

## NOMINATION PAPER FOR COMMUNITY COUNCIL ELECTED REPRESENTATIVE

We being persons residing in and appearing on the electoral register for the area of Portobello Community Council:

	<i>Full Name (forename and surname)</i>	<i>Home Address (inc. postcode)</i>	<i>Contact Tel. No.</i>	<i>E-Mail address</i>
<b><i>proposer</i></b>				
<b><i>seconder</i></b>				

hereby nominate

	<i>Full Name (forename and surname)</i>	<i>Home Address (inc. postcode)</i>	<i>Contact Tel. No.</i>	<i>E-Mail address</i>
<b><i>Nominee</i></b>				

as a candidate for election as an elected representative on the Community Council.

**PLEASE NOTE THAT YOU MAY ONLY PROPOSE OR ACT AS A SECONDER FOR ONE PERSON**

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Signature of proposer

**(Signed in ink)**

Date

\_\_\_\_\_

Signature of seconder

**(Signed in ink)**

Date

\_\_\_\_\_

I, the nominee for election, consent to being nominated and, if elected, accept office as an elected representative on the Portobello Community Council in accordance with the Edinburgh Scheme for Community Councils.

Signature of nominee

**(Signed in ink)**

Date

\_\_\_\_\_

\_\_\_\_\_

This nomination form must be signed in ink and submitted to the Council. A mobile phone picture or scan of the nomination form can be returned by email to [community.councils@edinburgh.gov.uk](mailto:community.councils@edinburgh.gov.uk)

Alternatively, a hard copy can be returned to **Governance Team** at **Waverley Court, 4 East Market Street, EDINBURGH, EH8 8BG** by **4pm Thursday 17 April 2025**. Nomination forms **must not** be handed in at any other council buildings or handed to ward councillors.

If an election is required, then it will be held on 15 May 2025 under the [Edinburgh Scheme for Community Councils](#).

There will also be the opportunity to discuss whether you have any additional support needs to allow you to fulfil your role as a community councillor, e.g. Accessibility issues. Please don't hesitate to contact us now if you have not done so already and have specific support needs that it would be necessary for your community council to prepare for in advance.

The Returning Officer will publish the results as soon as practicable after declaration in the appropriate public office(s) and on the City of Edinburgh Council website, by displaying a Notice listing the candidates' names in alphabetical order. The Notice will be publicly available for one week and removed thereafter.

The Council will retain the name and address of all elected members for the purpose of contacting them on matters relating to community councils. All election materials, including nomination papers, will be retained by the Council for a period of one year and thereafter securely destroyed.

Candidates, being either successful or unsuccessful, will be informed as soon as practicable about the outcome of the poll. All election materials, including nomination papers, will be retained by the Council for a period of one year and thereafter securely destroyed.

## Happy to Translate – How to request accessible versions of this document



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