions<br/>2024<br/>£</b> | <b>Total<br/>funds<br/>2024<br/>£</b> |
|--|--|---------------------------------------|
| Furthering social justice in Edinburgh | 8,841,671  | <b>8,841,671</b>                      |
|  |  |                                       |
|  | <i>Grants to<br/>Institutions<br/>2023<br/>£</i> | <i>Total<br/>funds<br/>2023<br/>£</i> |
| Furthering social justice in Edinburgh | 6,073,839  | 6,073,839                             |

The Charity has made the following material grants to institutions during the year:



**THE CAPITAL CITY PARTNERSHIP LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

| <b>Grants Payable</b>          | <b>2024</b> | <b>2023</b> |
|--------------------------------|-------------|-------------|
|                                | <b>£</b>    | <b>£</b>    |
| Action for Children            | 226,099     | 125,000     |
| All Cleaned Up Scotland        | 53,614      | 71,485      |
| Access to Industry             | 546,789     | 627,954     |
| Apex Scotland                  | 221,106     | 36,272      |
| AUGB                           | -           | 6,000       |
| Barnardos                      | 436,304     | 389,648     |
| Bike Station                   | 34,979      | 19,687      |
| Broomhouse Centre              | 366,005     | 156,266     |
| Canongate Youth Project        | 40,000      | 60,000      |
| Caselink (Iconi)               | -           | 3,600       |
| CHAI                           | 426,076     | 34,118      |
| Challenges Worldwide           | 240,150     | 37,813      |
| Childcare Connections          | 132,240     | 132,240     |
| Children 1st                   | 373,000     | 624,255     |
| Circle                         | -           | 11,000      |
| Citadel Youth Centre           | 141,899     | 117,546     |
| City of Edinburgh Council      | -           | 5,000       |
| Codebase                       | 386,500     | 19,500      |
| Codeclan                       | -           | 43,500      |
| Community Renewal              | 360,000     | 360,000     |
| Datakirk                       | 42,000      | 117,000     |
| Dean & Cauvin                  | 50,000      | -           |
| DNIPRO Kids                    | -           | 5,000       |
| Dunedin Canmore/Wheatly        | 189,422     | 120,000     |
| East Lothian Council           | -           | 11,250      |
| Edible Estates                 | 169,053     | 14,063      |
| Edinburgh Chamber of Commerce  | 121,532     | 56,935      |
| Edinburgh Cyrenians            | 400,935     | 339,620     |
| Edinburgh Trade Unions Council | 49,000      | 49,000      |
| Edinburgh Womens Aid           | -           | 20,000      |
| Empty Kitchens Full Hearts     | 77,819      | 17,110      |
| ESESCRD IEE Employer Fund      | 49,512      | 48,193      |
| ESESCRD IEE RSC Fund           | 18,283      | 50,816      |
| ESESCRD IEE Enabling Grants    | 51,700      | -           |
| ENABLE Scotland                | 75,000      | 179,889     |
| Energy Training Academy        | 6,276       | -           |
| ERCC                           | 16,167      | -           |
| Everyones Edinburgh            | 6,250       | 6,250       |
| EVOC                           | 96,188      | 22,625      |
| Fife Gingerbread               | 140,000     | 140,000     |
| Freshstart                     | 34,938      | 11,738      |
| Foursquare                     | 75,000      | 75,000      |
| Hanlon Systems                 | 57,900      | 58,100      |
| Homestart                      | 34,000      | 17,000      |
| Impact Arts                    | 75,000      | 70,000      |
| Intowork                       | 30,000      | 68,250      |
| Kidzcare                       | 126,950     | 86,150      |
| LIFT                           | 37,153      | 15,000      |
| Linknet                        | 59,980      | 59,980      |
| Move On                        | -           | 62,352      |

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

| <b>Grants payable (continued)</b>          | <b>2024</b>      | <b>2023</b>      |
|--|------------------|------------------|
|  | <b>£</b>         | <b>£</b>         |
| Napier University                          | 30,000           | 13,972           |
| NKS (Networking Key Services)              | 61,650           | 4,000            |
| North Edinburgh Childcare                  | 395,369          | 395,369          |
| One Parent Family Scotland                 | 64,452           | 35,000           |
| Passion for Fusion                         | 41,520           | 5,000            |
| People Know How                            | 60,000           | 25,000           |
| Poverty Alliance                           | 62,334           | -                |
| Prespect                                   | -                | 50,370           |
| Princes Trust                              | 169,560          | 34,180           |
| Project Esperanza                          | 25,000           | 6,000            |
| Ripple Project                             | -                | 6,000            |
| Rural and Urban Training Scheme            | 75,000           | 73,050           |
| Saheliya                                   | 44,626           | 44,000           |
| Score Scotland                             | 22,500           | -                |
| Scottish Borders Council                   | 85,000           | 85,000           |
| Smilechildcare                             | 258,813          | 258,813          |
| Sniffer                                    | 102,000          | -                |
| SOHTIS                                     | 53,193           | -                |
| South of Scotland Enterprize               | 2,000            | -                |
| Southside Community                        | 23,210           | -                |
| Spartans Com Football Academy              | 330,000          | 20,000           |
| Stepping Stones                            | 20,584           | 6,000            |
| Street League                              | -                | 67,621           |
| Venture Trust                              | -                | 40,529           |
| Volunteer Centre Edinburgh                 | 209,062          | 139,031          |
| Volunteering Matters                       | 101,493          | -                |
| WHALE                                      | -                | 20,000           |
| Welcoming Association                      | 55,807           | -                |
| West Lothian College                       | 18,775           | -                |
| West Lothian Council                       | 100,000          | 110,000          |
| Womans Aid                                 | 72,859           | -                |
| Young Enterprise Scotland                  | -                | 16,200           |
| Grants under £5,000                        | 5,835            | 16,500           |
| Grants repaid to City of Edinburgh Council | 276,211          | -                |
|  | <u>8,841,671</u> | <u>6,073,839</u> |

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**8. Analysis of expenditure by activities**

|  | <b>Activities<br/>undertaken<br/>directly<br/>2024<br/>£</b> | <b>Grant<br/>funding of<br/>activities<br/>2024<br/>£</b> | <b>Support<br/>costs<br/>2024<br/>£</b> | <b>Total<br/>funds<br/>2024<br/>£</b> |
|--|--|---|---|---------------------------------------|
| Furthering social justice in Edinburgh | 2,035,743  | 8,841,671   | 525,899                                 | <b>11,403,313</b>                     |

|  | <i>Activities<br/>undertaken<br/>directly<br/>2023<br/>£</i> | <i>Grant funding<br/>of activities<br/>2023<br/>£</i> | <i>Support costs<br/>2023<br/>£</i> | <i>Total<br/>funds<br/>2023<br/>£</i> |
|--|--|---|-------------------------------------|---------------------------------------|
| Furthering social justice in Edinburgh | 1,833,999  | 6,073,839   | 458,500                             | 8,366,338                             |

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**8. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

|                       | <b>Total<br/>funds<br/>2024</b> | <i>Total<br/>funds<br/>2023</i> |
|-----------------------|---------------------------------|---------------------------------|
|                       | £                               | £                               |
| Staff costs           | <b>1,452,357</b>                | 1,422,222                       |
| Depreciation          | <b>5,292</b>                    | 8,162                           |
| Direct activity costs | <b>578,094</b>                  | 403,615                         |
|                       | <b>2,035,743</b>                | 1,833,999                       |

**Analysis of support costs**

|                                      | <b>Total<br/>funds<br/>2024</b> | <i>Total<br/>funds<br/>2023</i> |
|--------------------------------------|---------------------------------|---------------------------------|
|                                      | £                               | £                               |
| Staff costs                          | <b>362,340</b>                  | 312,304                         |
| Depreciation                         | <b>1,323</b>                    | 2,041                           |
| Management, IT, finance and interest | <b>144,596</b>                  | 134,135                         |
| Governance costs                     | <b>17,640</b>                   | 10,020                          |
|                                      | <b>525,899</b>                  | 458,500                         |

**9. Auditors' remuneration**

|  | <b>2024</b>   | <i>2023</i> |
|--|---------------|-------------|
|  | £             | £           |
| Fees payable to the Company's auditor for the audit of the Company's annual accounts | <b>13,000</b> | 10,020      |

**THE CAPITAL CITY PARTNERSHIP LIMITED**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**10. Staff costs**

|   | <b>2024</b>      | <b>2023</b>      |
|---|------------------|------------------|
|   | <b>£</b>         | <b>£</b>         |
| Wages and salaries  | <b>1,493,309</b> | 1,200,290        |
| Social security costs   | <b>152,220</b>   | 125,867          |
| Contribution to defined contribution pension schemes          | <b>53,168</b>    | 97,369           |
| Operating costs of defined benefit pension schemes            | <b>167,000</b>   | 311,000          |
| Refund of strain payment from defined benefit pension schemes | <b>(51,000)</b>  | -                |
|   | <b>1,814,697</b> | <b>1,734,526</b> |

Redundancy costs of £nil (2023: £8,062) in lieu of termination benefits are included within wages and salaries costs.

The average number of persons employed by the Company during the year was as follows:

|                           | <b>2024</b> | <b>2023</b> |
|---------------------------|-------------|-------------|
|                           | <b>No.</b>  | <b>No.</b>  |
| Senior executive          | <b>2</b>    | 2           |
| Project and support staff | <b>34</b>   | 29          |
| Finance and admin staff   | <b>2</b>    | 1           |
|                           | <b>38</b>   | <b>32</b>   |

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

|                               | <b>2024</b> | <b>2023</b> |
|-------------------------------|-------------|-------------|
|                               | <b>No.</b>  | <b>No.</b>  |
| In the band £60,001 - £70,000 | <b>1</b>    | 1           |
| In the band £70,001 - £80,000 | <b>-</b>    | 1           |
| In the band £80,001 - £90,000 | <b>1</b>    | -           |

**11. Directors' remuneration and expenses**

During the year, no Directors received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, no Director expenses have been incurred (2023 - £NIL).

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**FOR THE YEAR ENDED 31 MARCH 2024**

**12. Tangible fixed assets**

|                          | Fixtures and<br>fittings<br>£ | Office<br>equipment<br>£ | Total<br>£     |
|--------------------------|-------------------------------|--------------------------|----------------|
| <b>Cost or valuation</b> |                               |                          |                |
| At 1 April 2023          | 77,277                        | 80,567                   | 157,844        |
| Additions                | 1,198                         | 3,552                    | 4,750          |
| At 31 March 2024         | <u>78,475</u>                 | <u>84,119</u>            | <u>162,594</u> |
| <b>Depreciation</b>      |                               |                          |                |
| At 1 April 2023          | 71,562                        | 68,958                   | 140,520        |
| Charge for the year      | 874                           | 5,740                    | 6,614          |
| At 31 March 2024         | <u>72,436</u>                 | <u>74,698</u>            | <u>147,134</u> |
| <b>Net book value</b>    |                               |                          |                |
| At 31 March 2024         | <u>6,039</u>                  | <u>9,421</u>             | <u>15,460</u>  |
| <i>At 31 March 2023</i>  | <u>5,715</u>                  | <u>11,609</u>            | <u>17,324</u>  |

**13. Debtors**

|                   | 2024<br>£      | 2023<br>£        |
|-------------------|----------------|------------------|
| Grants receivable | 575,368        | 1,311,799        |
|                   | <u>575,368</u> | <u>1,311,799</u> |

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**14. Creditors: Amounts falling due within one year**

|  | <b>2024</b>      | <b>2023</b>      |
|--|------------------|------------------|
|  | <b>£</b>         | <b>£</b>         |
| Trade creditors                        | <b>224,104</b>   | <b>301,762</b>   |
| Accruals and deferred income           | <b>189,939</b>   | <b>229,482</b>   |
| Other taxation and social security     | <b>38,473</b>    | <b>33,316</b>    |
| Accruals for grants payable/repayable  | <b>200,132</b>   | <b>612,698</b>   |
|  | <b>652,648</b>   | <b>1,177,258</b> |
|  | <b>2024</b>      | <b>2023</b>      |
|  | <b>£</b>         | <b>£</b>         |
| <b>Analysis of deferred income</b>     |                  |                  |
| Deferred income at 1 April 2023        | <b>190,473</b>   | <b>120,728</b>   |
| Resources deferred during the year     | <b>159,834</b>   | <b>190,473</b>   |
| Amounts released from previous periods | <b>(190,473)</b> | <b>(120,728)</b> |
|  | <b>159,834</b>   | <b>190,473</b>   |

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**15. Statement of funds**

**Statement of funds - current year**

|  | Balance at 1<br>April 2023<br>£ | Income<br>£              | Expenditure<br>£           | Gains/<br>(Losses)<br>£ | Balance at 31<br>March 2024<br>£ |
|--|---------------------------------|--------------------------|----------------------------|-------------------------|----------------------------------|
| <b>Unrestricted funds</b>                            |                                 |                          |                            |                         |                                  |
| General reserve                                      | 708,937                         | 793,152                  | (784,652)                  | -                       | 717,437                          |
| Pension reserve                                      | -                               | -                        | 99,000                     | (99,000)                | -                                |
| Designated fund                                      | 200,000                         | -                        | (34,344)                   | -                       | 165,656                          |
|  | <u>908,937</u>                  | <u>793,152</u>           | <u>(719,996)</u>           | <u>(99,000)</u>         | <u>883,093</u>                   |
| <b>Restricted funds</b>                              |                                 |                          |                            |                         |                                  |
| Employability Programme                              | 693,024                         | 3,911,265                | (3,951,465)                | -                       | 652,824                          |
| Edinburgh and East of Scotland<br>City Regional Deal | 58,837                          | 1,486,957                | (1,502,501)                | -                       | 43,293                           |
| Recruitment Skills Centres                           | 619,244                         | 1,008,151                | (839,671)                  | -                       | 787,724                          |
| Joined Up For Families                               | 155,924                         | 390,810                  | (343,760)                  | -                       | 202,974                          |
| Youth Programme                                      | 4,773                           | 325,000                  | (325,194)                  | -                       | 4,579                            |
| UK Shared Prosperity Fund                            | 7,850                           | 3,620,097                | (3,599,951)                | -                       | 27,996                           |
| Regional Prosperity Framework                        | -                               | 228,278                  | (120,775)                  | -                       | 107,503                          |
|  | <u>1,539,652</u>                | <u>10,970,558</u>        | <u>(10,683,317)</u>        | <u>-</u>                | <u>1,826,893</u>                 |
| <b>Total of funds</b>                                | <u><u>2,448,589</u></u>         | <u><u>11,763,710</u></u> | <u><u>(11,403,313)</u></u> | <u><u>(99,000)</u></u>  | <u><u>2,709,986</u></u>          |



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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**15. Statement of funds (continued)**

**Statement of funds - prior year**

|   | <i>Balance at<br/>1 April 2022</i> | <i>Income</i>    | <i>Expenditure</i> | <i>Transfers<br/>in/out</i> | <i>Gains/<br/>(Losses)</i> | <i>Balance at<br/>31 March<br/>2023</i> |
|---|------------------------------------|------------------|--------------------|-----------------------------|----------------------------|---|
|   | £                                  | £                | £                  | £                           | £                          | £                                       |
| <b>Unrestricted funds</b>                         |                                    |                  |                    |                             |                            |   |
| General reserve                                   | 812,244                            | 596,311          | (499,618)          | (200,000)                   | -                          | 708,937                                 |
| Pension reserve                                   | 76,000                             | -                | (173,000)          | -                           | 97,000                     | -                                       |
| Designated fund                                   | -                                  | -                | -                  | 200,000                     | -                          | 200,000                                 |
|   | <u>888,244</u>                     | <u>596,311</u>   | <u>(672,618)</u>   | <u>-</u>                    | <u>97,000</u>              | <u>908,937</u>                          |
| <b>Restricted funds</b>                           |                                    |                  |                    |                             |                            |   |
| Employability Programme                           | 693,024                            | 3,208,949        | (3,208,949)        | -                           | -                          | 693,024                                 |
| Edinburgh and East of Scotland City Regional Deal | 79,595                             | 1,531,975        | (1,552,733)        | -                           | -                          | 58,837                                  |
| Recruitment Skills Centres                        | 371,801                            | 702,250          | (454,807)          | -                           | -                          | 619,244                                 |
| Joined Up For Families                            | 125,812                            | 630,431          | (600,319)          | -                           | -                          | 155,924                                 |
| Youth Programme                                   | 51,770                             | 1,265,418        | (1,312,415)        | -                           | -                          | 4,773                                   |
| UK Shared Prosperity Fund                         | -                                  | 572,347          | (564,497)          | -                           | -                          | 7,850                                   |
|   | <u>1,322,002</u>                   | <u>7,911,370</u> | <u>(7,693,720)</u> | <u>-</u>                    | <u>-</u>                   | <u>1,539,652</u>                        |
| <b>Total of funds</b>                             | <u>2,210,246</u>                   | <u>8,507,681</u> | <u>(8,366,338)</u> | <u>-</u>                    | <u>97,000</u>              | <u>2,448,589</u>                        |

## THE CAPITAL CITY PARTNERSHIP LIMITED

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

#### 15. Statement of funds (continued)

Purposes of unrestricted funds

**General reserve** comprises funds utilised for core activities of the charity.

Pension reserve represents the actuarial asset of the defined benefit pension scheme as calculated by the pension scheme actuary.

The designated fund comprises £200,000 to cover the costs of a strategic and structural review around the forward plan for the entity to take place over the period to 31 March 2026.

#### Purposes of restricted funds

**Employability Programme** comprises grants to employability organisations, targeted integrated employability service, activity agreements, support to childcare hubs, parental employment support grants and a wider range of employability support.

Other funds managed by the company included:

**Edinburgh and Southeast Scotland City Region Deal (ESES CRD)** - This programme provides three key activities under the employability and skills element of the City Region Deal across six local authority regions, namely Intensive Family Services (IFS), Integrated Knowledge Systems (IKS) and Integrated Employer Engagement (IEE).

**Recruitment Skills Centres** - these funds support the operation of recruitment skills centre models in two locations, Fort Kinnaird Retail Park and the MacMillan Skills hub in Edinburgh Waterfront with the aim of maximizing employment and upskilling opportunities for disadvantaged communities while matching labour force supply and demand in targeted sectors.

**Joined Up for Families** - this is a collaborative activity which support a range of employability, financial, welfare support and advice to families via schools and community hubs.

**Youth programme** - provides support and services to disadvantaged young people by identifying innovative and timely interventions to move young people into employment, training and life experience.

**UK Shared Prosperity Fund (UKSPF)** - this is a levelling up fund provided through the City of Edinburgh Council, which supports a diverse range of projects under three overarching priorities: communities and place, supporting local business and people/skills with the aim of building pride in place and increasing life chances.

**Regional Prosperity Framework (RPF)** - this a levelling up fund provided through six local authorities which aims to develop innovative regional projects in a range of fields including energy, tourism and climate research.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**16. Analysis of net assets by fund**

|                                    | <b>General<br/>reserve<br/>2024<br/>£</b> | <b>Designated<br/>fund<br/>2024<br/>£</b> | <b>Restricted<br/>funds<br/>2024<br/>£</b> | <b>Total<br/>funds<br/>2024<br/>£</b> |
|------------------------------------|---|---|--|---------------------------------------|
| Tangible fixed assets              | 15,460                                    | -   | -  | <b>15,460</b>                         |
| Net current assets                 | 701,977                                   | 165,656                                   | 1,826,893                                  | <b>2,694,526</b>                      |
| <b>Net assets at 31 March 2024</b> | <u>717,437</u>                            | <u>165,656</u>                            | <u>1,826,893</u>                           | <u><b>2,709,986</b></u>               |
|                                    | <i>General<br/>reserve<br/>2023<br/>£</i> | <i>Designated<br/>fund<br/>2023<br/>£</i> | <i>Restricted<br/>funds<br/>2023<br/>£</i> | <i>Total<br/>funds<br/>2023<br/>£</i> |
| Tangible fixed assets              | 17,324                                    | -   | -  | 17,324                                |
| Net current assets                 | 691,613                                   | 200,000                                   | 1,539,652                                  | 2,431,265                             |
| <i>Net assets at 31 March 2023</i> | <u>708,937</u>                            | <u>200,000</u>                            | <u>1,539,652</u>                           | <u>2,448,589</u>                      |

**17. Reconciliation of net movement in funds to net cash flow from operating activities**

|   | <b>2024<br/>£</b>     | <b>2023<br/>£</b> |
|---|-----------------------|-------------------|
| Net income for the period (as per Statement of Financial Activities)            | <b>360,397</b>        | 141,343           |
| <b>Adjustments for:</b>   |                       |                   |
| Depreciation charges  | <b>6,614</b>          | 10,204            |
| Decrease/(increase) in debtors  | <b>736,431</b>        | (424,303)         |
| Increase/(decrease) in creditors  | <b>(524,610)</b>      | 616,909           |
| Interest receivable   | <b>(43,940)</b>       | (4,811)           |
| Net Interest receivable - pension scheme  | <b>(102,000)</b>      | -                 |
| Defined benefit pension scheme - FRS 102 adjustment less employer contributions | <b>3,000</b>          | 173,000           |
| <b>Net cash provided by operating activities</b>                                | <u><b>435,892</b></u> | <u>512,342</u>    |

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**18. Analysis of cash and cash equivalents**

|  | <b>2024</b>      | <b>2023</b>      |
|--|------------------|------------------|
|  | <b>£</b>         | <b>£</b>         |
| Cash in hand                           | <b>2,771,806</b> | <b>2,296,724</b> |
| <b>Total cash and cash equivalents</b> | <b>2,771,806</b> | <b>2,296,724</b> |

**19. Analysis of changes in net debt**

|                          | <b>At 1 April<br/>2023</b> | <b>Cash flows</b> | <b>At 31 March<br/>2024</b> |
|--------------------------|----------------------------|-------------------|-----------------------------|
|                          | <b>£</b>                   | <b>£</b>          | <b>£</b>                    |
| Cash at bank and in hand | <b>2,296,724</b>           | <b>475,082</b>    | <b>2,771,806</b>            |
|                          | <b>2,296,724</b>           | <b>475,082</b>    | <b>2,771,806</b>            |

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**20. Pension commitments**

The Capital City Partnership operates a defined contribution pension scheme.

The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £53,168 (2023 - £97,369). No amounts were payable to the fund at the balance sheet date (2023 - £nil).

The Company operates a defined benefit pension scheme.

The Capital City Partnership participates in The Lothian Pension Fund Final Salary Pension Scheme (the "Scheme"). The Scheme is a multi-employer defined benefit scheme and is funded.

During the accounting period The Capital City Partnership paid contributions at the rate of 18.8%. Member contributions were paid on a sliding scale dependent upon salary level and range from 5% to 9%. The Capital City Partnership contribution rate from April 2024 is 18.8%.

As at 31 March 2024 there were 14 active (2023 - 14) and 15 deferred (2023 - 14) members of the Scheme employed. The Capital City Partnership continues to offer membership of its scheme to its employees and pensioners.

The last full valuation of the scheme was performed as at 31 March 2023 by a professional qualified actuary using the "projected unit credit" method. This has been updated to reflect conditions at 31 March 2024.

Principal actuarial assumptions at the Balance sheet date (expressed as weighted averages):

|                          | <b>At 31 March<br/>2024</b> | <i>At 31 March<br/>2023</i> |
|--------------------------|-----------------------------|-----------------------------|
|                          | %                           | %                           |
| Future pension increases | <b>2.75</b>                 | 2.95                        |
| Future salary increases  | <b>3.25</b>                 | 3.45                        |
| Discount rate            | <b>4.85</b>                 | 4.75                        |

|                                  | <b>At 31 March<br/>2024</b> | <i>At 31 March<br/>2023</i> |
|----------------------------------|-----------------------------|-----------------------------|
|                                  | Years                       | Years                       |
| Mortality rates (in years)       |                             |                             |
| - for a male aged 65 now         | <b>21.3</b>                 | 19.9                        |
| - at 65 for a male aged 45 now   | <b>21.7</b>                 | 21.2                        |
| - for a female aged 65 now       | <b>23.8</b>                 | 22.9                        |
| - at 65 for a female aged 45 now | <b>24.9</b>                 | 24.7                        |

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**20. Pension commitments (continued)**

The Company's share of the assets in the scheme was:

|                                   | <b>At 31 March<br/>2024</b> | <i>At 31 March<br/>2023</i> |
|-----------------------------------|-----------------------------|-----------------------------|
|                                   | <b>£</b>                    | <b>£</b>                    |
| Equities                          | <b>5,240,160</b>            | 4,672,080                   |
| Bonds                             | <b>1,237,260</b>            | 973,350                     |
| Property                          | <b>582,240</b>              | 519,120                     |
| Cash and other liquid assets      | <b>218,340</b>              | 324,450                     |
| <b>Total fair value of assets</b> | <b>7,278,000</b>            | <i>6,489,000</i>            |

The actual return on scheme assets was £436,000 (2023 - £143,000).

The amounts recognised in the Statement of financial activities are as follows:

|   | <b>2024</b>      | <i>2023</i>      |
|---|------------------|------------------|
|   | <b>£</b>         | <b>£</b>         |
| Current service cost  | <b>167,000</b>   | 311,000          |
| Interest income   | <b>(310,000)</b> | 171,000          |
| Interest cost   | <b>208,000</b>   | <i>(171,000)</i> |
| <b>Total amount recognised in the Statement of financial activities</b> | <b>65,000</b>    | <i>311,000</i>   |

Movements in the present value of the defined benefit obligation were as follows:

|   | <b>2024</b>      | <i>2023</i>        |
|---|------------------|--------------------|
|   | <b>£</b>         | <b>£</b>           |
| Opening defined benefit obligation        | <b>4,350,000</b> | 6,244,000          |
| Current service cost                      | <b>167,000</b>   | 311,000            |
| Interest cost                             | <b>208,000</b>   | 171,000            |
| Contributions by scheme participants      | <b>60,000</b>    | 48,000             |
| Actuarial losses/(gains)                  | <b>252,000</b>   | <i>(2,269,000)</i> |
| Benefits paid                             | <b>(181,000)</b> | <i>(155,000)</i>   |
| <b>Closing defined benefit obligation</b> | <b>4,856,000</b> | <i>4,350,000</i>   |

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**NOTES TO THE FINANCIAL STATEMENTS  
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**20. Pension commitments (continued)**

Movements in the fair value of the Company's share of scheme assets were as follows:

|  | <b>2024</b>      | <b>2023</b> |
|--|------------------|-------------|
|  | <b>£</b>         | <b>£</b>    |
| Opening fair value of scheme assets        | <b>6,489,000</b> | 6,320,000   |
| Interest received                          | <b>310,000</b>   | 171,000     |
| Contributions by scheme participants       | <b>60,000</b>    | 48,000      |
| Contributions by employer                  | <b>164,000</b>   | 138,000     |
| Return on assets                           | <b>436,000</b>   | (33,000)    |
| Benefits paid                              | <b>(181,000)</b> | (155,000)   |
| <b>Closing fair value of scheme assets</b> | <b>7,278,000</b> | 6,489,000   |

**21. Operating lease commitments**

At 31 March 2024 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

|                       | <b>2024</b>   | <b>2023</b> |
|-----------------------|---------------|-------------|
|                       | <b>£</b>      | <b>£</b>    |
| Not later than 1 year | <b>18,552</b> | 18,696      |

**22. Related party transactions**

The charity has a code of conduct whereby a director of the charity must note his interest and withdraw from the discussion where the charity is considering awarding a grant to an organisation over which that director has an influence.

No transactions with relating parties were undertaken as are required to be disclosed under Section 33 of Financial Reporting Standard 102.

Key management personnel include all Directors and 2 members of senior staff who together have responsibility for planning, directing and controlling the activities of the company. The total compensation in respect of key management for services provided to the company in the year, inclusive of employer's national insurance contributions was £ 202,535 ( 2023 £186,926).

No directors' expenses were reimbursed or received remuneration during the year (2023: £nil).

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**23. Prior year adjustments**

Unrestricted funds have been restated to adjust for a gain on the defined benefit pension scheme resulting in a pension asset recognised erroneously in 2023 and 2022, where the trustees do not believe that the charitable company will recover the surplus through either reduced contributions in the future or refunds from the plan.

The effect within the Statement of Financial Activities is to reduce other gains by £76,000 in the year to 31 March 2022 and by £2,063,000 in the year to 31 March 2023, reducing the net assets of the charity by £76,000 at 31 March 2022 and by £2,139,000 at 31 March 2023.