



THE CITY OF EDINBURGH COUNCIL
SCHEME FOR COMMUNITY COUNCILS

Declaration of Acceptance of Community Council Member Role

Section 1

Name of Community Council.....

I

(Print First Name and Surname i.e. In Capitals)

having been elected/co-opted as a community councillor declare that I accept that office and undertake that I will fulfil the duties of it according to the best of my judgement and ability and in doing so comply with the requirements and standards contained in the City of Edinburgh Council Scheme for Community Councils and associated Guidance Notes.

Section 2

Type of Membership

Please tick the 1 form of membership that applies to you:

- Elected member
Co-opted Member
Nominated Representative Member of a Local Interest Group

If you are a Nominated Representative Member of a Local Interest Group, please provide the name and address of the organisation you are representing (including postcode):

.....
.....

Section 3

Your signature.....

[Original signature required - typed signature not accepted]

Date signed:



Your Full Name [In capitals]

Your Home Address (including postcode).....

.....

Your Contact Telephone No.....

Your Email Address.....

Data Protection

In processing personal information, The City of Edinburgh Council must comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Email addresses for office bearers of community councils will be publicly displayed on the Council's website. Therefore, it is recommended that for official community council business, a generic email address is provided rather than a personal email address, e.g. treasurer.edinburghcommunitycouncil@mailbox.com

Further information about how your personal data will be processed can be found in the [Community Council Privacy Notice](#).

Returning Officer: Please return the completed form by email to governance@edinburgh.gov.uk Alternatively, send by post to: FAO: Governance Team, Level 2.14 East Market Street, Edinburgh, EH8 8BG.



HAPPY TO TRANSLATE

You can get this document on audio CD, in Braille, and **Large Print** if you ask us. Please contact Interpretation and Translation Service (ITS) on its@edinburgh.gov.uk and quote reference number **25-0199 – Declaration of Acceptance**. ITS can also give information on community language translations. You can also get more copies of this document by contacting governance@edinburgh.gov.uk